

Norton Ghost™



Norton Ghost 12.0 User's Guide

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Symantec Corporation
20330 Stevens Creek Blvd.
Cupertino, CA 95014 USA

<http://www.symantec.com>

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Installing Norton Ghost™

This chapter includes the following topics:

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- [Installing Norton Ghost 12.0](#)
- [Setting up your first backup](#)
- [About ensuring the recovery of your computer](#)
- [Creating a custom Symantec Recovery Disk CD](#)
- [Starting Norton Ghost 12.0](#)
- [Configuring Norton Ghost default options](#)
- [Updating Norton Ghost](#)
- [Uninstalling the product](#)

Preparing for installation

Before you install Norton Ghost, make sure that your computer meets the system requirements.

System requirements

[Table 1-1](#) lists the system requirements for Norton Ghost.

Table 1-1 Minimum system requirements

Component	Minimum Requirements
Operating system	<p>Windows 32-bit or 64-bit operating systems:</p> <ul style="list-style-type: none"> ■ Windows Vista Home Basic ■ Windows Vista Home Premium ■ Windows Vista Ultimate ■ Windows Vista Business ■ Windows XP Professional/Home (SP2 or later) ■ Windows XP Media Center
RAM	<p>Memory requirements per key components:</p> <ul style="list-style-type: none"> ■ Norton Ghost Agent: 256 MB ■ Norton Ghost user interface and Recovery Point Browser: 256 MB ■ Symantec Recovery Disk: 512 MB minimum <p>Note: If you are installing a multilingual version of the product, you must have a minimum of 768 MB of RAM to run the Symantec Recovery Disk.</p> <ul style="list-style-type: none"> ■ Norton Ghost LightsOut Restore feature: 1 GB
Available hard disk space	<ul style="list-style-type: none"> ■ Norton Ghost Service: 65.2 MB ■ Recovery Point Browser: 30.6 MB ■ Microsoft .NET Framework 2.0: 280 MB of hard disk space required for 32-bit computers, and 610 MB for 64-bit computers ■ Recovery points: Sufficient hard disk space on a local hard disk or network server for storing recovery points ■ Norton Ghost LightsOut Restore feature: 2 GB
CD-ROM or DVD-ROM drive	<p>The drive can be any speed, but must be bootable from the BIOS.</p> <p>Norton Ghost uses Gear Software technology. To verify that your CD writer or DVD writer is compatible, visit http://www.gearsoftware.com/support/recorders/index.cfm. You can look up information about your writer if you know the name of the manufacturer and model number of your writer.</p>
Software	<p>The .NET Framework 2.0 is required to run Norton Ghost.</p> <p>If the .NET Framework is not already installed, then Norton Ghost installs it for you.</p>
Virtual platforms (for converted recovery points)	<ul style="list-style-type: none"> ■ VMware GSX Server 3.1 and 3.2 ■ VMware Server 1.0 (replacement/rename for GSX Server) ■ VMware ESX Server 2.5 and 3.0 ■ VMware Infrastructure 3 (replacement/rename for ESX Server) ■ Microsoft Virtual Server 2005 R2

Supported file systems and removable media

Norton Ghost supports the following file systems and removable media:

- Supported file systems** Norton Ghost supports FAT16, FAT16X, FAT32, FAT32X, NTFS, dynamic disks, Linux Ext2, Linux Ext3, and Linux swap partitions.
- Note:** You must decrypt encrypted NTFS drives before you attempt to restore them. You cannot view the files that are in a recovery point for an encrypted NTFS drive.
- Removable media** You can save recovery points locally (that is, on the same computer where Norton Ghost is installed) or to most CD-R, CD-RW, DVD-R(W), and DVD+RW recorders. You can find an updated list of supported drives on the Symantec Web site.
- Norton Ghost also lets you save recovery points to most USB devices, 1394 FireWire devices, REV, Jaz, Zip drives, and magneto-optical devices.

Unavailable features

Norton Ghost 12.0 is packaged to meet various markets. Some features might not be available, depending on the product you have purchased. However, all features are documented. You should be aware of which features are included with the version of the product you have purchased. If a feature is not accessible in the product user interface, it is likely not included with your version of the product.

Refer to the Symantec Web site for information about features included with your version of Norton Ghost 12.0.

When you delay licensing

If you choose to delay installation of the product license (for a maximum of 30 days from the date of installation), the following features are unavailable until you install a valid license:

- Copy Drive
- LightsOut Restore
- Convert to Virtual Disk

All other features are enabled during the 30 day grace period.

If you are using an Evaluation copy of the product, it also expires after 30 days. However, all features are enabled until the end of the evaluation period, at which time you must purchase the product or uninstall it. You can purchase a license at any time (even after the evaluation period expires) without reinstalling the software.

Note: If this product came pre-installed from a computer manufacturer, your trial period could be as long as 90 days. The product licensing or activation page during install will indicate the duration of your trial period.

See [“Activating Norton Ghost later”](#) on page 17.

Installing Norton Ghost 12.0

Before you begin, you should review the requirements and scenarios for installing Norton Ghost.

See [“System requirements”](#) on page 11.

Note: During the installation process, you might be required to restart the computer. To ensure proper functionality after the computer restarts, log in again with the same user credentials.

The installation program scans your hardware for the required drivers. If the program does not find the required drivers on your system, you receive a driver validation message. If you receive this message, you should test the Symantec Recovery Disk to verify whether the drivers are required or if the devices on your system have compatible drivers that are available on the Symantec Recovery Disk. The driver validation process should not interfere with your ability to install the product.

For more information about Driver Validation, see [About ensuring the recovery of your computer](#).

Warning: The Symantec Recovery Disk (SRD) provides the tools that you need to recover your computer. It is included with your product either on a separate CD, or on your product CD, depending on the version of the product that you purchased. You should store the CD in a safe place.

To install Norton Ghost 12.0

- 1 Insert the Norton Ghost 12.0 product CD into the media drive of the computer.
The installation program should start automatically.
- 2 If the installation program does not start, on the Windows taskbar, click **Start > Run**, type the following command, then click **OK**.

```
<drive>:\autorun.exe
```

where <drive> is the drive letter of your media drive.

For Windows Vista, if the Run option is not visible, do the following:

- Right-click the Start button, and click **Properties**.
 - On the Start Menu tab, click **Customize**.
 - Scroll down and check **Run command**.
 - Click **OK**.
- 3 In the CD browser panel, click **Install Norton Ghost**.
 - 4 In the Welcome panel, click **Next**.
 - 5 Read the license agreement, and then click **I accept the terms in the license agreement**.
 - 6 Click **Next**.
 - 7 If you want to change the default location for the Norton Ghost program files, click **Change**, locate the folder in which you want to install Norton Ghost, and then click **OK**.
 - 8 Click **Next**.
 - 9 If you want to customize your settings, click **Custom**, and then click **Next** to change your settings.

By default, all options are installed.
 - 10 Click **Next**.
 - 11 Click **Install**.

A progress screen shows the status of the installation.
 - 12 If a driver that is used on your computer is not available on the Symantec Recovery Disk, you receive a notification message that includes the name of the driver. Write down the name of the driver file, and then click **OK** to dismiss the message.

Drivers are critical in the event that you need to use the Symantec Recovery Disk to recover your system drive (the drive where your operating system is installed).

See [“About ensuring the recovery of your computer”](#) on page 17.
 - 13 Click **Finish** to complete the installation.
 - 14 Remove the product CD from the media drive, and then click **Yes** to exit the installation wizard and restart the computer.

You must restart your computer before you run Norton Ghost.

Completing the installation

After you install the product, you are prompted to license or activate your product. You can then run LiveUpdate to check for product updates, and then configure your first backup.

Note: If this product came pre-installed from a computer manufacturer, your trial period could be as long as 90 days. Refer to the Activate later label.

To complete the installation

- 1 In the Welcome panel, click **Next**.

If the product was installed by your computer manufacturer, the Welcome page might appear the first time that you run Norton Ghost.

- 2 Do one of the following:

- Click **I've already purchased the product and have a product key**.

Note: You can find the product key on the back of your product CD jacket. Do not lose the product key. You must use it when you install Norton Ghost.

- Click **Activate later** to delay the activation of your license for 30 days. After 30 days, the product will no longer work.
 - If this product is a trial version of Norton Ghost and you want to purchase a license or product key, click **Symantec Global Store** to connect to the Symantec Web site.
- 3 Click **Next**.
 - 4 Click **Run LiveUpdate** to check for any product updates since the product shipped.
 - 5 Click **Launch Easy Setup** to open the Easy Setup box when you complete the install process.

- 6 Click **Enable Google Desktop File and Folder Recovery** if you want use Google Desktop to search your recovery points for the files and folders that you want to recover.

If you select this option, Norton Ghost automatically catalogs each file as it creates a recovery point. Google Desktop can then use this catalog to search for files by name. It does not index the content of the files.

Note: This option is available only if Google Desktop already is installed on your computer. If you plan to install Google Desktop, you can enable search engine support later.

- 7 Click **Finish**.

Activating Norton Ghost later

If you do not activate or license Norton Ghost within 30 days of installing it, the software stops working. You can activate it after the 30 days have expired.

To activate Norton Ghost at any time after installation

- 1 On the Help menu, click **Unlock Trial Product**.
- 2 Refer to step 2 in the *To complete the installation* procedure.

Setting up your first backup

Unless you unchecked the Run Easy Setup check box during installation, the Easy Setup box appears. If you don't run Easy Setup at install time, it appears the first time you open the Run or Manage Backups window.

When the Easy Setup box opens, you can either accept the default drive and file and folder backup settings, or you can click on any of the settings to modify them.

If you want the new backup to run immediately, be sure to select **Run backup now**, and then click **OK**.

About ensuring the recovery of your computer

If Windows fails to start or it does not run normally, you can recover your computer by using the Symantec Recovery Disk. The drivers that are included on the recovery disk must match the drivers required to run your computer's network cards and hard disks.

To help ensure that you have the drivers that you need to recover your computer, the installation process runs a driver validation test. The driver validation tool compares hardware drivers that are contained on the recovery disk with the drivers that are required to run your computer's network cards and hard disks.

The installation process automatically runs the driver validation test, unless you cancel it. But you can run a validation test at anytime by running the Symantec Recovery Disk Wizard.

You should run the driver validation test any time you make changes to the NIC cards or storage controllers on a computer.

See [“If driver validation fails”](#) on page 19.

Note: Wireless network adapter drivers are not supported by the driver validation tool or by Symantec Recovery Disk.

Testing Symantec Recovery Disk

You should test Symantec Recovery Disk to ensure that the recovery environment runs properly on your computer.

Note: Depending on which version of the product you have purchased, the SRD is either included on your product CD, or as a separate CD. You should place the CD containing the SRD in a safe place. Should you lose the CD, you can create a new one if you have a CD burner.

You can use the testing to identify and solve the following types of problems:

- You cannot boot into the recovery environment.
See [“Starting a computer from the CD drive ”](#) on page 171.
- You do not have the necessary storage drivers to access recovery points on the computer.
See [“You cannot access the local drive where your recovery points are saved ”](#) on page 172.
- You need information about your system to help you run the recovery environment.
See [“Locating required system information ”](#) on page 161.
See [“Troubleshooting the recovery environment ”](#) on page 166.

To test Symantec Recovery Disk

- 1 Run the driver validation tool to test whether Symantec Recovery Disk works with the network cards and storage devices on the computer.
- 2 Boot your computer using the Symantec Recovery Disk.
See [“Starting a computer by using the recovery environment”](#) on page 132.
- 3 When you have booted into the recovery environment, do one of the following:
 - If you want to store recovery points on a network, run a mock restore of a recovery point that is stored on a network to test the network connection.
 - If you want to store recovery points on the computer, run a mock restore of a recovery point that is stored locally to test the local hard-drive connection.

If driver validation fails

The driver validation test verifies whether the drivers for all storage devices and network cards in use by the computer are available in the recovery environment. If the drivers are available on the recovery disk, you receive a validation message. If any drivers are missing from the recovery disk, the Driver Validation Results dialog appears.

Without access to the correct drivers, a device cannot be used while running the SRD. Therefore, if the recovery points required for recovering your computer are stored on a network or a local hard drive, you might not have access to them.

You can find the drivers and copy them to a CD or a floppy disk, or you can create a custom Symantec Recovery Disk CD.

See [“Creating a custom Symantec Recovery Disk CD”](#) on page 19.

Creating a custom Symantec Recovery Disk CD

If driver validation fails, or if your Symantec Recovery Disk CD does not work, you can create a new one that contains your computer's current network and storage device drivers.

Note: You must have a writeable DVD/CD-RW drive to create a custom Symantec Recovery Disk.

To create a custom Symantec Recovery Disk CD

- 1 Start Norton Ghost.
- 2 Attach and turn on all storage devices and network devices that you want to make available.
- 3 Insert the Symantec Recovery Disk CD into your CD-ROM drive.
- 4 From the main Norton Ghost window, click **File > Create Recovery Disk**, and then click **Next**.
- 5 If prompted, click **Browse**, select the drive that contains the Symantec Recovery Disk CD, click **OK**, and then click **Next**.
- 6 Do one of the following:
 - Click **Automatic (Recommended)**, and then click **Next**.
 - Click **Custom**, and then click **Next**.
Select this option only if you know which drivers to select.
- 7 Follow the on-screen instructions to complete the wizard.

Starting Norton Ghost 12.0

Norton Ghost is installed in the Windows Program Files folder by default. During installation, a program icon is installed in the Windows system tray from which you can open Norton Ghost. You can also open Norton Ghost from the Windows Start menu.

To use the full version of Norton Ghost, you must activate the software.

See [“Activating Norton Ghost later”](#) on page 17.

To start Norton Ghost 12.0

- ◆ Do one of the following:
 - On the classic Windows taskbar, click **Start > Programs > Symantec > Norton Ghost**.
 - On the Windows XP or Windows Vista taskbar, click **Start > All Programs > Symantec > Norton Ghost**.
 - In the Windows system tray, double-click the Norton Ghost tray icon.
 - In the Windows system tray, right-click the Norton Ghost tray icon, and then click **Open Norton Ghost 12.0**.
 - In the Windows system tray, double-click the Norton Ghost tray icon.

Configuring Norton Ghost default options

The Options dialog box includes five tabs that let you configure the following default settings:

Tab	Description
General	<p>Specify a default location where a backup will create and store recovery points and file and folder backup data. If the location you choose is on a network, you can enter your user authentication information.</p> <p>See “Selecting a default backup destination” on page 23.</p>
Performance	<p>Lets you specify a default speed for backup or recovery processes. Moving the slider closer to Fast increases the speed at which the program backs up or recovers your computer. However, choosing a slower speed could improve the performance of your computer, especially if you are working on your computer during a backup or recovery.</p> <p>You can also configure network throttling to limit the effects of backups on network performance.</p> <p>Note: During a backup or recovery, you have the option to override this default setting to fit your needs at the time.</p> <p>See “Adjusting the effects of a backup on computer performance” on page 23.</p> <p>See “Enabling network throttling” on page 24.</p>
Tray Icon	<p>You can turn the system tray icon on or off and specify whether to show only error messages when they occur, or to show both error messages and other information, such as the completion of a backup.</p> <p>See “Adjusting default tray icon settings” on page 25.</p>
File Types	<p>Lets you manage file types and file type categories, which are used as a method for selecting the types of files you want included in a file and folder backup.</p> <p>See “Managing file types” on page 25.</p>

Tab	Description
Google Desktop	<p>If Google Desktop is installed on your computer when you install Norton Ghost, you have the option of enabling Google Desktop file and folder recovery. When you enable this feature, you can search for files (by file name) inside a recovery point that was created with search engine support enabled.</p> <p>If Google Desktop is not installed on your computer when you install Norton Ghost, you have the option of clicking a link to the Web site where you can download and install Google Desktop for free.</p> <p>See “About using a search engine to search recovery points” on page 155.</p>
Log File	<p>Lets you specify the types of product messages to log (errors, warnings, and information), where to store the log file, and set a maximum file size for the log file.</p> <p>See “Logging Norton Ghost messages” on page 27.</p>
Event Log	<p>Lets you specify the types of product messages to log (errors, warnings, and information) in the Windows event log.</p> <p>See “Logging Norton Ghost messages” on page 27.</p>
SMTP E-mail	<p>If you want a history of actions taken by Norton Ghost, or of error messages and warnings, you can choose to save them in a log file on your computer, or to have them emailed to an address you specify.</p> <p>See “Enabling email notifications for product (event) messages” on page 28.</p>
SNMP Trap	<p>If you have a Network Management System (NMS) application, you can enable SNMP Traps support to send notifications to you NMS application.</p> <p>See “Configuring Norton Ghost to send SNMP traps” on page 72.</p>

To configure default options

- 1 Start Norton Ghost and click **Tasks > Options**.
- 2 Select an option you want to modify, make any necessary changes, and then click **OK**.

Selecting a default backup destination

You can specify the default destination for storing recovery points and file and folder backup data created when you run a backup. This default location is used if you do not specify a different location when you define a new backup.

To set a default backup destination

1 On the menu bar, click **Tasks > Options**.

2 Click **General**.

3 Check **Append computer name to backup data files**.

This is especially useful if you back up more than one computer to the same drive. For example, you might back up a laptop and a desktop computer to the same USB or network drive. By appending the computer name, you can more easily identify where the backup data is for each computer.

4 Enter a path to a folder where you want to store recovery points and file and folder backup data, or click **Browse** to look for a location.

Note: You cannot use an encrypted folder as your backup destination. If you want to encrypt your backup data to prevent another user from accessing it, refer to the Advanced options when you define or edit a backup.

5 If you entered the path to a location on a network, enter the user name and password required to authenticate to the network.

6 Click **OK**.

Adjusting the effects of a backup on computer performance

If you are working on your computer when a backup is running—especially one that is creating an independent recovery point—your computer might slow down. This is because Norton Ghost is using your computer's hard disk and memory resources to perform the backup.

However, you can actually modify the speed of the backup as a way of minimizing the impact of Norton Ghost on your computer while you work.

To adjust the default effect of a backup on my computer's performance

1 On the main menu bar, click **Tasks > Options**.

2 Click **Performance**.

3 If you want to improve your computer's speed performance, move the slider bar closer to **Slow**.

- 4 If you want the backup to complete more quickly, move the slider bar closer to **Fast**.
- 5 Click **OK**.

Note: During a backup or recovery, you'll have the option of overriding this default setting to fit your needs at that moment.

See [“Adjusting the speed of a backup ”](#) on page 69.

Enabling network throttling

Similar to computer performance adjustments, you can also limit the impact of a backup on network performance.

However, because network performance is affected by many variables, you should consider the following issues before enabling this feature:

- **Network cards:** Is your network wired or wireless? What are the speeds of your network cards?
- **Network backbone:** What is the size of your network pipeline? Does it support 10 MB transfer rates, or 1 GB transfer rates?
- **Network server:** How robust is your server hardware? How fast is its' processor? How much RAM does it have? Is it fast or slow?
- **Backing up:** How many computers are scheduled to back up at the same time?
- **Network traffic:** Are backups scheduled to run when network traffic is heavy or light?

Consider using this feature only when you know what your network can handle. If you schedule your backups at staggered intervals, and if you schedule them when network traffic is low, you will likely not need to use this feature.

Gather the required information about your network's performance and then schedule backups accordingly. Then, if necessary, enable this feature and set the Maximum network throughput to a setting that matches the circumstances.

To enable network throttling

- 1 On the main menu bar, click **Tasks > Options**.
- 2 Click **Performance**.
- 3 Check **Enable network throttling**.

- 4 In the Maximum network throttling field, enter the maximum amount (in KB) of network throughput that Norton Ghost can send per second.
- 5 Click **OK**.

Adjusting default tray icon settings

You can turn the system tray icon on or off and specify whether to show only error messages when they occur, or to show both error messages and other information, such as the completion of a backup.

To adjust default tray icon settings

- 1 On the main menu bar, click **Tasks > Options**.
- 2 Click **Tray Icon** and select one of the following:

Show system tray icon	Displays the Norton Ghost icon in the system tray. You must select this option to enable or disable any of the remaining options.
Show missed backups	Notifies you when a backup was scheduled but did not run. This can happen when your computer was turned off at the time a backup was scheduled to run.
Show system tray questions	Offers helpful prompts in the form of questions that can help you keep your data backed up.
Show status messages	Displays messages about the status of backup operations, such as notifying that a backup has started, or that your backup destination is getting full.
Show error messages	Displays error messages when errors occur so that you can resolve any issues that might hinder data protection.

- 3 Click **OK**.

Managing file types

When you define a file and folder backup, file types are a quick way to include files you use the most. For example, if you keep music files on your computer, you

can configure a file and folder backup to include all music files (for example, .mp3, .wav).

The most common file types and extensions are already defined for you. But you can define additional file type categories as needed, and then edit them at any time. For example, if you install a new program that requires the use of two new file extensions (.pft and .ptp, for example), you can define a new file type and define the two file extensions for that category. Then when you define a file and folder backup, you can select the new category. When the backup is run, all files ending with .pft and .ptp are backed up.

To create a new file type and extensions

- 1 On the main menu bar, click **Tasks > Options**.
- 2 Click **File Types**.
- 3 Click the **Add a file type (+)** button to add a file type category.
- 4 Type a descriptive name of the new file type category, and then press Enter.
- 5 Select ***.New Extension** in the Extensions for column and click the **Edit an extension** (checkmark icon below the Extensions for column) button.
- 6 Type an asterisk (*) and a period, followed by the extension of the file type you want to define, and then press Enter.
- 7 Click **OK**.

To edit a file type and extensions

- 1 On the main menu bar, click **Tasks > Options**.
- 2 Click **File Types**.
- 3 Select a file type from the File types list, and then do one of the following:
 - Click the **Edit a file type** (checkmark icon below the Extensions for column) button to edit the name of the selected file type.
 - Select an extension in the Extensions for column and click the **Edit an extension** (checkmark icon below the Extensions for column) button to edit the name of the extension.
 - Click either the **Restore default file types list** or the **Restore default extension list** button to restore all default file types or extensions.

Caution: Any file types and extensions you have set up are removed. Once removed, you will have to add them again manually.

- 4 Click **OK**.

To delete a file type (and all of its extensions)

- 1 On the main menu bar, click **Tasks > Options**.
- 2 Select a file type in the File types column.

You cannot delete a default file type. You can delete all but one extension of a default file type, and you can add additional extensions to a default file type.

- 3 Click the **Remove a file type (-)** button , and then click **OK**.

Use this same procedure to remove file extensions from the Extensions list.

Logging Norton Ghost messages

You can specify which product messages (errors, warnings, and information) are logged as they occur, and where the log file is stored. Product messages can provide useful information about the status of backups or related events, and can also provide helpful information when you are troubleshooting.

Two logging methods are available: Norton Ghost logging, and the Windows application log.

From the Options page, you can configure both methods.

To configure a Norton Ghost log file

- 1 On the main menu bar, click **Tasks > Options**.
- 2 Under Notifications, click **Log File**.
- 3 Click the **Select the priority and type of messages** drop-down list and select the priority level at which a message should be logged.

All messages	Send all messages, regardless of priority levels.
Medium and high priority messages	Send only medium and high priority messages.
High priority messages only	Send only high priority messages.
No messages	Do not send any messages, regardless of priority levels.

- 4 Select one or more of the following options:
 - Errors
 - Warnings
 - Information

- 5 In the Log file location field, enter a path to where the log file should be created and stored.
If you don't know the path, click **Browse** and select a location.
- 6 In the Maximum file size field, specify a maximum size (in kilobytes) that the log file is allowed to grow.
The file is kept within the limit you set by replacing the oldest logged items in the file with new items as they occur.
- 7 Click **OK**.

To configure which product events are written to a Windows event log

- 1 On the main menu bar, click **Tasks > Options**.
- 2 Under Notifications, click **Event Log**.
- 3 Click the **Select the priority and type of messages** drop-down list and select the priority level at which a message should be logged.

All messages	Send all messages, regardless of priority levels.
Medium and high priority messages	Send only medium and high priority messages.
High priority messages only	Send only high priority messages.
No messages	Do not send any messages, regardless of priority levels.

- 4 Select one or more of the following options:
 - Errors
 - Warnings
 - Information
- 5 Click **OK**.

Enabling email notifications for product (event) messages

Email notifications can be sent to a specified email address if there are any errors or warnings that occurred when a backup is run.

Note: If you do not have an SMTP server, this feature is unavailable to you.

Notifications can also be sent to the system event log and a custom log file located in the Agent folder of the product installation.

If notifications are not being delivered, check the setup of your SMTP server to ensure that it is functioning properly.

To enable email notifications

- 1 On the main menu bar, click **Tasks > Options**.
- 2 Under Notifications, click **SMTP E-mail**.
- 3 Click the **Select the priority and type of messages** drop-down list and select the priority level at which an email should be sent.

All messages	Send all messages, regardless of priority levels.
Medium and high priority messages	Send only medium and high priority messages.
High priority messages only	Send only high priority messages.
No messages	Do not send any messages, regardless of priority levels.

- 4 Select one or more of the following options:
 - Errors
 - Warnings
 - Information
- 5 In the To address text box, type the email address (for example, admin@domain.com) where notifications are to be sent.
- 6 If desired, type the email address of the sender in the From address text field. If you do not specify a From address, the name of the product will be used.
- 7 In the SMTP server text box, type the path to the SMTP server that will send the email notification (for example, smtpserver.domain.com).
- 8 From the SMTP Authentication drop-down box, select the method to use to authenticate to the SMTP server specified above.
- 9 Enter your SMTP username and password.

If you are not sure what your username and password are, contact a system administrator.
- 10 Click **OK**.

Updating Norton Ghost

You can receive software updates that are associated with your version of the product over your Internet connection. When you run LiveUpdate, you connect to the Symantec LiveUpdate server and select the product updates that you want to install.

You run LiveUpdate as soon as you install the product. You should continue to run LiveUpdate periodically to obtain program updates.

To update Norton Ghost

- 1 On the Help menu, click **LiveUpdate**.
- 2 In the LiveUpdate window, click **Start** to select the updates.

Follow the on-screen instructions.

- 3 When the installation is complete, click **Close**.

Some program updates might require that you restart your computer before the changes take effect.

Uninstalling the product

When you upgrade Norton Ghost from a previous version of the product, the install program automatically uninstalls the previous versions. If needed, you can manually uninstall the product.

To uninstall Norton Ghost 12.0

- 1 Do one of the following:
 - On the Windows XP/2000 taskbar, click **Start > Settings > Control Panel > Add or Remove Programs**.
 - On the Windows Vista taskbar, click **Start > Control Panel > Programs and Features > Uninstall or Change a Program**.
- 2 Select Norton Ghost 12.0, and then click **Remove (Uninstall on Windows Vista)**.

You can choose to keep your current backup files, history files, and command files on your computer for future installations of the Norton Ghost product, rather than uninstalling them.

- 3 In the confirmation window, click **Yes**.

You must restart your computer for the changes to take effect.

Introducing Norton Ghost™

This chapter includes the following topics:

- [About Norton Ghost 12.0](#)
- [What's new in Norton Ghost](#)
- [Key product components](#)
- [How you use Norton Ghost](#)
- [Where to find more information](#)

About Norton Ghost 12.0

Norton Ghost provides advanced backup and recovery for your computer. Protect your documents, financial records, presentations, photos, music, videos, historical documents, or any other kinds of data you keep on your computer by making a backup of your computer's entire hard disk. Or, limit your backup to include only those files and folders that mean the most to you.

You can schedule backups to capture your changes automatically as you work from day to day. Or start a backup manually at any time. You can also easily configure Norton Ghost to run a backup in response to specific events. For example, a backup can be started when a particular application is started, or when a specified amount of new data has been added to the drive.

When you experience a problem with your computer, you can restore a file, folder, or an entire drive, to return your computer to a previous, working state with the operating system, applications, and data files intact. Or if you accidentally delete a personal file, get it back with a few simple steps.

Using easy-to-follow wizards, set up fast and reliable backups that run while you continue to work. Or schedule your backups to run after hours when you are no longer using your computer.

When disaster strikes, Norton Ghost helps you recover your computer from the effects of many common problems, including

- **Virus attacks:** Damage might be done before a virus is quarantined.
- **Faulty software installations:** Some software can negatively affect your computer's performance, slowing it down to the point that opening programs or documents can require too much time. But once installed, uninstalling a product might not recover unintentional damage done during an install.
- **Hard drive failure:** Data can become corrupted on your system drive (typically C), making it impossible to start your operating system
- **Files accidentally deleted or overwritten:** Accidental deletion of files is common, but often costly.
- **Corrupted files:** Individual files and folders can become corrupted by viruses, or when a program used to modify them encounters an error.

What's new in Norton Ghost

Norton Ghost includes many enhancements and new features. Refer to the following table for information about the latest features and enhancements:

Note: Not all features listed are available in all versions of this product.

Feature	Description
Enhanced ease-of-use	An improved user interface simplifies what you need to know and do to successfully back up or recover files, folders, or your entire computer. And for Norton Ghost experts, the Advanced page gives you a single view to most product features.
Windows Vista support	Norton Ghost has been designed and tested to run in the new Windows Vista operating system, and still supports previous versions of Windows. See Table 1-1 on page 12..
Improved Easy Setup	Now setting up your first backup is even easier with the enhanced Easy Setup, which appears either during install (unless you choose to skip it), or automatically the first time you run Norton Ghost. Specify a few preferences, and Norton Ghost can start backing up your computer on a regular basis.
File and folder backup	Limit your backup to include a select set of files or folders. File and folder backups are especially useful if your backup storage space is limited and you make frequent changes to important documents that you want to back up.
One Time backups	Need to back up you data quickly? The new One Time Backup feature lets you define and run a backup at any time without saving the backup job for later use.

Feature	Description
Desktop search engine support	Search for and recover files stored in recovery points using Google Desktop™. Also supports Symantec Backup Exec Retrieve.
Convert a recovery point to virtual disk format	Convert recovery points to one of two virtual disk formats for use in a virtual environment.
LightsOut Restore	Restore a computer from a remote location, regardless of the state of the computer, provided that its file system is intact.
Simplified schedule editor	You can now easily edit your existing backup schedules without having to click through multiple dialogs or complete the entire backup wizard again.
Manage backup data	Because recovery points and file and folder backup data require storage space, Norton Ghost gives you the freedom of where and how to handle the amount of disk space used for storing backup data. Norton Ghost offers simple tools for managing your backup data, and can even manage it for you automatically.
Improved backup and recovery status	The home page offers the backup protection status in a single view. But you can also use the new Backups Calendar to view past and upcoming scheduled backups to see how protected your data really is.
Automatic backup destination detection	Norton Ghost automatically detects when a new storage device is connected to your computer, and can prompt you to change your default backup destination to the new drive.
Browse lost or damaged files and folders	Enhanced browsing of files and folders inside recovery points makes recovery quick and easy; the new file and folder backup feature also lets you quickly search for and recover files or folders.
Event-triggered backups	In addition to scheduled and manual backups, Norton Ghost can detect certain events and run a backup automatically whenever they occur, providing an added level of protection for your computer.
Performance throttling	Manually adjust the effect of a running backup on the performance of your computer to better match your needs at the moment. This feature is especially useful if you are working on your computer and don't want the backup process to slow you down. And if you know the demographics of your network traffic, you can now set network throttling to prevent network overload.
Maxtor OneTouch™ integration	If you have a Maxtor OneTouch™ external hard drive, you can back up your computer with the push of a button. No need to start Norton Ghost.

Feature	Description
Modifiable Symantec Recovery Disk	<p>When you cannot start Windows, the newly enhanced Symantec Recovery Disk (SRD) makes recovery easier than ever.</p> <p>If the Symantec Recovery Disk is missing specific drivers, use the Create Recovery Disk feature to create a modified Symantec Recovery Disk that includes the exact drivers needed to successfully boot your computer into the recovery environment.</p> <p>Note: If you purchased Norton Ghost pre-installed on a new computer, some features in the recovery environment may or may not be included, depending on how the computer manufacturer chose to install it. The recovery environment has likely been pre-installed on a special partition on your computer.</p>

Key product components

Norton Ghost includes two key components: the program itself, and the Symantec Recovery Disk.

Table 2-1 Key product components

Key Component	Description
Norton Ghost program (user interface)	The Norton Ghost program lets you define, schedule, and run backups of your computer. When you run a backup, recovery points of your computer are created, which you can then use to recover your entire computer, or individual drives, files, and folders. You can also manage recovery point storage (backup destination), and monitor the backup status of your computer to make sure your valuable data is backed up on a regular basis.
Symantec Recovery Disk	<p>The Symantec Recovery Disk (SRD) is used to boot your computer into the recovery environment. If your computer's operating system fails, use the SRD to recover your <i>system drive</i> (the drive where your operating system is installed).</p> <p>Note: Depending on which version of the product you have purchased, the SRD is either included on your product CD, or as a separate CD. You should place the CD containing the SRD in a safe place. Should you lose the CD, you can create a new one if you have a CD burner.</p> <p>See “About recovering a computer” on page 131.</p>

How you use Norton Ghost

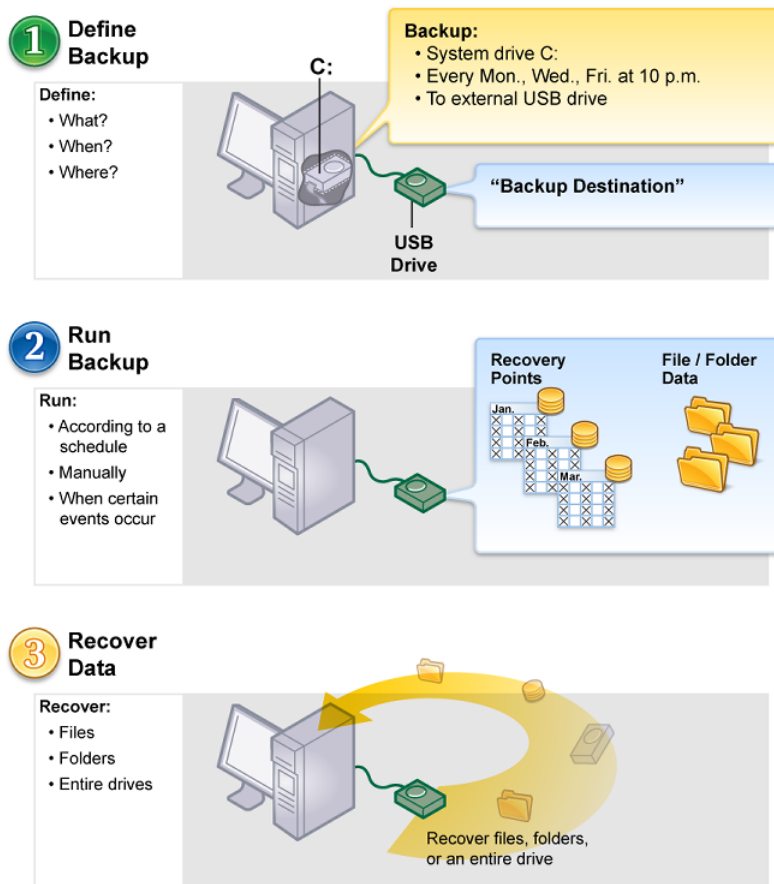
While Norton Ghost does the work of backing up your files, folders, or entire drives, you need to tell Norton Ghost what to backup, when to back it up, and where to put the backed up data.

Using Norton Ghost includes the following key tasks:

- Defining a backup
- Running a backup
- Recovering files, folders, or entire drives

Refer to the following figure to understand the relationship of these tasks.

Figure 2-1 Working with Norton Ghost



Where to find more information

You can access the Help system from within the product for information regarding how to use and troubleshoot the product. You can also access the complete *Norton Ghost User's Guide* in PDF format in the \Docs folder on the product CD.

The *Troubleshooting* appendix also contains many known issues and workarounds.

In addition to Norton Ghost documentation, check the Symantec Web site and Knowledge Base at www.symantec.com/techsupp for answers to frequently asked questions, troubleshooting help, online tutorials, and the latest product information.

Best practices for backing up

This chapter includes the following topics:

- [Best practices for backing up](#)
- [Additional tips about backups](#)

Best practices for backing up

As you prepare to back up your computer, review this information:

- [Before you back up](#)
- [During a backup](#)
- [When the backup is complete](#)

About backups

When you back up your computer, you choose from two types of backups:

- *drive-based backup*: backs up an entire hard drive
- *file and folder backup*: backs up only the files and folders you select

Which backup type you choose depends on what you are trying to protect and how much storage space you have to store backup data (recovery points, and file and folder backup data).

The following table highlights the key uses of each backup type:

Backup type	Use to
Drive-based backup	<ul style="list-style-type: none">■ Back up and recover your computer (system drive, typically drive C)■ Back up and recover a specific hard drive (any secondary drive, drives other than your system drive)■ Recover lost or damaged files or folders using recovery points
File and folder backup	<ul style="list-style-type: none">■ Back up and recover specific files and folders, such as personal files stored in the My Documents folder■ Back up and recover files of a specific type, such as music (.mp3, .wav) or photographs (.jpg, .bmp)

Before you back up

Consider these best practices before defining and running your first backup:

Schedule backups when you know your computer will be turned on.	Your computer must be turned on and Windows must be running at the time a backup occurs. If not, any scheduled backups are skipped until the computer is turned on again. You then are prompted to run the missed backup. See “Choosing a backup type” on page 45.
Use a secondary hard disk as your backup destination.	You should store recovery points on a hard disk other than your primary hard disk C. This practice helps ensure that you can recover your system in the event that your primary hard disk fails. See “About selecting a backup destination ” on page 62.
Run backups on a regular and frequent basis.	When you define your backups, schedule them to run frequently so that you have recovery points that span at least the last two months. See “Editing a backup schedule ” on page 70. See “Defining a drive-based backup ” on page 45.

Keep personal data on a separate drive than the drive on which Windows and your software programs are installed.

You should keep your operating system and software programs separate from your own data. This practice helps to speed the creation of recovery points and reduce the amount of information that needs to be restored. For example, use the C drive to run Windows and to install and run software programs. Use the D drive to create, edit, and store personal files and folders.

For other drive management solutions, go to the Symantec Web site at the following URL: www.symantec.com/.

Verify the recovery point after you create it to ensure that it is stable.

When you define a backup, you should select the option to verify the recovery point to ensure that the recovery point can be used to recover lost data.

See “[Choosing a backup type](#)” on page 45.

During a backup

While a backup is running, consider the following best practices:

Improve your computer's performance during a backup

If you are working at your computer and a backup starts to run, you might notice that the performance of your computer slows down. Norton Ghost requires significant system resources to run a backup. If slowing occurs, you can reduce the speed of the backup to improve computer performance until you are finished working.

See “[Adjusting the speed of a backup](#)” on page 69.

When the backup is complete

After a backup completes, consider the following best practices:

Review the contents of recovery points and file and folder backup data.

Periodically review the contents of your recovery points to ensure that you back up only your essential data.

For file and folder backups, click **Recover My Files** from either the Home or Tasks pages. Then click **Search** to display the latest version of all the files that are included in your backup.

For drive-based backups, see [Opening files and folders stored in a recovery point](#).

Review the Status page to verify that backups have happened and to identify any potential problems.

Periodically review the Status page. You can also review the events log on the Advanced page.

The event log records events when they occur, backups and any errors that might have occurred during or after a backup.

If you do not see the Advanced page tab, click **View > Show Advanced Page**.

See [“Verifying that a backup is successful”](#) on page 60.

Manage storage space by eliminating old backup data.

Delete outdated recovery points to make more hard disk space available.

Also, reduce the number of file versions that are created by file and folder backups.

See [“Managing recovery points”](#) on page 107.

See [“Managing file and folder backup data”](#) on page 113.

Review the level of protection that is provided for each of your computer's drives.

Check the Status page on a regular basis to ensure that each drive has a defined backup.

Maintain backup copies of your recovery points.

Store backup copies of your recovery points in a safe place. For example you can store them elsewhere on a network, or you can store them on CDs, DVDs, or tapes for long-term, off-site storage.

See [“Making copies of recovery points”](#) on page 109.

Additional tips about backups

Consider the following tips when you run a defined backup:

- Norton Ghost does not need to be running for a scheduled backup to start. After you define a backup, you can close Norton Ghost.
- The computer that is being backed up must be turned on and Windows must be started.
- All defined backups are saved automatically so that you can edit them or run them later.
- Do not run a disk defragmentation program during a backup. Doing so will significantly increase the time that it takes to create the recovery point and might cause unexpected system resource issues.
- If you have two or more drives that are dependent on each other, you should include both drives in the same backup. This provides the safest protection.

- Include multiple drives in the same defined backup to reduce the total number of backups that must be run. Doing so minimizes interruptions while you work.
- Use the Progress and Performance feature to reduce the impact of a backup on your computer's performance. For example, if a scheduled backup starts while you are in the middle of a presentation, you can slow down the backup to give more processing resources back to your presentation program.
- The power management features on a computer can conflict with Norton Ghost during a backup.
For example, your computer might be configured to go into hibernation mode after a period of inactivity. You should consider turning off the power management features during a scheduled backup.
- If a backup is interrupted, consider running it again.
- If you experience problems while creating a backup, you may need to reboot the computer.

Backing up your data

This chapter includes the following topics:

- [About backing up your data](#)
- [About backing up dual-boot computers](#)
- [Choosing a backup type](#)
- [Defining a drive-based backup](#)
- [Defining a file and folder backup](#)
- [After defining your backup](#)
- [Running an existing backup immediately](#)
- [Verifying that a backup is successful](#)
- [Enabling event-triggered backups](#)
- [About selecting a backup destination](#)
- [About setting a compression level for drive-based backups](#)
- [Setting advanced options for drive-based backups](#)
- [Adjusting the speed of a backup](#)
- [Editing a backup schedule](#)
- [Editing backup settings](#)
- [Turning off a backup job](#)
- [Adding users who can back up your computer](#)
- [Stopping a backup or recovery task](#)

- [Deleting backup jobs](#)
- [Rescanning a computer's hard disk](#)
- [Configuring Norton Ghost to send SNMP traps](#)
- [Using the Advanced page](#)

About backing up your data

To back up your computer or your individual files and folders, you do the following steps:

- Define a backup
- Run the backup

When you define a backup, you make the following decisions:

- What to back up (files and folders, or an entire drive)
- Where to store the backup data (backup destination)
- When to run the backup (automatically or manually)
- What compression levels to specify for recovery points, and whether to enable security settings (encryption and password protection).
- Which of the many other options you want to use. You can customize each backup according to your backup needs.

About backing up dual-boot computers

You can back up dual-boot computers, even if you have drives (partitions) that are hidden in the operating system from which you run Norton Ghost.

When you run a drive backup, the entire contents of each drive is captured in a recovery point. When you restore a drive, the recovered drive is bootable.

Note: In order for your computer to boot the same from a restored system as it did from the original configuration, you must back up, and then restore, every drive that includes operating system boot information.

You should not create incremental backups of shared data drives if Norton Ghost is installed on both operating systems and they are both set to manage the shared drive.

You might encounter issues if you try to use the Norton Ghost LightsOut Restore feature on dual-boot systems. It is not supported.

Choosing a backup type

There are two types of backups available:

- Drive-based backup: Backs up an entire hard drive
- File and folder backup: Backs up only the files and folders that you select

You can use the following guidelines to determine which type of backup to choose:

Drive-based backup

Use this backup type to do the following:

- Back up and recover your computer's system drive (typically, the C drive, which includes your operating system).
- Back up and recover a specific hard drive, such as a secondary drive (which is a drive other than the system drive on which your operating system is installed).
- Recover lost or damaged files or folders from a specific point in time.

File and folder backup

Use this backup type to do the following:

- Back up and recover specific files and folders, for example personal files that are stored in the My Documents folder.
- Back up and recover files of a specific type, for example music (.mp3 or .wav) or photographs (.jpg or .bmp).
- Recover a specific version of a file from a specific point in time.

See [“Before you back up”](#) on page 38.

Defining a drive-based backup

A drive-based backup takes a snapshot of your entire hard drive, capturing every bit of information that is stored on it for later retrieval. All of your files, folders, desktop settings, programs, and your operating system are captured into a recovery point. You can then use that recovery point to restore individual files or folders or your entire computer.

For optimum protection, you should define a drive-based backup and run it on a regular basis.

By default, scheduled independent recovery points or recovery point set names are appended with 001.v2i, 002.v2i, and so forth. Recovery point set names are appended with _i001.iv2i, _i002.iv2i, and so forth. For example, if your base recovery point is called C_Drive001.v2i, the first incremental recovery point is called C_Drive001_i001.iv2i.

To define a drive-based backup

- 1 On the Home page, click **Run or Manage Backups**.
- 2 In the Run or Manage Backups window, click **Define New**.
If you have not yet defined a backup, the Easy Setup dialog appears instead.
- 3 Click **Back up my computer**, and then click **Next**.
- 4 Select one or more drives to back up, and then click **Next**.
Press and hold **Ctrl** to select multiple drives.
If you do not see a drive that you expected to see, check **Show Hidden Drives**.
- 5 Do one of the following:
 - If you selected a drive that has already been included in a defined backup, click **Next**, and then skip to step 8.
 - Click **Add drives to an existing backup**, click the **Select the backup** drop-down list and select an existing backup, and then click **Next**.
 - Click **Define a new backup** to define a new backup, and then click **Next**.
- 6 Select the type of recovery point that you want the backup to create.

Recovery point set (recommended)	<p>Schedule a base recovery point with additional recovery points that contain only incremental changes that were made to your computer since the previous recovery point.</p> <p>Incremental recovery points are created faster than the base recovery point. They also use less storage space than an independent recovery point.</p> <p>Note: You can only have one recovery point set defined for each drive. The Recovery Point Set option is not available if you have already assigned a selected drive to an existing backup and specified Recovery Point Set as the recovery point type. This option also is unavailable if you select an unmounted drive that cannot be part of a recovery point set.</p>
Independent recovery point	<p>Creates a complete, independent copy of the drives that you select. This backup type typically requires more storage space, especially if you run the backup multiple times.</p>

7 Click **Next**.

8 On the Backup Destination page, select from the following options:

Folder field	Browse to the location in which you want to store the recovery points. If Norton Ghost detects that this location does not have enough available space, it alerts you. You should choose another location that has more space.
Rename button	If you want to rename the recovery point, click Rename , and then type a new file name. Default file names include the name of the computer followed by the drive letter.
Network Credentials	If you want to save the recovery point on a network share, type the user name and password for network access. See “About network credentials” on page 53.

9 Click **Next**.

Note: You cannot use an encrypted folder as your backup destination. You can choose to encrypt your backup data to prevent another user from accessing it.

10 On the Options page, select from the following options:

Name	Type a name for your backup.
Compression	Select one of the following compression levels for the recovery point.: <ul style="list-style-type: none"> ■ None ■ Standard ■ Medium ■ High <p>See “About setting a compression level for drive-based backups” on page 65.</p> <p>The results can vary depending on the types of files that are saved in the drive.</p>

Verify recovery point after creation	Select this option to automatically test whether a recovery point or set of files is valid or corrupt.
Limit the number of recovery point sets saved for this backup	<p>Select this option to limit the number of recovery point sets that can be saved for this backup. You can limit the number of recovery point sets to reduce the risk of filling up the hard drive with recovery points. Each new recovery point set replaces the oldest set on your backup destination drive.</p> <p>This option is not available if you selected Independent recovery point as your recovery point type.</p>
Enable search engine support	<p>Select this option to let a search engine, such as Google Desktop, index all of the file names that are contained in each recovery point. By indexing the file names, you can then use your search engine to locate files you want to restore.</p> <p>See “About using a search engine to search recovery points” on page 155.</p>
Include system and temporary files	Check this option to include indexing support for operating system and temporary files when a recovery point is created on the client computer.
Description text box	Type a description for the recovery point. The description can be anything that helps you further identify the recovery point's contents.
Advanced	<p>In the Advanced Options dialog box, select any of the following options, and then click OK.</p> <ul style="list-style-type: none">■ Divide into smaller files to simplify archiving■ Disable SmartSector Copying■ Ignore bad sectors during copy■ Use password■ Use AES Encryption <p>See “Setting advanced options for drive-based backups” on page 66.</p>

11 Click **Next**.

12 If appropriate, in the drop-down lists, select the command file (.exe, .cmd, .bat) that you want to run during a particular stage in the recovery point creation process, and then specify the amount of time (in seconds) that you want the command to run before it is stopped.

If you added the command file to the CommandFiles folder, you may need to click **Back**, and then **Next** to see the files in each stage's drop-down list.

See "[Run command files during a backup](#)" on page 53.

13 Click **Next**.

14 Do one of the following:

- If you chose a recovery point set as your recovery point type in step 6, skip to the next step.
- If you chose an independent recovery point as your recovery point type, click the **Automatically create a recovery point** drop-down list, and then select one of the following options:

No Schedule	Runs the backup only when you run it yourself, manually.
Weekly	Runs the backup at the time and on the days of the week that you specify. When you select this option, the Select the days of the week to protect box appears.
Monthly	Runs the backup at the time and on the days of the week that you specify. When you select this option, the Select the days of the month to protect box appears.
Only run once	Runs the backup one time on the date and at the time you specify. When you select this option, the Create a single recovery point box appears.

15 Click **Schedule** if you want the backup to run automatically, according to a schedule.

If you only want to run the backup when you start it manually, uncheck **Schedule** and skip to step 17.

16 Enter a start time and select the days of the week when the backup should run.

- 17** Click the **Start a new recovery point set** drop-down list, and then select how frequently a new recovery point set should be started.

For example, if you select **Monthly**, a new base recover point is created the first time the backup runs during each new month.

- 18** For advanced scheduling options, such as setting up event triggers that start the backup in response to specific events, click **Advanced** and configure any of the following options:

Schedule (Backup Time) Do one or more of the following:

- Click **Schedule**, and then select the days and a start time for when the backup should run.
- Check **Run more than once per day** if you frequently modify data that you want to protect.
Also, specify the maximum time that should occur between backups and the number of times per day that the backup should run.
- Click the **Automatically optimize** drop-down list, and then select how often optimization should occur to help manage the disk space that is used by your backup destination.
- Click the **Start a new recovery point set** drop-down list and select how frequently a new recovery point set should be started.
Click **Custom** to customize the option you select.

Event Triggers (General) Select the type of events that should automatically start the backup.
See [“Enabling event-triggered backups”](#) on page 61.

- 19** Click **OK**, and then click **Next**.

- 20** If you want to run the new backup immediately, click **Run backup now**.

This option is not available if you configured an independent recovery point with the option to run it only once.

- 21** Click **Finish**.

Running a One Time Backup

The One Time Backup feature lets you quickly define and run a backup that creates an independent recovery point. You use the One Time Backup Wizard to define the backup. The backup runs when you complete the Wizard. The backup definition is not saved for future use. You can use the independent recovery point later.

This feature is useful when you need to back up your computer or a particular drive quickly before a significant event. For example, you can run a one-time

backup before you install new software. Or, you can run it when you learn about a new computer security threat.

To run a one time backup

- 1 On the Tasks page, click **One Time Backup**.
- 2 Click **Next**.
- 3 Select one or more drives to back up and click **Next**.

Note: Press and hold **Ctrl** to select multiple drives.

- 4 Click **Next**.
- 5 In the Backup Destination dialog box, select from the following options:

Folder field	Browse to the location in which you want to store the recovery points. If Norton Ghost detects that this location does not have enough available space, it alerts you. You should choose another location that has more space.
Rename button	If you want to rename the recovery point, click Rename , and then type a new file name. Default file names include the name of the computer followed by the drive letter.
Network Credentials	If you want to save the recovery point on a network share, type the user name and password for network access. See “About network credentials” on page 53.

- 6 Click **Next**.
- 7 On the Options page, select from the following options:

Compression	<p>Select one of the following compression levels for the recovery point:</p> <ul style="list-style-type: none">■ None■ Standard■ Medium■ High <p>The results can vary depending on the types of files that are saved in the drive.</p>
Verify recovery point after creation	<p>Select this option to automatically test whether a recovery point or set of files is valid or corrupt.</p>
Description text box	<p>Type a description for the recovery point. The description can be anything that helps you further identify the recovery point's contents.</p>
Advanced	<p>In the Advanced Options dialog box, select any of the following options, and then click OK.</p> <ul style="list-style-type: none">■ Use password■ Use Encryption■ Divide into smaller files to simplify archiving■ Ignore bad sectors during copy■ Disable SmartSector Copying <p>See “Setting advanced options for drive-based backups” on page 66.</p>

8 Click **Next**.

9 If appropriate, in the drop-down lists, select the command file (.exe, .cmd, .bat) that you want to run during a particular stage in the recovery point creation process, and then specify the amount of time (in seconds) that you want the command to run before it is stopped.

If you added the command file to the CommandFiles folder, you may need to click **Back**, and then **Next** to see the files in each stage's drop-down list.

See [“Run command files during a backup”](#) on page 53.

10 Click **Next**.

11 Click **Finish** to run the backup.

Files excluded from drive-based backups

The following files are intentionally excluded from drive-based backups:

- hiberfil.sys
- pagefile.sys

These files contain temporary data that can take up a large amount of disk space. They are not needed, and there is no negative impact to your computer system after a complete system recovery.

These files do appear in recovery points, but they are placeholders. They contain no data.

About network credentials

If you connect to a computer on a network, you must provide the user name and password for network access, even if you previously authenticated to the network. The Norton Ghost service runs on the local system account.

When you enter network credentials, the following rules apply:

- If the computer you want to connect to is on a domain, provide the domain name, user name, and password. For example:
domain\username
- If you connect to a computer in a workgroup, provide the remote computer name and user name. For example:
remote_computer_name\username
- If you have mapped a drive, you might be required to supply the user name and password again because the service runs in a different context and cannot recognize the mapped drive.

By going to the Tasks menu and selecting Options, you can set a default location, including network credentials. Then when you create future backup jobs, the dialog will default to the location you specified. Another option would be to create a specific "backup" user account. Then configure the Norton Ghost service to use this account.

Run command files during a backup

You can use command files (.exe, .cmd, .bat) during a backup. You can use command files to integrate Norton Ghost with other backup routines that you might be running on the computer. You can also use command files to integrate with other applications that use a drive on the computer.

Note: You cannot run command files that include a graphical user interface, such as notepad.exe. Running such command files will cause the backup job to fail.

You can run a command file during any of the following stages during the creation of a recovery point:

- Before data capture
- After data capture
- After recovery point creation

You can also specify the amount of time that a command file should be allowed to run.

You can specify the location of command files if you want them to be located in a place other than the default location. You can also specify a location on a per-job basis, as well as specify a location that can be shared among several computers. If you specify a network location, you must provide network credentials.

See [“About network credentials”](#) on page 53.

The most common use for running command files is to stop and restart non-VSS-aware databases that you want to back up.

To use a Visual Basic script file (.VBS) during a backup, you can create a batch file (.BAT) to run the script. For example, you can create a batch file called STOP.BAT that contains the following syntax:

```
Cscript script_filename.vbs
```

Make sure that `Cscript` precedes the file name of the Visual Basic script.

Warning: The command files cannot depend on any user interaction or have a visible user interface. You should test all command files independently of Norton Ghost before you use them during a backup.

When the backup begins, the command file is run during the specified stage. If an error occurs while a command file is running or the command file does not finish in the time you specified (regardless of the stage), the backup is stopped, the command file is terminated (if necessary), and the error information is logged and displayed.

[Table 4-1](#) describes the stages of recovery point creation.

Table 4-1 Recovery point creation stages

Stage	Description
Before data capture	<p>This stage occurs after a backup has started and before a recovery point is created. You can run a command during this stage to prepare for the recovery point creation process. For example, you can close any open applications that are using the drive.</p> <p>Note: If you use this option, be sure the command file has an error recovery mechanism built into it. If the computer has one or more services that must be stopped at this stage (such as stopping a non-VSS aware database or a resource intensive application), and the command file does not contain any form of error recovery, one or more of the stopped services may not be restarted. An error in the command file can cause the recovery point creation process to stop immediately. No other command files will run.</p> <p>See “How you use Norton Ghost” on page 35.</p>
After data capture	<p>This stage occurs after a snapshot is created. Running a command during this stage is typically a safe point for allowing services to resume normal activity on the drive while continuing the recovery point creation.</p> <p>Because the snapshot takes only a few seconds to create, the database is in the backup state momentarily. A minimal number of log files are created.</p>
After recovery point creation	<p>This stage occurs after the recovery point is created. You can run a command during this stage to act on the recovery point itself. For example, you can copy it to an offline location.</p>

Defining a file and folder backup

When you define and run a file and folder backup, copies are made of each of the files and folders that you have chosen to back up. They are converted into a compressed format, and then stored in a sub-folder at the location you specify, which by default is the same backup destination that is used for storing recovery points.

To define a file and folder backup

- 1 On the Home page, click **Run or Manage Backups**.
- 2 In the Run or Manage Backups window, click **Define New**.
If you have not yet defined a backup, the Easy Setup dialog appears.
- 3 Select **Back up selected files and folders**, and then click **Next**.
- 4 Select the files and folders you want to include in your backup, and then click **Next**.

Selecting file types lets Norton Ghost find and include files that match the files you want backed up. If a file type is not included in the predefined list, click **Add File Type**. You can also manually select folders or individual files.

Note: On all versions of Windows, except for Windows Vista, the My Documents folder contains two subfolders by default: My Pictures and My Music. These folders contain only the shortcuts to folders at another location and not the actual files. This might lead you to think that by including My Documents and all subfolders in your backup, your picture and music files will get backed up.

If you intend to back up your pictures and music files, be sure to include the actual folders where your files are stored. On Windows Vista, these folders exist at the same level as Documents (formerly, My Documents).

- 5 In the Name box, type a name for your new backup.
- 6 In the Description (optional) box, type a description for the new backup.
- 7 Click **Browse** to locate a folder for storing your backup data or accept the default location.

Note: You cannot use an encrypted folder as your backup destination. If you want to encrypt your backup data to prevent another user from accessing it, refer to the next step.

- 8 To modify advanced options, click **Advanced**. Do any of the following:
 - Click **Use password**, and then type a password.
Use standard characters, not extended characters or symbols. You must type this password before you restore a backup or view its contents.
 - For an additional level of security, click **Use encryption** to encrypt your file data.

- In the Exclude group box, uncheck any of the folders you want to include in your backup.
 The folders listed are typically not used for storing personal files or folders. These folders are backed up when you define and run a drive-based backup of your system drive (typically C).

9 Click **OK**, and then click **Next**.

10 Click **Schedule** if you want the backup to run automatically, according to a schedule.

If you want to run the backup only when you start it manually, uncheck **Schedule**.

11 Enter a start time and select the days of the week when the backup should run.

12 For advanced scheduling options, such as setting up event triggers that start the backup in response to specific events, click **Advanced** and configure any of the following options:

Schedule (Backup Time)

Do one or more of the following:

- Click **Schedule**, and then select the days and a start time for when the backup should run.
- Check **Run more than once per day** if you frequently modify data that you want to protect.
 Also, specify the maximum time that should occur between backups and the number of times per day that the backup should run.

Event Triggers (General)

Select the type of events that should automatically start the backup.

See [“Enabling event-triggered backups”](#) on page 61.

13 Click **Next** to review the backup options you have selected.

- 14 To review the total number and size of files to be included in the backup, click **Preview**.

Note: Depending on the amount of data you have identified for file and folder backup, the preview process could take several minutes.

- 15 If you want to run the new backup immediately, click **Run backup now**, and then click **Finish**.

Folders excluded by default from file and folder backups

The following folders and their contents are excluded automatically from file and folder backups:

- Windows folder
- Program Files folder
- Temporary folder
- Temporary Internet Files folder

These folders are typically not used for storing personal files or folders. However, they are backed up when you define and run a drive-based backup of your system drive (typically C).

See [“Defining a file and folder backup”](#) on page 55.

You can include these folders when you define a file and folder backup.

After defining your backup

All backups you define are automatically saved so that you can edit or run them later.

After you define a backup and schedule it to run, you can close Norton Ghost. The program does not need to be running for a backup to start.

However, your computer must be turned on and Windows must be running at the time a backup occurs. If not, any scheduled backups are skipped until the computer is turned on again. You then are prompted to run the missed backup.

Running an existing backup immediately

This is particularly useful when you are about to install a new product and want to make sure you have a current recovery point in the event that something goes

wrong with the installation. It can also help you to ensure that you have a backup of your work after you have modified a large number of files and you don't want to wait for a regularly scheduled backup.

You can run an existing backup at any time.

Note: If necessary, you can run a quick backup of a particular drive without using a defined backup.

See [“Running a One Time Backup”](#) on page 50..

Norton Ghost can be configured to run a backup automatically when an event occurs on your computer, such as installing a new software program.

See [“Enabling event-triggered backups”](#) on page 61.

When you run a backup, you should close any partitioning software that is running, such as Norton PartitionMagic. Also, you should not run any disk defragmenting software during a backup.

You can also schedule backups to run automatically, according to a schedule.

See [“Editing a backup schedule”](#) on page 70.

To run an existing backup immediately from the system tray

- 1 On the Windows desktop, right-click the Norton Ghost system tray icon.
- 2 Click **Run Backup Now**.
- 3 Click a backup job to start the backup.

If the menu displays No Jobs, you must start Norton Ghost and define a backup.

To run an existing backup immediately from within Norton Ghost

- 1 On the Home page, click **Run or Manage Backups**.
- 2 Select a backup from the list, and then click **Run Now**.

Run a backup with options

If you want to quickly run an existing drive-based backup, but you want the backup to create an alternate type of recovery point, use the Run Backup With Options feature.

This is a unique option in that if you run an existing backup job, the recovery point created is dictated by the type of recovery point that was created the last time the backup job was run. Use this option to create an alternate recovery point type.

Note: Using this option does not change the settings of the defined backup. To do that, you must open the backup and modify its settings manually.

See “[Editing a backup schedule](#)” on page 70.

See “[Editing backup settings](#)” on page 70.

To run a backup with options

- 1 On the Home page, click **Run or Manage Backups**.
- 2 In the Run or Manage Backups window, select the drive-based backup job that you want to run.
- 3 Click **Tasks > Run Backup With Options**.
- 4 Select one of the following options:

Note: Depending on the current state of the backup, one or more options might be disabled. For example, if you have not yet run the backup, you cannot select the first option, Incremental recovery point of recent changes, because the base recovery point has not yet been created.

Incremental recovery point of recent changes	Select this option if the backup already has a base recovery point created and you want to simply capture changes made to the drive since the last backup.
New recovery point set	Select this option if you want to start a completely new recovery point set. When you select this option, a base recovery point is created.
Independent recovery point	Select this option to create an independent recovery point, which is a complete snap shot of your entire drive. To specify an alternate backup location, click Browse .

- 5 Click **OK** to run the backup job and create the recovery point type you selected.

Verifying that a backup is successful

After a backup completes, you can validate the success of the backup from the Status page to ensure you have a way to recover lost or damaged data.

The Status page contains a scrolling calendar that is aligned with each drive on your computer. The calendar lets you quickly identify when a backup ran, and what type of backup it was. It also identifies upcoming, scheduled backups.

See [“Monitoring backup protection from the Status page”](#) on page 91.

Note: When you define a drive-based backup, you should select the option to verify the recovery point after it is created.

Depending on the amount of data being backed up, this can significantly increase the time it takes to complete the backup. However, it can ensure that you have a valid recovery point when the backup finishes.

See [“Verifying a recovery point after creation”](#) on page 68.

To verify the success of a backup

- 1 On the Status page, review the Backups calendar, and verify that the backup appears on the date that you ran it.
- 2 Move your mouse over a backup icon to review the status of the backup.

Enabling event-triggered backups

Norton Ghost can detect certain events and run a backup when they occur.

For example, to protect your computer when you install new software, Norton Ghost can run a backup when it detects that new software is being installed. If a problem occurs that harms your computer, you can use this recovery point to restore your computer to its previous state.

You can configure Norton Ghost to automatically run a backup when the following events occur:

- A specified application is started
- Any application is installed
- Any user logs on to the computer
- Any user logs off of Windows
- The data added to a drive exceeds a specified number of megabytes
This option is unavailable for file and folder backups.
- The Maxtor OneTouch™ external hard drive button is pushed

Note: This feature only appears if you have a Maxtor OneTouch drive installed, and you are running a Windows XP 32-bit platform.

To enable event-triggered backups

- 1 On the Home or Tasks page, click **Run or Manage Backups**.
- 2 Select the backup you want to edit, and then click **Change Schedule**.
- 3 Click **General** under Event Triggers.
- 4 Select the events you want detected, and then click **OK**.

About selecting a backup destination

You should review the following information before deciding where to store recovery points and file and folder backup data.

Note: If you choose to use CDs or DVDs as your backup destination (not recommended), you cannot back up to a sub-folder on the disk. Backup data must be created at the root of CDs and DVDs.

[Table 4-2](#) contains information that you need to consider when selecting a backup destination.

Table 4-2 Selecting a backup destination

Backup destination	Information to consider
<p>Local hard drive, USB drive, or FireWire drive (recommended)</p>	<p>The benefits of this option are as follows:</p> <ul style="list-style-type: none"> ■ Fast backup and recovery ■ Can schedule unattended backups ■ Inexpensive because drive space can be overwritten repeatedly ■ Off-site storage is possible ■ Reserves hard drive space for other uses <p>Although you can save the recovery point to the same drive that you are backing up, it is not recommended for the following reasons:</p> <ul style="list-style-type: none"> ■ As the number or size of recovery points grows, you will have less disk space available for regular use. ■ The recovery point is included in subsequent recovery points of the drive, which increases the size of those recovery points. ■ If the computer suffers a catastrophic failure, you may not be able to recover the recovery point you need, even if you save it to a different drive on the same hard disk.
<p>Network file</p>	<p>If your computer is connected to a network, you can save your recovery points and file and folder backup data to a network folder.</p> <p>Backing up to a network folder typically requires that you authenticate to the computer that is hosting the folder. If the computer is part of a network domain, you must provide the domain name, user name, and password. For example, domain\username.</p> <p>If you are connecting to a computer in a workgroup, you should provide the remote computer name and user name. For example: remote_computer_name\username.</p>

Table 4-2 Selecting a backup destination (*continued*)

Backup destination	Information to consider
CD-RW/DVD-RW	<p>When you save backup data to removable media, it is automatically split into the correct sizes if the backup spans more than one media.</p> <p>If more than one drive is being backed up, the recovery points for each drive are stored independently on the media, even if there is space to store recovery points from multiple drives on the same media.</p> <p>The scheduling of backups is not available when this option is used.</p> <p>Note: Using CD-RWs or DVD-RWs as your recovery point storage location is not the best option because you will be required to swap disks during the process.</p>

Table 4-3 describes the advantages and disadvantages of different types of backup destinations.

Table 4-3 Advantages and disadvantages of backup destinations

Backup destination	Advantages	Disadvantages
Hard drive (recommended)	<ul style="list-style-type: none"> ■ Fast backup and recovery ■ Can schedule unattended backups ■ Inexpensive because drive space can be overwritten repeatedly 	<ul style="list-style-type: none"> ■ Uses valuable drive space ■ Vulnerable to loss if the hard drive fails
Network drive (recommended)	<ul style="list-style-type: none"> ■ Fast backup and recovery ■ Can schedule unattended backups ■ Inexpensive because drive space can be overwritten repeatedly ■ Protection from local hard drive failure ■ Off-site storage (through existing network backup strategies) 	<ul style="list-style-type: none"> ■ Must have supported NIC drivers to restore from the recovery environment ■ Must understand and assign the appropriate rights for users who will run backups and restore data

Table 4-3 Advantages and disadvantages of backup destinations (*continued*)

Backup destination	Advantages	Disadvantages
Removable media (local)	<ul style="list-style-type: none"> ■ Protection from hard drive failure ■ Ideal for off-site storage ■ Reserves hard drive space for other uses 	

About setting a compression level for drive-based backups

During the creation of a recovery point, compression results may vary, depending on the types of files saved to the drive you are backing up.

[Table 4-4](#) describes the available compression levels.

Table 4-4 Compression levels

Compression level	Description
None	Use this option if storage space is not an issue. However, if the backup is being saved to a busy network drive, high compression may be faster than no compression because there is less data to write across the network.
Standard (recommended)	This option uses low compression for a 40 percent average data compression ratio on recovery points. This setting is the default.
Medium	This option uses medium compression for a 45 percent average data compression ratio on recovery points.
High	<p>This option uses high compression for a 50 percent average data compression ratio on recovery points. This setting is usually the slowest method.</p> <p>When a high compression recovery point is created, CPU usage might be higher than normal. Other processes on the computer might also be slower. To compensate, you can adjust the operation speed of Norton Ghost. This might improve the performance of other resource-intensive applications that you are running at the same time.</p>

Setting advanced options for drive-based backups

When you define a drive-based backup, you can set the following advanced options:

Divide into smaller files to simplify archiving	<p>You can split the recovery point into smaller files and specify the maximum size (in MB) for each file.</p> <p>For example, if you plan to copy a recovery point to ZIP disks from your backup destination, specify a file size of 100 MB or less, according to the size of each ZIP disk.</p>
Disable SmartSector Copying	<p>SmartSector technology speeds up the copying process by only copying the hard-disk sectors that contain data. However, in some cases, you might want to copy all sectors in their original layout, whether or not they contain data.</p> <p>This option lets you copy used and unused hard-disk sectors. This option increases processing time and usually results in a larger recovery point.</p>
Ignore bad sectors during copy	<p>This option lets you run a backup even if there are bad sectors on the hard disk. Although most drives do not have bad sectors, the potential for problems increases during the lifetime of the hard disk.</p>
Use password	<p>This option sets a password on the recovery point when it is created. Passwords can include standard characters, not extended characters or symbols. (Use characters with an ASCII value of 128 or lower.)</p> <p>A user must type this password before restoring a backup or viewing the contents of the recovery point.</p>
Use AES encryption	<p>You can encrypt your recovery point data to add another level of protection to your recovery points.</p> <p>You can choose from the following encryption levels:</p> <ul style="list-style-type: none">■ Low (8+ character password)■ Medium (16+ character password)■ High (32+ character password).

Editing advanced backup options

After you define a backup, you can go back at any time and edit the advanced options you chose when you first defined the backup.

To edit advanced backup options

- 1 On the Home or Tasks page, click **Run or Manage Backups**.
Select the backup you want to edit, and then click **Edit Settings**.
- 2 Click **Next** twice.
- 3 Click **Advanced**.
- 4 In the Advanced Options dialog box, make your changes, and then click **OK**.
- 5 Click **Next** three times, and then click **Finish**.

About recovery point encryption

You can enhance the security of your data by using the Advanced Encryption Standard (AES) to encrypt recovery points that you create or archive. You should use encryption if you store recovery points on a network and want to protect them from unauthorized access and use.

You can also encrypt recovery points that were created with earlier versions of Symantec LiveState Recovery or Norton Ghost. However, encrypting those files will make them readable with the current product only.

You can view the encryption strength of a recovery point at any time by viewing the properties of the file from the Recovery Point Browser.

Encryption strengths are available in 128-bit, 192-bit, or 256-bit. While higher bit strengths require longer passwords, the result is greater security for your data.

[Table 4-5](#) explains the bit strength and required password length.

Table 4-5 Password length

Bit strength	Password length
128 (Standard)	8 characters or longer
192 (Medium)	16 characters or longer
256 (High)	32 characters or longer

You must provide the correct password before you can access or restore an encrypted recovery point.

Warning: Store the password in a secure place. Passwords are case-sensitive. When you access or restore a password encrypted recovery point, Norton Ghost prompts you for the case-sensitive password. If you do not type the correct password or you forget the password, you cannot open the recovery point.

Symantec Technical Support has no method for opening an encrypted recovery point.

Besides bit strength, the make-up of the password can improve the security of your data.

For better security, passwords should use the following general rules:

- Avoid using consecutive, repeating characters (for example, BBB or 88).
- Avoid using common words that you would find in a dictionary.
- Use at least one number.
- Use both uppercase and lowercase alpha characters.
- Use at least one special character such as ({}[].,<>;:'"?\|`~!@#\$\$%^&*()-_+=).
- Change the password after a set period of time.

Verifying a recovery point after creation

If you selected the Verify recovery point after creation option on the Options page of the Define Backup Wizard, the recovery point is checked to see that all of the files that make up the recovery point are available for you to open. Internal data structures in the recovery point are matched with the data that is available. Also, the recovery point can be uncompressed to create the expected amount of data (if you selected a compression level at the time of creation).

Note: The time required to create a recovery point is doubled when you use the Verify recover point after creation option.

To verify the integrity of a recovery point

- 1 On the Tools page, click **Run Recovery Point Browser**.
- 2 Select a recovery point, and then click **Open**.
- 3 In the tree panel of the Recovery Point Browser, select the recovery point.
For example: C_Drive001.v2i.

- 4 On the File menu, click **Verify Recovery Point**.

If the Verify Recovery Point option is unavailable, you must first dismount the recovery point. Right-click the recovery point and click **Dismount Recovery Point**.

- 5 When the validation is complete, click **OK**.

If you prefer, you can have recovery points automatically verified for integrity at the time they are created.

See “[Setting advanced options for drive-based backups](#)” on page 66.

Viewing the progress of a backup

You can view the progress of a backup while it runs to determine how much time remains until the backup completes.

To view the progress of a backup

- ◆ While a backup is running, on the View menu, click **Progress and Performance**.

Adjusting the speed of a backup

Depending on the speed of your computer, how much RAM you have installed, and the number of programs you are running during a backup, your computer could become sluggish.

You can manually adjust the effect of a backup on the performance of your computer to match your needs at the moment. This feature is useful if you are working on your computer and don't want the backup process to slow you down.

To adjust the performance of a backup

- 1 While a backup is running, on the View menu, click **Progress and Performance**.
- 2 Do one of the following:
 - If you want to increase the speed of your computer by reducing the speed of the backup, drag the slider toward **Slow**.
 - If you want the backup to complete as quickly as possible and you are not doing extensive work on your computer, drag the slider toward **Fast**.
- 3 When you are finished, click **Hide** to dismiss the Progress and Performance dialog box.

Editing a backup schedule

You can edit any of the schedule properties for a defined backup to adjust the date and time.

To edit a backup schedule

- 1 On the Home page, click **Run or Manage Backups**.
- 2 Select a backup to edit.
- 3 Click **Change Schedule**.
- 4 Make changes to the schedule, and then click **OK**.

Editing backup settings

You can modify the settings of an existing backup. The Edit Settings feature gives you access to several of the key pages of the Define Backup Wizard. You can modify every setting except the option to change the recovery point type.

To edit backup settings

- 1 On the Home or Tasks pages, click **Run or Manage Backups**.
- 2 Select a backup to edit.
- 3 Click **Edit Settings**.
- 4 Make changes to the backup.

See [“Defining a drive-based backup ”](#) on page 45.

See [“Defining a file and folder backup ”](#) on page 55..

Turning off a backup job

You can turn off a backup and re-enable it later. When you turn off a backup, it will not run according to its defined schedule, if it has one. When a backup is turned off, triggered events will not run it, nor can you run it manually.

You can also delete a defined backup (not recovery points).

See [“Deleting backup jobs ”](#) on page 72.

To turn off a backup job

- 1 On the Home page, click **Run or Manage Backups**.
- 2 Select the backup that you want to turn off.
- 3 Click **Tasks > Disable Backup**.

Repeat this procedure to re-enable the backup. The Disable Backup menu item changes to Enable Backup when you disable the selected backup.

Adding users who can back up your computer

You can use the Norton Ghost Security Configuration Tool to give additional users and groups rights to access your copy of Norton Ghost. Default rights are given to those who function in the role of Administrator and to the person who installed Norton Ghost.

To add users who can back up a computer

- 1 On the Windows taskbar, click **Start > Programs > Symantec > Norton Ghost > Security Configuration Tool**.

On Windows Vista, click **Start > All Programs > Symantec > Security Configuration Tool**.

- 2 Click **Add**.
- 3 In the Enter the object names to select box, type the names of the users or groups you want to add.
- 4 Click **OK**.
- 5 To delete users or groups, select a user or group, and then click **Remove**.
- 6 Click **OK** to apply your changes and close the Security Configuration Tool.

Stopping a backup or recovery task

You can stop a backup or a recovery task that has already started.

To stop a backup or recovery task

- ◆ Do one of the following:
 - On the View menu, click **Progress and Performance**, and then click **Cancel Operation**.
 - On the Windows system tray, right-click the Norton Ghost tray icon, and then click **Cancel Current Operation**.

Deleting backup jobs

You can delete backup jobs when they are no longer needed.

Deleting a backup job does not delete the recovery points or file and folder backup data from the storage location. Only the backup job is deleted.

If you want to delete backup data (recovery points and file and folder backup data), refer to the following topics:

See [“Managing recovery points”](#) on page 107.

To delete backup jobs

- 1 On the Home page, click **Run or Manage Backups**.
- 2 Select one or more backups, and then click **Remove**.
- 3 Click **Yes**.

Rescanning a computer’s hard disk

Use Refresh to update the drive information that is displayed in various views of the product. This feature is useful when hard disk configurations have changed but the changes do not immediately appear in Norton Ghost. For example, adding hard disk space or creating a partition.

When you use Refresh, Norton Ghost scans all attached hard disks for any configuration changes. It also updates information on removable media, CD-ROM or DVD-ROM drives, basic drives, file systems, and hard drive letters.

To rescan a computer’s hard disks

- ◆ On the View menu, click **Refresh**.

The Status Bar at the bottom of the product's window indicates when the scanning is taking place.

Configuring Norton Ghost to send SNMP traps

You must install and configure the Windows SNMP service on your computer in order for SNMP traps to work in Norton Ghost.

By default, Norton Ghost is not enabled to send traps to Network Management System (NMS) applications. You can configure Norton Ghost to send SNMP traps for different priority and notification types.

To configure Norton Ghost to send SNMP traps

- 1 On the Tasks menu, click **Options**.
- 2 Under Notifications, click **SNMP Trap**.
- 3 Click the **Select the priority and type of messages** drop-down list and select the priority level at which traps should be generated.

All messages	Send all messages, regardless of priority levels.
Medium and high priority messages	Send only medium and high priority messages.
High priority messages only	Send only high priority messages.
No messages	Do not send any messages, regardless of priority levels.

- 4 Select one or more of the following options:
 - Errors
 - Warnings
 - Information
- 5 Select the version of SNMP traps to be sent (Version 1 or Version 2), and then click **OK**.

About the Norton Ghost management information base

The Norton Ghost management information base (MIB) is an enterprise MIB. It contains the Norton Ghost SNMP trap definitions. All Network Management System (NMS) applications have options to load a MIB. You can use any of these options to load the Norton Ghost MIB. If you do not load the MIB, the NMS application will still receive and display the traps, but the traps will not be displayed in informative text. The .MIB file, named BESR_MIB.MIB, is located in the Support folder on the Norton Ghost 12.0 product CD.

Using the Advanced page

The Advanced page offers experienced Norton Ghost users a single view of the most common product features. If you have a good understanding of Norton Ghost, you might prefer to perform most tasks from the Advanced view.

Note: When referring to the documentation while using the Advanced page, the first one or two steps do not apply because they indicate where to access each feature from the other pages of the product interface. From that point on, follow the remaining steps of each procedure.

The Advanced page can be hidden from view if you do not plan to use it.

To hide the Advanced page

- 1 Start Norton Ghost.
- 2 On the View menu, click **Show Advanced Page**.

To show the Advanced page

- 1 Start Norton Ghost.
- 2 On the View menu, click **Show Advanced Page**.

Backing up remote computers from your computer

This chapter includes the following topics:

- [About backing up other computers from your computer](#)
- [Adding computers to the Computer List](#)
- [Deploying the agent](#)
- [Using the Norton Ghost 12.0 Agent](#)
- [Managing the agent through Windows Services](#)
- [Best practices for using services](#)
- [Controlling access to Norton Ghost](#)

About backing up other computers from your computer

Norton Ghost lets you connect to, and back up a second computer on your home or office network. You can manage as many computers as needed, but you can only manage one computer at a time.

Note: You must purchase a separate license for each computer you want to manage. You can deploy the agent without a license for a 30-day evaluation. After that time, you must purchase and install the license to continue managing the remote computer. You can purchase additional licenses at the Symantec Global Store. Visit:

<http://shop.symantecstore.com>

First, you add a computer's name or IP address to the Computer List. Then, you deploy the Norton Ghost Agent to the remote computer. Once the agent is installed, the computer automatically restarts. After the computer restarts, you can then connect to the computer. When you do, the Norton Ghost product interface changes to reflect the status of the remote computer. At any time, you can switch back to manage your own, local computer.

Adding computers to the Computer List

Before you can back up drives on a remote computer, you must first add the computer to the Computer List. You can then quickly switch between your local computer and any other computer on the list.

To add computers to the Computer List

- 1 On the Norton Ghost menu bar, click **Computers > Add**.
- 2 Do one of the following:
 - Type the name of the computer
 - Type the IP address of the computer
If you are in a workgroup environment instead of a domain you must manually specify the computer name for the computer you want to manage by browsing to it by using the Browse button.
- 3 If you don't know the name of the computer, or its IP address, click **Browse** and search for the computer you want to add, and then click **OK**.
- 4 Click **OK** to add the computer to the Computer List.

To add a local computer

- 1 On the Norton Ghost menu bar, click **Computers > Add Local Computer**.
- 2 Click **OK**.

To remove a computer from the Computer List

- 1 On the Norton Ghost menu bar, click **Computers > Edit List**.
- 2 Select the remote computer that you want to remove, click the minus sign (-), and then click **OK**.

Note: Removing a computer from the Computer List does not uninstall the agent from the computer. You must run the Windows Uninstall program.

See [“Uninstalling the product”](#) on page 30.

Deploying the agent

You can deploy the Norton Ghost 12.0 Agent to the computers that are on the Computer List by using the Agent Deployment feature. After you install the agent, you can create backup jobs directly from Norton Ghost.

Note: Because of increased security with Windows Vista, you cannot deploy the Norton Ghost 12.0 Agent to Windows Vista without making security configuration changes. The same issue occurs when you attempt to deploy the agent from Windows Vista to another computer. You can manually install the agent on the target computer using the product CD.

See [“Uninstalling the product”](#) on page 30.

Note: If you deselected the Agent Deployment option during installation, this feature is not available. You can run the installation again, and select the Modify option to add this feature back in.

You can install the agent to a computer that has less than 256 MB of RAM. However, Symantec Recovery Disk requires at least 512 MB of RAM for restoring the computer. Your computer must meet the minimum memory requirement to run the Recover My Computer wizard or the Recovery Point Browser from the recovery environment.

Note: If you are installing a multilingual version of the product, you must have a minimum of 768 MB of RAM to run the Symantec Recovery Disk.

If your computers are set up in a workgroup environment, you should prepare your local computer before you deploy an agent.

To prepare a computer in a workgroup environment to deploy the agent

- 1 On the Windows taskbar, right-click **Start**, and then click **Explore**.
- 2 On the Tools menu, click **Folder Options > View**.
- 3 On the View tab, scroll to the end of the list and verify that the Use simple file sharing check box is unchecked, and then click **OK**.
- 4 On the Windows taskbar, click **Start > Settings > Control Panel > Windows Firewall**.
- 5 On the Exceptions tab, check **File and Printer Sharing**, and then click **OK**.

Note: You should close any open applications before you continue with the agent installation. If the Reboot check box is selected, the computer will automatically restart at the end of the installation wizard.

To deploy the Norton Ghost Agent

- 1 On the Norton Ghost menu bar, click **Computers >** select a computer from the menu.

You must have administrator rights on the computer to which you are installing the agent.

- 2 Click **Deploy Agent**.
- 3 In the Deploy Norton Ghost 12.0 Agent dialog box, specify the administrator user name (or a user name that has administrator rights) and the password.

In a workgroup environment, you must specify the remote computer name. You cannot use an IP address, even if you have successfully connected to the computer by using an IP address.

For example, type `RemoteComputerName\UserName`

- 4 If you want to restart the computer when the agent installation is finished, click **Reboot when finished**.

Note: The computer cannot be backed up until the computer is restarted. However, be sure to warn the user of the impending reboot so that they can save their work.

- 5 Click **OK**.

To manually install the agent

- 1 Insert the Norton Ghost 12.0 product CD into the media drive of the computer. The installation program should start automatically.
- 2 If the installation program does not start, on the Windows taskbar, click **Start > Run**, type the following command, then click **OK**.

```
<drive>:\autorun.exe
```

where <drive> is the drive letter of your media drive.
For Windows Vista, if the Run option is not visible, do the following:
 - Right-click the Start button, and click **Properties**.
 - On the Start Menu tab, click **Customize**.
 - Scroll down and check **Run command**.
 - Click **OK**.
- 3 In the CD browser panel, click **Install Norton Ghost**.
- 4 In the Welcome panel, click **Next**.
- 5 Read the license agreement, click **I accept the terms in the license agreement**, and then click **Next**.
- 6 If you want to change the default location for the program files, click **Change**, locate the folder in which you want to install the agent, and then click **OK**.
- 7 Click **Next**.
- 8 Click **Custom**, and then click **Next**.
- 9 Click Norton GhostService, and then click **This feature will be installed on local hard drive**.
This feature is the agent.
- 10 Set all other features to **This feature will not be installed**.
- 11 Click **Next**, and then click **Install**.

Using the Norton Ghost 12.0 Agent

The Norton Ghost 12.0 Agent is the unseen “engine” that does the actual backing up and restoring of data on a remote computer. Because the Norton Ghost 12.0 Agent functions as a service, it does not have a graphical interface.

See “[Managing the agent through Windows Services](#)” on page 80.

See “[Controlling access to Norton Ghost](#)” on page 85.

The Norton Ghost 12.0 Agent does, however, have a tray icon available from the Windows system tray to provide feedback of current conditions and to perform common tasks. For example, you can view backup jobs created for the computer, reconnect the Norton Ghost 12.0 Agent, or cancel a task that is currently running.

You can install the agent manually by visiting each computer you want to protect and install the agent from the product CD. A more efficient method, however, is to use the Norton Ghost 12.0Deploy Agent feature to remotely install the agent on a computer in the domain whose data you want to protect.

To use the Norton Ghost 12.0 Agent

- ◆ On the Windows system tray, do one of the following:
 - Right-click the Norton Ghost 12.0 tray icon, and then click **Reconnect** to restart the service automatically.
You cannot run a backup until the service is running.
 - If Norton Ghost is installed on the computer, double-click the Norton Ghost tray icon to start the program.
If only the agent is installed, double-clicking the tray icon only displays an About dialog box.
 - If the computer has Norton Ghost installed, right-click the Norton Ghost 12.0 tray icon to display a menu of common Norton Ghost 12.0 Agent tasks.

Managing the agent through Windows Services

The Norton Ghost 12.0 Agent is a Windows service that runs in the background. It provides the following:

- locally running scheduled backup jobs, even when there are no users, or an unprivileged user, logged on to the computer
- Allows administrators to remotely back up computers throughout an enterprise from Norton Ghost 12.0 running on another computer.

See [“Using the Norton Ghost 12.0 Agent”](#) on page 79.

To use the features of Norton Ghost 12.0, the Norton Ghost 12.0 Agent must be started and properly configured. You can use the Windows Services tool to manage and troubleshoot the agent.

Note: To manage the Norton Ghost 12.0 Agent, you must be logged on as a local administrator.

You can manage the Norton Ghost 12.0 Agent in the following ways:

- Start, stop, or disable the Norton Ghost 12.0 Agent on local and remote computers.
 See [“Starting or stopping the agent service”](#) on page 82.
- Configure the user name and password that is used by the Norton Ghost 12.0 Agent.
 See [“Controlling access to Norton Ghost ”](#) on page 85.
- Set up recovery actions to take place if the Norton Ghost 12.0 Agent fails to start.
 For example, you can restart the Norton Ghost 12.0 Agent automatically or restart the computer.
 See [“Setting up recovery actions when the agent does not start”](#) on page 83.

Best practices for using services

[Table 5-1](#) describes some best practices for using services.

Table 5-1 Best practices for using services

Best practice	Description
Check the Events tab first before using Services.	The Events tab in the Advanced view can help you to track down the source of a problem, particularly when it is associated with the Norton Ghost 12.0 Agent. You should view the most recent log entries in the Events tab for more information about the potential causes of the problem.
Verify that the Norton Ghost 12.0 Agent starts without user intervention.	<p>The Norton Ghost 12.0 Agent is configured to start automatically when Norton Ghost starts. You can view the status information to verify that the Norton Ghost 12.0 Agent has started. The Status area in the Task pane displays a Ready status message when the agent starts.</p> <p>You can also test that the Norton Ghost 12.0 Agent is starting automatically by looking in Services. You can check the status and restart the service if necessary. If the Startup type is set to automatic, you should restart the agent.</p> <p>See “Starting or stopping the agent service” on page 82.</p>

Table 5-1 Best practices for using services (*continued*)

Best practice	Description
Use caution when changing default settings for the Norton Ghost 12.0 Agent.	Changing the default Norton Ghost 12.0 Agent properties can prevent Norton Ghost 12.0 from running correctly. You should use caution when changing the default Startup type and Log On settings of the Norton Ghost Agent. It is configured to start and log on automatically when you start Norton Ghost 12.0 .

Opening Services

There are several methods you can use to open Services to manage the Norton Ghost 12.0 Agent.

To open Services

- 1 Do one of the following:
 - On the Windows Vista taskbar, click **Start > Control Panel > Classic View > Administrative Tools**, and then double-click **Services**.
 - On the Windows taskbar, click **Start > Settings > Control Panel > Administrative Tools > Services**.
 - On the Windows XP taskbar, click **Start > Control Panel > Performance and Maintenance > Administrative Tools**, and then double-click **Services**.
 - On the Windows taskbar, click **Start > Run**.
In the Open text field, type **services.msc**, and then click **OK**.
- 2 Under the Name column, scroll through the list of services until you see Norton Ghost (the name of the agent).

Its status should be Started.

See [“Starting or stopping the agent service”](#) on page 82.

Starting or stopping the agent service

To start, stop, or restart the Norton Ghost 12.0 Agent service, you must be logged on as an administrator. (If your computer is connected to a network, network policy settings might prevent you from completing these tasks.)

You might need to start, stop, or restart the Norton Ghost 12.0 Agent service for the following reasons:

Start or Restart	You should start or restart the agent if Norton Ghost 12.0 is unable to connect to the Norton Ghost 12.0 Agent on a computer, or you cannot reconnect from Norton Ghost.
Restart	You should restart the agent after you change the user name or password that you use to log on to the Norton Ghost 12.0 Agent service, or you used the Security Configuration Tool to give additional users the ability to back up computers. See “Controlling access to Norton Ghost ” on page 85.
Stop	You can stop the agent if you believe it is causing a problem on the computer, or you want to temporarily free memory resources. If you stop the agent, you also prevent all of your drive-based backups and file and folder backups from running.

If you stop the Norton Ghost 12.0 Agent service and then start Norton Ghost, the agent restarts automatically. The Status changes to Ready.

If you stop the Norton Ghost 12.0 Agent service while Norton Ghost is running, you receive an error message, and Norton Ghost is disconnected from the agent. In most cases, you can click Reconnect from the Task pane or from the Tray icon to restart the Norton Ghost 12.0 Agent.

To start or stop the Norton Ghost 12.0 Agent service

- 1 On the Windows taskbar, click **Start > Run**.
- 2 In the Run window, type **services.msc**
- 3 Click **OK**.
- 4 In the Services window, in the Name column, click **Norton Ghost**.
- 5 On the Action menu, select one of the following:
 - Start
 - Stop
 - Restart

Setting up recovery actions when the agent does not start

You can specify the computer’s response if the Norton Ghost 12.0 Agent fails to start.

To set up recovery actions when the agent fails to start

- 1 On the Windows taskbar, click **Start > Run**.
- 2 In the Run window, type **services.msc**
- 3 Click **OK**.
- 4 In the Services window, on the Action menu, click **Properties**.
- 5 On the Recovery tab, in the First failure, Second failure, and Subsequent failures lists, select the action that you want:

Restart the Service	Specify the number of minutes before an attempt to restart the service is made.
Run a Program	Specify a program to run. You should not specify any programs or scripts that require user input.
Restart the Computer	Click Restart Computer Options, and then specify how long to wait before restarting the computer. You can also create a message that you want to display to remote users before the computer restarts.

- 6 In the Reset fail count after box, specify the number of days that the Norton Ghost 12.0 Agent must run successfully before the fail count is reset to zero.
When the fail count is reset to zero, the next failure triggers the action set for the first recovery attempt.
- 7 Click **OK**.

Viewing Norton Ghost 12.0 Agent dependencies

The Norton Ghost 12.0 Agent depends on other required services to run properly. If a system component is stopped or is not running properly, the dependent services can be affected.

If the Norton Ghost 12.0 Agent fails to start, check the dependencies to ensure that they are installed and that their Startup type is not set to Disabled.

Note: To view the Startup type setting for each of the interdependent services, you must select one service at a time and then click **Action > Properties > General**.

The top list box on the Dependencies tab displays services that are required by the Norton Ghost 12.0 Agent to run properly. The bottom list box does not have any services that need the Norton Ghost 12.0 Agent to run properly.

[Table 5-2](#) lists the services that are required by the Norton Ghost 12.0 Agent to run properly, along with their default startup setting.

Table 5-2 Required services

Service	Startup type
Event Log	Automatic
Plug and Play	Automatic
Remote Procedure Call (RPC)	Automatic

To view Norton Ghost 12.0 Agent dependencies

- 1 In the Services window, under Name, click **Norton Ghost**.
See [“Opening Services”](#) on page 82.
- 2 On the Action menu, click **Properties**.
- 3 Click the **Dependencies** tab.

Controlling access to Norton Ghost

You can use the Security Configuration Tool to allow or deny users and groups the necessary permissions to access the Norton Ghost 12.0 Agent, or to the full Norton Ghost user interface.

When you use the Security Configuration Tool, any permission that you grant to the Users group applies to the members within that group.

Note: The agent service can only be run as LocalSystem or by a user who belongs to the Administrator's group.

[Table 5-3](#) describes the permissions that can be allowed or denied for user and groups who use the Norton Ghost 12.0 Agent.

Table 5-3 Permission options

Option	Description
Full Control	Gives users or groups complete access to all Norton Ghost 12.0 functionality as if they are the administrator. If you do not want users to define, change, or delete backups, or to manage recovery point storage, do not give them Full Control.
Status Only	Users or groups can get status information, and can run a backup job. But they cannot define, change, or delete any backup jobs, or use any other function of the product.
Deny	Users cannot perform any function, or see any information. They are blocked from any access to Norton Ghost.

A deny setting takes precedence over an inherited allow setting. For example, a user who is a member of two groups is denied permissions if the settings for one of the groups denies permissions. User-denied permissions override group-allow permissions.

To add users and groups

- 1 On the Windows taskbar, click **Start > Programs > Symantec > Norton Ghost > Security Configuration Tool**.
- 2 Click **Add**.
- 3 In the Select Users or Groups dialog box, click **Advanced**.
- 4 If necessary, click **Object Types** to select the types of objects that you want.
- 5 If necessary, click **Locations** to select the location that you want to search.
- 6 Click **Find Now**, select users and groups you want, and then click **OK**.
- 7 Click **OK** when you are finished.

To change permissions for a user or a group

- 1 On the Windows taskbar, click **Start > Programs > Symantec > Norton Ghost > Security Configuration Tool**.
- 2 In the Permissions for Norton Ghost 12.0 dialog box, select the user or group whose permissions you want to change, and then do one of the following:
 - To set Full Control permissions, click **Allow** or **Deny** for the selected user or group.

- To set Status Only permissions, click **Allow** or **Deny** for the selected user or group.
- 3 Click **OK** when you are finished.

To remove a user or group

- 1 On the Windows Start menu, click **Programs > Symantec > Norton Ghost > Security Configuration Tool**.
- 2 Select the user or group that you want to remove, and then click **Remove**.
- 3 Click **OK** when you are finished.

Running Norton Ghost using different user rights

If the permissions for a user are insufficient for running Norton Ghost, you can use the Run As feature in Windows to run the product using an account that has sufficient rights, even if you are not currently logged in with the account.

To perform Run As from Windows XP/2003

- 1 On the Windows taskbar, click **Start > Program Files > Symantec > Norton Ghost**.
- 2 Right-click **Norton Ghost**, and then click .
- 3 Click **The following user** to log onto with another account.
- 4 In the User Name and Password boxes, type the account name and password that you want to use.
- 5 Click **OK**.

To perform Run As from Windows 2000 Professional

- 1 On the Windows taskbar, click **Start > Program Files > Symantec > Norton Ghost**.
- 2 Press **Shift** and right-click .
- 3 Click **Run As**.
- 4 Click **Run the program as the following user** to log on with another account.
- 5 Do one of the following:
 - In the User name, Password, and Domain boxes, type the account name, password, and the domain that you want to use.
 - If you want to use the Administrator account on the computer, in the Domain box, type the name of the computer.

If you want to run Norton Ghost as a domain administrator, in the Domain box, type the name of the domain.

6 Click **OK**.

To perform Run As from Windows Vista

- 1** On the Windows taskbar, click **Start > All Programs > Norton Ghost > Norton Ghost**.
- 2** Click **Yes** when prompted to add the required privileges.
- 3** Enter the password for an administrator account, and then click **OK**.

Monitoring the status of your backups

This chapter includes the following topics:

- [About monitoring backups](#)
- [Monitoring backup protection from the Home page](#)
- [Monitoring backup protection from the Status page](#)
- [Customize status reporting](#)
- [Viewing drive details](#)
- [Improving the protection level of a drive](#)

About monitoring backups

You should monitor your backups to ensure that you can effectively recover lost data when you need it.

The Home page provides a general status of your backup protection. The Status page provides details about which drives are protected, as well as a calendar view of past and future backups.

Note: In addition to ensuring that you back up each drive, carefully review and follow best practices for backing up your computer.

Monitoring backup protection from the Home page

On the Home page, the Backup Status pane provides a summary of the backup protection status of your computer. For example, if one or more drives are not included in a defined backup, the background color and status icon changes to reflect the level of backup protection. The Status Details pane provides recommendations on which actions you should take.

[Table 6-1](#) describes each of the levels of backup protection that the Home page displays.

Table 6-1 Backup protection levels






	Backed up	<p>At least one drive-based backup is defined. It includes all fixed drives and runs on a regular basis.</p> <p>This status indicates that all drives, files, and folders can be fully recovered, if necessary.</p>
	Partially backed up	<p>A backup is defined, but it is not scheduled or run for a long time. This status can indicate that the existing recovery points are outdated. It can also indicate that one or more drives are not assigned to a defined backup.</p> <p>A partially protected drive can be recovered, but if the recovery points are outdated, it might not contain the latest versions of your data.</p>
	At risk	<p>No defined backup exists and no recovery points are available from which to recover the drive.</p> <p>An unprotected drive cannot be recovered and is at risk.</p>
	Status unknown	<p>The status is being calculated, or you have not yet licensed your product.</p> <p>Either wait a few seconds for the status to display, or make sure that you have licensed your copy of the product.</p>

Table 6-1 Backup protection levels (*continued*)

	No backup protection assigned	The drive that displays this icon is not being monitored for backup status; or it is being monitored for errors only, but there are no errors to report. Use the Customize status reporting feature on the Status page to change the status report setting.
---	-------------------------------	--

Monitoring backup protection from the Status page

The Status page lets you monitor the status of your backups. The Status page lists each drive on your computer and includes a calendar that contains your backup histories. The calendar lets you quickly identify when a backup ran, and what type of backup it was. It identifies your upcoming, scheduled backups. It also lists the file and folder backup history if you have defined one or more file and folder backups.

Note: You can right-click on any of the calendar icons to access a context-sensitive menu. These menus offer quick access to related tasks.

Refer to the following table for the meaning of each icon displayed in the Backups calendar.

Table 6-2 Backups calendar icons





















Icon	Description	Icon states
	<p>Represents a drive-based backup that is configured to create a single, independent recovery point. When this icon appears in the Backup timeline, it indicates that a drive-based backup is scheduled to occur.</p>	<p>This icon can appear in the following states:</p> <p> Indicates that the backup ran and that an independent recovery point was created.</p> <p> Indicates that the backup is unavailable.</p> <p> Indicates that the backup did not run as scheduled. This problem could occur if an error prevents the backup from running or if you manually cancel a backup before it completes.</p> <p> Indicates a drive-based backup scheduled to run at a future time.</p>
	<p>Represents a drive-based backup that is configured to create incremental recovery points. It indicates that a drive-based backup is scheduled to occur on the day that it appears in the backup timeline.</p>	<p>This icon can appear in the following states:</p> <p> Indicates that the backup ran and that an incremental recovery point was created.</p> <p> Indicates that the backup is unavailable.</p> <p> Indicates that the backup did not run as scheduled. This problem could occur if an error prevents the backup from running or if you manually cancel a backup before it completes.</p> <p> Indicates that the backup is scheduled to run at a future time.</p>

Table 6-2 Backups calendar icons (*continued*)

Icon	Description	Icon states
	<p>Represents a file and folder backup. It indicates that a file and folder backup is scheduled to occur on the day that it appears in the backup timeline.</p>	<p>This icon can appear in the following states:</p> <p> Indicates that the backup ran and that file and folder backup data was created successfully.</p> <p> Indicates that the backup is not available.</p> <p> Indicates that the backup did not run as scheduled. This problem could occur if an error prevents the backup from running, or if you manually canceled a backup before it completed.</p> <p> Indicates that the backup is scheduled to run at a future time.</p>
	<p>Represents two or more backups are scheduled to run on the day on which this icon appears.</p>	<p>This icon can appear in the following states:</p> <p> Indicates that two or more backups have run and the last backup was created successfully.</p> <p> Indicates that two or more backups are scheduled and that at least one is unavailable.</p> <p> Indicates that two or more backups have and adn the last one did not succeed. This problem could occur if an error prevents a backup from running.</p> <p> Indicates that the backup is scheduled to run at a future time.</p>

To monitor backup protection from the Status page

- 1 On the Status page, review the Backups calendar and verify that the backup appears on the date that you ran it.
- 2 In the Drives column, select the drive that you want to view.
The status information appears in the bottom half of the Status page.
- 3 Move your mouse over a backup icon in the calendar to review the status of the backup.
- 4 To move around in the calendar, use one of the following methods:
 - Click anywhere in the title bar to navigate quickly to a different point in time.
 - Use the scroll bar at the bottom of the calendar to scroll backward or forward in time.

Customize status reporting

You can configure how Norton Ghost reports the status of a particular drive (or all file and folder backups).

For example, if drive D contains unimportant data and you have chosen not to include it in a drive-based backup, the status on the Home page continues to report that your computer is at risk. You can configure Norton Ghost to ignore drive D so that it does not calculate the status of drive D in the Backup Status panel on the Home page.

Or, you can specify that only errors, such as missed or failed backups, are to be figured in to the status report.

Note: The backup status of each drive is reported throughout the product, wherever the drive is listed. When you customize status reporting for a drive, the status is reflected anywhere that the drive is listed in Norton Ghost.

You should first determine how important the data is on a particular drive (or the data you have included in a file and folder backup) before deciding on the level of status reporting to assign to it.

To customize the status reporting of a drive (or file and folder backups)

- 1 On the Status page, click a drive (or **File and folders**) to select it.
- 2 Click **Customize status reporting**.

3 Select one of the following options:

Full status reporting	Shows the current status of the selected drive or file and folder backups on the Home and Status pages. Select this option if the data is critical.
Errors only status reporting	Shows the current status of the selected drive or file and folder backups only when errors occur. Select this option if the data is important, but you only want the status to report errors, whenever they occur.
No status reporting	Does not show any status for the selected drive or file and folder backups. Select this option if the data is unimportant and missed or failed backups do not need to be reported.

4 Click **OK**.

Viewing drive details

The Advanced page lets you view details about your hard drives.

You can view the following drive details:

Name	Displays the name that you assigned to the backup when you defined it.
Type	Identifies the type of recovery point the backup creates when it runs.
Destination	Identifies the storage location of the recovery point, or the location in which the drive should be backed up.
Last Run	Displays the day and time when the backup was last run.
Next Run	Displays the day and time of the next scheduled backup.

To view drive details

- 1 On the Advanced page, on the Content Bar, click the Drives tab.
If the Advanced page is not visible on the Primary Navigation Bar, click **View > Show Advanced Page**.
- 2 In the Drive column, select a drive.
- 3 Review the Details section below the Drives table.

Improving the protection level of a drive

When the status of a drive-based backup indicates that it needs attention, you should take steps to improve the status.

You might need to add a drive to an existing backup, modify the schedule of a backup, edit the settings of a backup, or define a new backup.

See “[Best practices for backing up](#)” on page 37.

To improve the protection level of a drive

- 1 On the Status page, select a drive that requires attention from the Drives column.
- 2 In the Status section at the bottom of the page, right-click the backup you want to modify, and then select one of the following menu items:

Run Backup Now	Runs the selected backup job immediately.
Change Schedule	Opens the Run When dialog so that you can edit the backup schedule.
Edit Settings	Opens the Define Backup Wizard, which lets you modify the backup definition. This option takes you to the second page of the wizard.
Define New Backup	Opens the Define Backup Wizard from the beginning, which lets you define a new backup. This option is useful if a drive in the Drives column is not yet assigned to a backup. By selecting a drive that is assigned to an existing backup, you have access to this short-cut method for starting the Define Backup Wizard from the Status page.
Remove Backup Job	Deletes the backup that you have selected. When you delete a backup, only the backup definition is deleted. The backup data is not deleted (for example, the recovery points or the file and folder backup data).
Disable (Enable) Backup	Turns on or turns off the backup that you have selected.

See [“Editing backup settings”](#) on page 70.

Exploring the contents of a recovery point

This chapter includes the following topics:

- [About exploring recovery points](#)
- [Exploring a recovery point through Windows Explorer](#)
- [Opening files within a recovery point](#)
- [Using a search engine](#)
- [Unmounting a recovery point drive](#)
- [Viewing the drive properties of a recovery point](#)

About exploring recovery points

You can use Norton Ghost to explore files in a recovery point by assigning it a drive letter that is visible from Windows Explorer.

You can perform the following tasks on the assigned drive:

- Run ScanDisk (or CHKDSK)
- Perform a virus check
- Copy folders or files to an alternate location
- View disk information about the drive such as used space and free space
- You can also run simple, executable programs that exist within the mounted recovery point.

You can only run programs from within a mapped recovery point that do not rely on registry values, COM interfaces, dynamic link libraries (DLLs), or other similar dependencies.

You can set up a mounted drive as a shared drive. Users on a network can connect to the shared drive and restore files and folders from the recovery point.

You can mount one or more recovery points at a time. The drives remain mounted until you unmount them, or you restart the computer. Mounted drives do not take up extra hard-disk space.

All security on the NTFS volumes remains intact when they are mounted.

You do not need to mount a drive to restore the files or folders within a recovery point.

Note: Any data that is written to a mounted recovery point is lost when the recovery point is unmounted. This data includes any data that is being created, edited, or deleted at the time.

[Exploring a recovery point through Windows Explorer](#)

[Unmounting a recovery point drive](#)

[Viewing the drive properties of a recovery point](#)

Exploring a recovery point through Windows Explorer

When you explore a recovery point, Norton Ghost mounts the recovery point as a drive letter and opens it in Windows Explorer.

For each drive that is included in the recovery point, a new mounted drive letter is created. For example, if your recovery point contains backups of drives C and D, two newly mounted drives appear (for example, E and F). The mounted drives include the original drive labels of the drives that were backed up.

To explore a recovery point through Windows Explorer

- 1 On the Tools page, click **Manage Backup Destination**.
- 2 Select the recovery point or recovery point set that you want to explore, and then click **Explore**.
- 3 If you select a recovery point set that contains more than one recovery point, in the Range list, select a recovery point, and then click **OK**.

Mounting a recovery point from Windows Explorer

You can also manually mount a recovery point as a drive by opening your backup destination folder in Windows Explorer.

You can use Windows Explorer to search the contents of the recovery point. For example, if you cannot remember where a particular file was originally stored, you can use the Explorer search feature to locate the file, just as you would locate a file on your hard drive.

To mount a recovery point from Windows Explorer

- 1 In Windows Explorer, navigate to a recovery point.
The recovery point is located in the storage location that you selected when you defined your backup.
- 2 Right-click the recovery point, and then click **Mount**.
- 3 In the Mount Recovery Point window, under the Drive Label column, select the drive that you want to mount.
- 4 In the Drive letter drop-down list, select the letter that you want to associate with the drive.
- 5 Click **OK**.
- 6 To mount additional drives, repeat steps 1-5.

Opening files within a recovery point

Using the Recovery Point Browser, you can open files within a recovery point. The file opens in the program that is associated with that file type. You can also restore files either by saving them using the application associated with them, or by using the Recover Files button in the Recovery Point Browser.

If the file type is not associated with a program, the Microsoft Open With dialog box is displayed. You can then select the correct program for opening the file.

Note: You cannot view encrypting file system (EFS) NTFS volumes.

To browse and open files inside of a recovery point

- 1 On the Tools page, click **Run Recovery Point Browser**.
- 2 Navigate to your backup destination folder, select the recovery point file that you want to browse, and then click **Open**.
- 3 In the Recovery Point Browser, in the tree panel on the left, select a drive.

- 4 In the right content panel, double-click the folder that contains the file that you want to view.
- 5 Right-click the file that you want to view, and then click **View File**.
The View option is unavailable if you select a program file that has a .exe, .dll, or .com file extension.

To restore one or more files

- 1 On the Tools page, click **Run Recovery Point Browser**.
- 2 Navigate to your backup destination folder, select the recovery point file you want to browse, and then click **Open**.
- 3 In the Recovery Point Browser, select a drive in the tree panel (on the left).
- 4 In the content panel (on the right), double-click a folder that contains the file you want to view.
- 5 Do one of the following:
 - Right-click the file you want to view and click **View File**.
The View option is dimmed (unavailable) if you selected a program file that has a .exe, .dll, or .com file extension.
 - Select one or more files, click **Recover Files**, and then click **Recover** to restore them to their original location.
If prompted, click **Yes** or **Yes to All** to overwrite the existing (original) files.

Using a search engine

If you have a desktop search engine, such as Google Desktop, you can configure your backups to create recovery points that are searchable.

Note: If your organization uses Symantec Backup Exec Web Retrieve, it is likely that your network administrator has already enabled this feature.

You can configure your backups to support one of these search engines. Be sure to check the Enable search engine support at the time you define the backup.

See [“To define a drive-based backup”](#) on page 46..

See [“About using a search engine to search recovery points”](#) on page 155..

Unmounting a recovery point drive

All of your mounted recovery point drives are unmounted when you restart the computer. You can also unmount the drives without restarting the computer.

To dismount a recovery point in Windows Explorer

- 1 In Windows Explorer, navigate to the mounted recovery point.
- 2 Right-click the drive, and then click **Dismount Recovery Point**.

To dismount a recovery point in Recovery Point Browser

- 1 In the Recovery Point Browser, in the tree view, locate the mounted recovery point.
- 2 Right-click the mounted recovery point, and then click **Dismount Recovery Point**.

Viewing the drive properties of a recovery point

You can view the following drive properties of a recovery point:

Description	A user-assigned comment that is associated with the recovery point.
Original drive letter	The original drive letter that was assigned to the drive.
Cluster size	The cluster size (in bytes) of the FAT, FAT32, or NTFS drive.
File system	The file system type used within the drive. For example, FAT, FAT32, or NTFS.
Primary/Logical	The selected drive's status as either a primary partition or a logical partition.
Size	The total size (in megabytes) of the drive. This total includes used space and unused space.
Used space	The amount of used space (in megabytes) within the drive.
Unused space	The amount of unused space (in megabytes) within the drive.
Contains bad sectors	Indicates if there are any bad sectors on the drive.

To view the drive properties of a recovery point

- 1** In the Recovery Point Browser, in the tree panel, click the recovery point that contains the drive that you want to view.
- 2** Select a drive.
- 3** Do one of the following:
 - On the File menu, click **Properties**.
 - Right-click the recovery point, and then click **Properties**.

Managing backup destinations

This chapter includes the following topics:

- [About backup destinations](#)
- [How backup data works](#)
- [Managing recovery points](#)
- [Converting a recovery point to a virtual disk format](#)
- [Managing file and folder backup data](#)
- [Automating management of backup data](#)
- [Moving your backup destination](#)

About backup destinations

A *backup destination* is the location in which your backup data is stored.

Norton Ghost includes features for managing the size of your backup destinations so that you can use your computer's valuable disk space for other purposes.

How backup data works

Norton Ghost offers two backup methods:

Drive-based backup

Use this option to back up an entire drive (for example, your system drive, which is typically C). You can then restore any file, folder, or your entire drive.

File and folder backup Use this option to back up only the files and folders that you select. You can then restore any file or all of them at any time.

This option typically requires less disk space than drive-based backups.

About drive-based backups

When you run a drive-based backup, a snapshot is taken of everything that is stored on your computer's hard disk. Each snapshot is stored on your computer as a recovery point. A recovery point is a point in time that is used to restore your computer back to the way it was when the recovery point was created.

The types of recovery points are as follows:

Independent recovery point (.v2i) Creates a complete, independent copy of the drives that you select. This backup type typically requires more storage space.

Recovery point set (.iv2i) Includes a base recovery point. A base recovery point is a complete copy of your entire drive, and is similar to an independent recovery point. The recovery point set also includes recovery points that capture only the changes that are made to your computer since the creation of the base recovery point.

Although you can recover files and folders from a drive-based backup, you cannot select a specific set of files or folders to back up. Your entire hard drive is backed up.

About file and folder backups

If you want to modify or create a select set of personal documents and folders and you don't want to use hard disk resources to back up your entire computer, you can define a file and folder backup. Or, you might want to define a file and folder backup to capture one or more folders that contain the files that you modify on a regular basis.

File and folder backups let you select individual files or folders to back up. You can also specify a file type to back up and let Norton Ghost locate and back up all files of the type you specified. For example, if you have Microsoft Word documents stored at several locations on your computer, Norton Ghost locates all Word documents (files ending with .doc) and includes them in your backup. You can even modify the list of file types to include types unique to the software you are using.

Norton Ghost also keeps multiple versions of the same files for you, so that you can restore the version of a file containing the changes you need to restore. You

can even set a limit to the number of versions kept so that you can control the use of disk space.

Managing recovery points

Norton Ghost includes several features that help you manage your backup data. The key is to prevent backup data from taking up too much hard disk space on your computer while providing adequate backup protection in the event that you need to recover your computer, files, or folders.

To manage recovery point storage manually

- 1 On the Tools page, click **Manage Backup Destination**.
- 2 From the Manage Backup Destination window, you can do any of the following tasks:

Clean Up	See “Cleaning up old recovery points” on page 107.
Delete	See “Deleting a recovery point set” on page 108. See “Deleting recovery points within a set” on page 108.
Explore	See “About exploring recovery points ” on page 99.
Copy	See “Making copies of recovery points ” on page 109.
Move	See “Moving your backup destination” on page 116.
Settings	See “Automating management of backup data” on page 115.

Cleaning up old recovery points

Over time, you might end up with recovery points that you no longer need. For example, you might have several recovery points created months ago that you no longer need because you have more current ones containing your latest work.

See [“Automating management of backup data”](#) on page 115.

The Clean Up feature deletes all but the most current recovery point set, to help make more space available on your hard disk.

Note: After a recovery point is deleted, you no longer have access to the files or system recovery from that point in time. You should explore the contents of the recovery point before you delete it.

See [“Opening files within a recovery point”](#) on page 101.

See [“About exploring recovery points ”](#) on page 99.

To clean up old recovery points

1 On the Tools page, click **Manage Backup Destination**.

2 Click **Clean Up**.

The recovery point sets that can be safely removed without eliminating your latest recovery point are selected automatically. You can check or uncheck the recovery point sets to specify which ones to remove.

3 Click **Delete**.

4 Click **Yes** to confirm the deletion.

5 Click **OK**.

Deleting a recovery point set

If you know that you no longer want a particular recovery point set, you can delete it at any time.

Note: Once you delete a recovery point, you no longer have access to file or system recovery for that point in time.

To delete a recovery point set

1 On the Tools page, click **Manage Backup Destination**.

2 Select the recovery point set that you want to delete, and then click **Delete**.

3 Click **Yes** to confirm the deletion.

4 Click **OK**.

Deleting recovery points within a set

A recovery point set can contain multiple recovery points created over time that you can delete to reclaim storage space.

The Delete Points option lets you delete all of the recovery points created between the first recovery point and last recovery point in the set.

Warning: Be careful about which recovery points you choose to delete. You could inadvertently lose data. For example, you create a new document, which is captured in the third recovery point in a recovery point set. You then accidentally delete the file, which is captured by the fourth recovery point. If you delete the third recovery point, you permanently lose the version of the file that was backed up. If you are unsure, you should explore the contents of a recovery point before you delete it.

See [“Opening files within a recovery point”](#) on page 101.

You can manually select which recovery points to remove, if you know which recovery points that you want to keep within a set.

To delete recovery points within a set

- 1 On the Tools page, click **Manage Backup Destination**.
- 2 Select the recovery point set that you want to delete, and then click **Delete**.
- 3 Do one of the following:
 - To automatically delete all but the first and last recovery point in the set, click **Automatic**.
 - To manually select which recovery points in the set to delete, click **Manual**, and then select the recovery points you want to delete.
 - To delete all the recovery points in the set you selected, click **Delete all recovery points in the set**.
- 4 Click **OK**.

Making copies of recovery points

You can copy recovery points to another location for added security. For example, you can copy them to another hard disk, another computer on a network, or on removable media such as DVDs or CDs. You can then store these copies in a protected location.

You can also create archive copies of your recovery points to free up disk space. For example, you can copy recovery points to a CD or DVD, and then manually delete the original recovery points. You should verify the copies of the recovery points to ensure that they are on the disk and are valid.

To make copies of recovery points

- 1 On the Tools page, click **Manage Backup Destination**.
- 2 Select a recovery point set or an independent recovery point, and then click **Copy**.

- 3 Select which recovery point to copy, and then click **OK**.
 - 4 On the Welcome page of the Copy Recovery Point Wizard, click **Next**.
 - 5 Select the recovery point that you want to copy.

Recovery point sets appear as single recovery points. Check **View all recovery points** to display all incremental recovery points that are included within the recovery point sets.
 - 6 Click **Next**.
 - 7 Do one of the following:
 - In the **Folder** box, type the path to which you want to copy the recovery point.
 - Click **Browse** to locate the folder to which you want to copy the recovery point, and then click **OK**.
 - 8 Select a level of compression for the copies of the recovery points.

See [“About setting a compression level for drive-based backups”](#) on page 65.
 - 9 If you want to verify whether a recovery point is valid once the copy is complete, check **Verify recovery point after creation**.
 - 10 Click **Advanced**, and then select from the following options:
 - Divide into smaller files to simplify archiving
 - Use password

See [“Setting advanced options for drive-based backups”](#) on page 66.
 - 11 Click **OK**.
 - 12 Click **Next**, review the options that you selected, and then click **Finish**.
- Once the recovery points are safely copied, you can delete them from your computer.
- See [“Deleting a recovery point set”](#) on page 108.

Converting a recovery point to a virtual disk format

You can use Norton Ghost 12.0 to convert recovery points of a physical computer to a VMWare Virtual Disk (.vmdk) or a Microsoft Virtual Disk (.vhd).

Virtual disks created from recovery points are supported by the following platforms:

- VMware GSX Server 3.1 and 3.2
- VMware Server 1.0

- VMware ESX Server 2.5 and 3.0
- VMware Infrastructure 3
- Microsoft Virtual Server 2005 R2

To convert a recovery point to virtual disk format

- 1 On the Tools page, click **Convert to Virtual Disk**, and then click **Next**.
- 2 Select the recovery point that you want to convert, and then click **Next**.
- 3 If you don't see the recovery point that you want to use, do one of the following:
 - Click **View all recovery points**, and then select a recovery point.
 - Click **View by**, and then select one of the following alternatives:

Filename	Lets you browse to another location, for example, an external (USB) drive or removable media to select a recovery point (.v2i) file.
----------	--

Select this option, and then do the following:

- Click **Browse**, locate and select a recovery point (.v2i) file, and then click **Open**.
- If you select a network location, type your network credentials.
See [“About network credentials”](#) on page 53.
- Click **Next**.

System	Displays a list of all of the drives on your computer and shows any associated recovery points. You can also select a system index file (.sv2i).
--------	--

Select this option, and then do the following:

- Click **Browse**, locate and select a recovery point (.sv2i), and then click **Open**.
- If you select a network location, type your network credentials.
See [“About network credentials”](#) on page 53.
- Click **Next**.

- 4 Click **Virtual disk format**, and then select a format.
- 5 Do one of the following:
 - In the folder in which you want to place the virtual disk image, type the path.

- Click **Browse** to locate the folder in which you want to place the virtual disk image.
- 6 If you select a network location, type your network credentials.
See [“About network credentials”](#) on page 53.
 - 7 Click **Next**.
 - 8 If you select Microsoft Virtual Disk (.vhd) as your virtual disk format, skip the next step.
 - 9 If you select VMware Virtual Disk (.vmdk), do one of the following options:
 - Check **Split into 2GB files** if you want to divide the virtual disk file into smaller files.
For example, you can use this option if you need to copy the virtual disk to a FAT 32 drive, or if you want to copy the virtual disk files to a DVD but the size is larger than the DVD allows.
 - Check **Store on ESX Server** if you want to store the virtual disk file on a VMware ESX Server, and then provide the following information:

Server name or address	Type the name of the server or the server's IP address.
User name	Type a valid administrator name that has sufficient rights. Note: The virtual disk files are transferred to an ESX Server through a secure shell (SSH) and secure file transfer protocol (SFTP). You might need to change the settings on the ESX Server. For more information, see your ESX server documentation.
Password	Type a valid password.
Upload location	Type the path to the folder to which the virtual disk files should be written.

Import location

Type the path to the folder from which you want to import the virtual disk files.

Note: The folder that you select must be different than the upload location folder.

Remove intermediate files

Check this option if you want the temporary files to be removed once the virtual disk is created.

10 Click **Next**, and then review the summary of the choices you made.

If you need to make any changes, click **Back**.

11 Click **Finish**.

Managing file and folder backup data

Because drive-based backups capture your entire hard drive, the size of a recovery point is typically much larger than the data that is captured during the file and folder backups. However, file and folder backup data can take up significant disk space if it is not managed. For example, audio files, video files, and photographs are typically large files.

You must decide how many versions of backup files that you want to keep. This decision can depend on how frequently you change the content of your files and how frequently you run the backups.

Viewing how much file and folder backup data is being stored

Start by viewing the total amount of file and folder backup data you are currently storing.

To view how much file and folder backup data is being stored

- 1** On the Tools page, click **Manage Backup Destination**.
- 2** To select an alternate backup destination, in the Drives drop-down list, select another drive to use as a backup destination.
- 3** Near the bottom of the Manage Backup Destination window, view the Space used for file and folder storage box to see how much storage space is currently used.

Limiting the number of file versions to keep

You can manage your file and folder backup data by limiting the number of versions of backup files that you keep. This can significantly reduce the amount of disk space required, especially if the files are large, as is often the case with audio and video files.

To limit the number of file versions to keep

- 1 On the Tools page, click **Manage Backup Destination**.
- 2 Click **Settings**.
- 3 Check **Limit file versions for file and folder backups**, and then type a number between 1 and 99.
- 4 You can also check **Monitor disk space usage for backup storage**, and then specify a limit to the total amount of disk space that can be used for both recovery points and file and folder backup data.
See [“Automating management of backup data”](#) on page 115.
- 5 Click **OK**.

Manually deleting files from your file and folder backup

You can manually delete files that are stored in your backup destination.

To manually delete files from your file and folder backup

- 1 On the Home or Tasks page, click **Recover My Files**.
- 2 Do one of the following:
 - In the Find files to recover box, type the file name of the file that you want to delete, and then click **Search**.
 - If you don't know the name of the file, click **Search** to return a list of all of the files that have been backed up, and then browse for the file.
- 3 Click **View All Versions** to display all versions of each file that exist in the file and folder backup data.
- 4 Select one or more files that you want to delete.
- 5 Right-click, and then click **Delete**.

Finding versions of a file or folder

You can use Windows Explorer to view information about the available versions that are included in a file and folder backup.

You can specify a limit to the number of versions of each file or folder stored in file and folder backup data.

See “[Limiting the number of file versions to keep](#)” on page 114.

To find versions of a file or folder

- 1 Open Windows Explorer.
- 2 Navigate to a file that you know is included in a file and folder backup.
- 3 Right-click the file, and then click **Show Versions**.

Automating management of backup data

Norton Ghost can monitor your backup storage space and notify you when it is getting full. It can also automatically delete old recovery points and older versions of files from file and folder backups that exceed the threshold. If you do not specify a threshold, Norton Ghost notifies you when the disk reaches 90percent of its total capacity.

To automate management of backup data

- 1 On the Tools page, click **Manage Backup Destination**.
- 2 Check **Limit file versions for file and folder backups**, and then type a number between 1 and 99.
- 3 Check **Monitor disk space usage for backup storage**, and then drag the slider to limit the total amount of disk space that can be used for your recovery points and your file and folder backup data.
- 4 Do one of the following:
 - Check **Warn me when backup storage exceeds threshold** if you only want to be notified when the storage size is exceeded, but you do not want any action to be taken.
 - Check **Automatically optimize storage** if you want Norton Ghost to manage the backup data automatically, without prompting you. If you select this option, Norton Ghost automatically deletes the old recovery points and limits file versions to remain within the threshold that you set.
- 5 Check **Delay changes until next backup** if you do not want your changes applied until the next backup runs.
- 6 Click **OK**.

Moving your backup destination

You can change the backup destination for your recovery points and move your existing recovery points to a new location. For example, suppose you install a new external hard drive for storing your backup data. You could then change the backup destination for one or more backups to the new drive.

When you select a new location, you can also choose to move the existing recovery points to the new destination. All future recovery points for the backups that you select are created at the new location.

Note: If you want to move your backup destination to a new internal or external hard drive, make sure the drive is properly installed or connected before you proceed.

To move your backup destination

- 1 On the Tools page, click **Manage Backup Destination**.
- 2 In the Manage Backup Destination window, in the Drives drop-down list, select the drive that contains the backup destination that you want to move.
- 3 Click **Move**.
- 4 In the Move Backup Destination dialog box, do one of the following:
 - In the New backup destination box, type the path to the new backup destination.
 - Click **Browse** to locate and select a new backup destination, and then click **OK**.
- 5 Select the defined backups that should use the new backup destination.
Deselect the defined backups that you do not want to move.
- 6 Check **Save as default backup destination** if you want to use this destination as the default backup destination for any new backups that you define in the future.
- 7 Click **OK**.
- 8 To move existing recovery points to the new backup destination, check **Move recovery points**, and then do one of the following:
 - Check **Move the latest recovery points for each backup and delete the rest**.
 - Check **Move all recovery points to the new destination**.

- 9 If you have file and folder backup data that you want to move to the new backup destination, click **Move file backup data**.

The Move File Backup Data option is not available no file and folder backup data is found at the original backup destination.

- 10 Click **OK**.

Recovering files, folders, or entire drives

This chapter includes the following topics:

- [About recovering lost data](#)
- [Recovering files and folders by using file and folder backup data](#)
- [Recovering files and folders by using a recovery point](#)
- [Recovering a secondary drive](#)
- [About LightsOut Restore](#)

About recovering lost data

Norton Ghost can restore lost files, folders, or entire drives by using recovery points or file and folder backup data.

You must have either a recovery point or file and folder backup data to recover lost files and folders. You must have a recovery point to recover an entire drive. To recover recent changes that were made to a lost file or folder, your backup data must be at least as current as the changes that were made to the lost file or folder.

Recovering files and folders by using file and folder backup data

If you defined a file and folder backup and need to recover files, you can recover them from a recent file and folder backup.

Norton Ghost includes a search tool to help you locate the files that you want to recover.

To recover files and folders by using file and folder backup data

- 1 On the Home or Tasks page, click **Recover My Files**.
- 2 In the left pane of the Recover My Files window, select **File and Folder** as the search method.
- 3 Do one of the following:
 - In the Find files to recover search box, type the whole name or partial name of a file or folder that you want to restore, and then click **Search**. For example, type **recipe** to return any file or folder that includes the word recipe in its name, for example My Recipes.doc, Recipes.xls, Recipes for Success.mp3, and so forth.
 - Click **Advanced Search**, type your search criteria, and then click **Search**. To return to the standard search text box, click **Basic search**.
- 4 In the search results list box, select the files that you want to restore by using one of the following methods:

To select a single file

Click the file once.

To select all files

Press **Ctrl+A**.

To select a group of files that are next to each other

Click the top file, press and hold **Shift**, and then click the last file in the group.

To select a group of files that are not next to each other

Press and hold **Ctrl** while you select the files that you want.

- 5 Click **Recover Files**.
- 6 In the Recover My Files dialog box, do one of the following:
 - Click **Original folders** to restore your files to the same folder where they existed when they were backed up. If you want to replace the original files, check **Overwrite existing files**. If you do not check this option, a number is added to the file name The original file is untouched.

Caution: The Overwrite existing files option replaces your original files (or the files of the same names that are currently stored at that location) with the files that you are restoring.

- Click **Recovered Files folder on the desktop** to restore your files to a Recovered Files folder on your Windows desktop. Norton Ghost creates this folder during the restore.
 - Click **Alternate folder** and type the path to the location in which you want to restore your files.
- 7 Click **Recover**.
 - 8 If you are prompted to replace the existing file, click **Yes** if you are certain that the file that you are recovering is the file that you want.
 - 9 Click **OK**.

Recovering files and folders by using a recovery point

You can also restore files or folders using recovery points, provided you have defined and run a drive-based backup.

To restore files and folders using a recovery point

- 1 On the Home or Tasks page, click **Recover My Files**
- 2 In the left pane of the Recover My Files window, select **Recovery Point** as the search method.
- 3 If you want to use a different recovery point than the one selected for you in the Recovery Point box, click **Change**.

Note: If Norton Ghost cannot locate any recovery points, the Select Recovery Point dialog box opens automatically.

In the Select Recovery Point dialog box, click **View by** and select one of the following options:

Date	Displays all of the discovered recovery points in the order in which they were created.
	If no recovery points were discovered, the table will appear empty. You should then choose one of the remaining View by options.

Filename	<p>Lets you browse to another location, for example, an external (USB) drive or removable media to select a recovery point (.sv2i) file.</p> <p>Select this option, and then do the following:</p> <ul style="list-style-type: none">■ Click Browse, locate and select a recovery point (.sv2i file), and then click Open.■ If you select a network location, type your network credentials. See “About network credentials” on page 53.■ Click Finish.
System	<p>Displays a list of all of the drives on your computer and shows any associated recovery points. You can also select a system index file (.sv2i).</p> <p>Select this option, and then do the following:</p> <ul style="list-style-type: none">■ Click Browse, locate and select a recovery point (.sv2i), and then click Open.■ If you select a network location, type your network credentials. See “About network credentials” on page 53.■ Check each recovery point that you want to recover. If necessary, add, change, or remove recovery points from the list.■ Click Finish.

- 4 In the Find files to recover box, type the whole name or partial name of a file or folder that you want to restore, and then click **Search**.

For example, type **recipe** to return any file or folder that includes the word recipe in its name, such as My Recipes.doc, Recipes.xls, Recipes for Success.mp3, and so forth.

- 5 In the Files to restore list, select the files that you want to restore by using one of the following methods:

To select a single file	Click the file once.
To select all files	Press Ctrl+A .
To select a group of files that are next to each other	Click the top file, press and hold Shift , and then click the last file in the group.
To select a group of files that are not next to each other	Press and hold Ctrl while you select the files that you want.

- 6 Click **Recover Files**.
 - 7 In the Recover My Files dialog box, do one of the following:
 - Click **Original folders** to have your files restored in the original folder where they existed when they were backed up.
If you want to replace the original files, check **Overwrite existing files**. If you do not check this option, a number is added to the filename, leaving the original file untouched.
-
- Caution:** Checking Overwrite existing files replaces your original files (or the files of the same names that are currently stored at that location) with the files you are restoring.
-
- Click **Recovered Files folder on the desktop** to have your files restored to a new folder that is created on your Windows desktop called Recovered Files.
 - Click **Alternate folder** and specify the path to an alternate location where you want your files restored.
- 8 Click **Recover**.
 - 9 If you are prompted to replace the existing file, click **Yes** if you are certain that the file that you are recovering is the file that you want.
 - 10 Click **OK**.

Opening files and folders stored in a recovery point

If you are not sure which files you want to restore, you can locate, open and view their contents using the Recovery Point Browser. From there, you can also restore files and folders using the Recovery Point Browser.

See [“Opening files within a recovery point”](#) on page 101.

If you cannot find the files or folders you want

If you cannot find the files or folders that you want to restore by browsing through a recovery point, you can use the Norton Ghost Explore feature. This feature assigns a drive letter to a recovery point (mounts the recovery point) as if it were a working drive. You can then use the Windows Explorer search feature to search for the files. You can drag and drop files to restore them.

See [“About exploring recovery points ”](#) on page 99.

Recovering a secondary drive

If you lose data on a secondary drive, you can use an existing recovery point for that drive to restore the data. A secondary drive is a drive other than the drive on which your operating system is installed.

Note: You can recover your system drive (typically, drive C).

For example, if your computer has a D drive and the data has been lost, you can restore the D drive back to an earlier date and time.

See [“About recovering a computer ”](#) on page 131.

To recover a drive, you must have a recovery point that includes the drive that you want to recover. If you are not sure, review the Status page to determine what recovery points are available.

See [“Monitoring backup protection from the Status page ”](#) on page 91.

Note: Before you proceed, close any applications and files that are open on the drive that you want to restore.

Warning: When you recover a drive, all of the data on the drive to which you are restoring the recovery point is replaced by the data in the recovery point. Any changes that you made to the data on a drive after the date of the recovery point you use to recover it are lost. For example, if you created a new file on the drive after you created the recovery point, the new file is not recovered.

To recover a drive

- 1 On the Tasks page, click **Recover My Computer**.
- 2 Select a recovery point, and then click **Recover Now**.
- 3 Click **OK**.
- 4 Click **Yes**.

To customize the recovery of a drive

- 1 On the Tasks page, click **Recover My Computer**.
- 2 Select a recovery point, and then click **Recover Now**.
- 3 Click **Custom** to start the Recover Drive Wizard.
- 4 Click **Next**.

- 5 Do one of the following:
 - To use the recovery point that is selected, click **Next**.
 - Click **Browse** to select a different recovery point, and then click **Next**.
 If you need to access recovery points on a network that requires user authentication, enter your user name and password, and then click **Next**.
- 6 Select the drive that you want to restore, and then click **Next**.
 If the drive does not have enough space available to restore a recovery point, press **Shift** and then select multiple, contiguous destinations that exist on the same hard disk.
- 7 If the recovery point is password-protected, in the Password box, type the password and then click **OK**.
- 8 Select from the following restore options:

Verify recovery point before restore	Verifies whether a recovery point is valid or corrupt it is restored. This option can significantly increase the time required for the recovery to complete.
Check for file system errors	Checks the restored drive for errors after the recovery point is restored.
Resize restored drive	Automatically expands the drive to occupy the target drive's remaining unallocated space.
Set drive active (for booting OS)	Makes the restored drive the active partition (for example, the drive from which the computer starts). You should select this option if you are restoring the drive on which your operating system is installed.

Restore original disk signature

Restores the original, physical disk signature of the hard drive.

Disk signatures are included in Windows Server 2003, Windows 2000 Advanced Server, and Windows NT Server 4.0 Enterprise Edition (SP3 and later). Disk signatures are required to use the hard drive.

Select this option if either of the following situations are true:

- Your computer's drive letters are atypical (for example, assigned letters other than C, D, E, and so forth).
- You are restoring a recovery point to a blank hard drive.

Partition type

Sets the partition type as follows:

- Primary partition: Because hard disks are limited to four primary partitions, select this type if the drive will have four or less partitions.
- Logical partition: Select this type if you need more than four partitions. You can have up to three primary partitions, plus any number of logical partitions, up to the maximum size of your hard disk.

Drive letter

Lets you assign a drive letter to the partition.

The options that are available depend on the restore destination that you have selected.

9 Click **Next** to review your selections.

10 Click **Finish**.

11 Click **Yes**.

If the wizard cannot lock the drive to perform the recovery in Windows (typically, because the drive is in use by a program), make sure the drive is not in use by closing any files or applications that might be using it, and then click **Retry**.

If the **Retry** option fails, click **Ignore** to tell Windows to attempt to force a lock on the drive. If **Ignore** fails, you might be prompted to insert the Symantec Recovery Disk and manually start the recovery environment so that you can complete the recovery. When the recovery is finished, the computer restarts automatically.

About LightsOut Restore

Norton Ghost 12.0 LightsOut Restore lets administrators restore a computer from a remote location. It works regardless of the state of the computer provided that its file system is intact.

For example, suppose you are on vacation in the Bahamas and a computer on your network in Los Angeles goes down. You can connect to the computer from your remote location by using your server's remote connection capabilities. You can remotely access the Symantec Recovery Disk to start the computer in the recovery environment. You can then use the recovery environment to restore files or an entire system partition.

LightsOut Restore installs a customized version of the Symantec recovery environment directly to the file system on the system partition. It then places a Symantec recovery environment boot option in the Windows boot menu. Whenever the Symantec recovery environment boot menu option is selected, the computer boots directly into the Symantec recovery environment by using the files that are installed on the system partition.

LightsOut Restore uses Symantec pcAnywhere technology, the Windows boot menu, and hardware devices such as RILO and DRAC to let an administrator remotely control a system during the boot process.

By default, when the recovery environment boots as part of LightsOut Restore, it automatically starts a pcAnywhere thin host. You can then use Symantec pcAnywhere from your remote location to connect to the thin host.

After you configure LightsOut Restore and add the boot menu option, you can use a hardware device to remotely connect to the system. After you connect, you can power on or reboot the system into the recovery environment.

Setting up and using LightsOut Restore

This section presents an overview of setting up and using LightsOut Restore.

Note: You must install a fully licensed version of Norton Ghost 12.0 before you use the LightsOut feature to perform a restore operation. LightsOut Restore is not included in the evaluation version.

- Install a licensed version of Symantec pcAnywhere on a central computer that you use for management (for example, a helpdesk computer).
- Ensure that all of your servers can be managed remotely through a hardware device such as RILO or DRAC.

- Install Norton Ghost on the servers that you want to protect, and then define and run backups to create recovery points.
- Run the LightsOut Restore Wizard to install the Symantec recovery environment to the local file system.
The wizard also creates an entry in the Windows boot menu that can be used to boot to the recovery environment.

Note: LightsOut Restore works only on the primary operating system. It does not work on multiple-boot computers (for example, computer that boot multiple operating systems from the same partition). LightsOut Restore is accessible only from the boot menu. If the file system becomes corrupt and you cannot access the boot menu, you must boot the computer from the CD.

Note: The LightsOut Restore feature requires at least 1 gigabyte of memory to run.

- When you need to recover and file or system from a remote location, use the RILO or DRAC device to connect to the remote server, and power on the system or restart it.
- As the remote server starts, open the boot menu, and then select the Symantec recovery environment.
The remote server boots into the Symantec recovery environment and the connection through RILO or DRAC is lost. A pcAnywhere thin host automatically starts.
- Use Symantec pcAnywhere to connect to the pcAnywhere thin host that is waiting on the remote server.
- Through pcAnywhere, use the recovery environment to restore individual files, or entire drives.

Configuring LightsOut Restore

You must run the LightsOut Restore Wizard on the computer that you want to protect. The LightsOut Restore Wizard installs the Symantec recovery environment to the local file system. The wizard also creates an entry in the Windows boot menu that you use to boot into the recovery environment.

To configure LightsOut Restore

- 1 Start Norton Ghost, and then click **File > LightsOut Setup**.
If the product is not licensed, the LightsOut Setup menu item is not available. You must install a license file.
See [“Activating Norton Ghost later”](#) on page 17.
- 2 Insert your Symantec Recovery Disk CD into your CD-ROM drive, and then click **Next**.
- 3 If necessary, specify the path to the CD-ROM drive in which you placed the Symantec Recovery CD, and then click **Next**.
- 4 Review the list of drivers to be included, and add additional drivers or remove the drivers you do not need, and then click **Next**.
- 5 On the Options page, do the following:
 - In the Time to display boot menu box, specify (in seconds) how long the boot menu should display. The default is 10 seconds.
 - If you do not want networking to start automatically when restoring the computer through LightsOut Restore, uncheck **Enable Networking**.
 - If you do not want the pcAnywhere thin host to start automatically when restoring the computer through LightsOut Restore, uncheck **Enable pcAnywhere**.
 - Select the type of IP address you want to use, and then click **Next**.
- 6 If you are shown a list of network and storage drivers that are not supported in the Symantec recovery environment, do the following:
 - Select the box next to the network driver that you would like to copy from your current Windows installation to the Symantec recovery environment.
 - Review the list of missing storage drivers, and then click **Next**.
 - Browse to the locations of your missing storage and network driver files.

Note: The location that you specify should contain the fully extracted installation package for the driver. If you have more than one missing storage driver, you must rerun the LightsOut Restore Wizard for each missing driver. The drivers that you select should be compatible with Windows Vista.

The files are copied from the Symantec Recovery Disk. After the files are copied, you receive a message that indicates that LightsOut Restore successfully installed.

- 7 If you want to ensure that you can use the LightsOut feature when you need it, check the Test installed LightsOut Restore check box.

While doing so requires a reboot of your computer, it could be worth the extra effort in the event that you need to utilize LightOut Restore from a remote location.

- 8 Click **Finish**.

Editing or rerunning the LightsOut Restore setup

You can run the LightsOut Restore Wizard again if you need to edit the configuration settings, or if you need to rebuild an existing, modified Symantec Recovery Disk.

To edit or rerun the LightsOut Restore setup

- 1 Start Norton Ghost, and then click **File > LightsOut Setup**.
- 2 Step through the wizard panels to make your changes.
- 3 When you are finished, click **Finish**.
- 4 Do one of the following:
 - Click **Yes** to recopy all of the files.
 - Click **No**.

Troubleshooting LightsOut Restore

For information about known issues and workarounds, review the readme, and see [“Troubleshooting LightsOut Restore”](#) on page 196..

Recovering a computer

This chapter includes the following topics:

- [About recovering a computer](#)
- [Starting a computer by using the recovery environment](#)
- [Preparing to recover a computer](#)
- [Recovering a computer](#)
- [Restoring multiple drives by using a system index file](#)
- [Recovering files and folders from the recovery environment](#)
- [Using the networking tools in the recovery environment](#)
- [Viewing properties of recovery points and drives](#)
- [About the Support Utilities](#)

About recovering a computer

If Windows fails to start or does not run normally, you can recover your computer using the Symantec Recovery Disk and an available recovery point.

Note: If you can start Windows and the drive that you want to restore is a secondary drive (which is any drive other than your system drive, or the drive where your operating system is installed), you can restore the drive within Windows.

The Symantec Recovery Disk lets you run a recovery environment that provides temporary access to Norton Ghost recovery features. For example, you can access the Recover My Computer Wizard to restart the computer into its previous, usable state.

Note: If you purchased Norton Ghost from your computer manufacturer, some features in the recovery environment might not be available. For example, if the manufacturer installed the recovery environment on your computer's hard disk. Your manufacturer might also assign a keyboard key for the purpose of starting the recovery environment.

When you restart your computer, watch for instructions on your computer monitor, or refer to your manufacturer's instructions.

Starting a computer by using the recovery environment

The Symantec Recovery Disk lets you start a computer that can no longer run the Windows operating system. The Symantec Recovery Disk is included with Norton Ghost. When you boot your computer using the SRD CD, a simplified version of Windows starts that runs a recovery environment. In the recovery environment, you can access the recovery features of Norton Ghost.

Note: Depending on which version of the product you have purchased, the SRD is either included on your product CD, or as a separate CD. You should place the CD containing the SRD in a safe place. Should you lose the CD, you can create a new one if you have a CD burner. See *If driver validation fails* in the *Norton Ghost™ User's Guide*.

Note: The recovery environment requires a minimum of 512 MB of RAM to run. If your computer's video card is configured to share your computer's RAM, you might need more than 512 MB of RAM.

Also, if you are installing a multilingual version of the product, you must have a minimum of 768 MB of RAM to run the Symantec Recovery Disk.

To start your computer by using the Symantec Recovery Disk

- 1 If you store your recovery points on a USB device, attach the device now (for example, and external hard drive).

Note: You should attach the device before you restart the computer. Otherwise, the recovery environment might not detect it.

- 2 Insert the Norton Ghost CD into the media drive of the computer.

If Norton Ghost was installed by your computer manufacturer, the recovery environment already could be installed on your computer's hard drive. Either watch your computer monitor after the computer restarts for on-screen instructions, or refer to your manufacturer's documentation.

- 3 Restart the computer.

If you cannot start the computer from the CD, you might need to change the startup settings on your computer.

See [“Configuring your computer to boot from a CD”](#) on page 133.

- 4 As soon as you see the prompt “Press any key to boot from CD”, press a key to start the recovery environment.

Note: You must watch for this prompt. It can come and go quickly. If you miss the prompt, you must restart your computer again.

- 5 Read the license agreement, and then click **Accept**.

If you decline, you cannot start the recovery environment, and your computer will restart.

Configuring your computer to boot from a CD

To run Symantec Recovery Disk, you must be able to start your computer using a CD.

To configure your computer to boot from a CD

- 1 Turn on your computer.
- 2 As the computer starts, watch the bottom of the screen for a prompt that tells you how to access the BIOS setup.

Generally, you need to press the Delete key or a function key to start your computer's BIOS setup program.

- 3 In the BIOS setup window, select Boot Sequence, and then press **Enter**.
- 4 Follow the on-screen instructions to make the CD or DVD device be the first bootable device in the list.
- 5 Put your SRD CD into the CD drive, and then restart your computer.

Note: Depending on which version of the product you have purchased, the SRD is either included on your product CD, or as a separate CD. You should place the CD containing the SRD in a safe place. Should you lose the CD, you can create a new one if you have a CD burner.

- 6 Save the changes and exit the BIOS setup to restart the computer with the new settings.
- 7 Press any key to start the recovery environment (Symantec Recovery Disk).

When you start your computer with the SRD CD in the drive, you will see a prompt telling you to “Press any key to boot from CD”. If you do not press a key within five seconds, your computer will attempt to start from the next bootable device listed in the BIOS.

Note: Watch carefully as the computer starts. If you miss the prompt, the computer will need to be restarted again.

Preparing to recover a computer

Before you start the recovery process, you should scan your computer for viruses. You can run this scan using some versions of the Symantec Recovery Disk. You can also scan your hard disk to check it for corrupted data or surface damage.

See [“Scanning for viruses”](#) on page 134.

See [“Checking your hard disk for errors”](#) on page 136.

Scanning for viruses

If you suspect that your computer was damaged by a virus or other threat, you should run a virus scan before you restore your computer.

To scan for viruses

- 1 On the Analyze panel, click **Scan for Viruses**.
- 2 Select one of the following:

Use the virus definitions currently available

Select this option to use the definitions that are included on the Symantec Recovery Disk CD.

Use Update Locator virus definitions folder

Select this option if you downloaded the latest virus definitions to a disk.

See [“Locating the latest virus definitions”](#) on page 135.

Locating the latest virus definitions

The Symantec Recovery Disk CD includes virus definitions. However, to help protect your computer from the latest threats, you should use the latest virus definitions that are available. The Update Locator locates the latest virus definitions that are available from Symantec. You must run the Update Locator on a working computer that has Internet access. You can save the virus definitions to a disk and then use them on the troubled computer.

Note: Depending on which version of the product you have purchased, the SRD is either included on your product CD, or as a separate CD. You should place the CD containing the SRD in a safe place. Should you lose the CD, you can create a new one if you have a CD burner. See *If driver validation fails* in the *Norton Ghost™ User's Guide*.

To locate the latest virus definitions

- 1 Insert the Symantec Recovery Disk CD into the media drive of the computer. The installation program should start automatically.
- 2 If the installation program does not start, on the Windows taskbar, click **Start > Run**, type the following command, then click **OK**.

```
<drive>:\autorun.exe
```

where <drive> is the drive letter of your media drive.

For Windows Vista, if the Run option is not visible, do the following:

- Right-click the Start button, and click **Properties**.
- On the Start Menu tab, click **Customize**.

- Scroll down and check **Run command**.
 - Click **OK**.
- 3 Click **Run Update Locator**.
 - 4 Click **Find and retrieve virus definitions**.

If more recent virus definitions are not found, you can still scan for viruses on your damaged computer by using the virus definitions that are on the Symantec Recovery Disk CD. However, the computer might not be protected from new viruses or threats.
 - 5 When prompted, click **OK**.
 - 6 Do one of the following:
 - Insert a floppy disk into the floppy disk drive.
 - Insert a blank, writable CD or DVD into the computer's CD or DVD recordable drive.
 - 7 Locate the newly created Update Locator Virus Definitions folder on your computer's desktop and copy it to the blank disk.

Checking your hard disk for errors

If you suspect that your hard disk is damaged, you can examine it for errors.

To check your hard disk for errors

- 1 In the Analyze panel, click **Check Hard Disks for Errors**.
- 2 Select the drive that you want to check.
- 3 Select any of the following options.

Automatically fix file system errors

Fixes errors on the selected disk. When this option is not selected, errors are displayed but are not fixed.

Find and correct bad sectors

Locates bad sectors and recovers readable information.

- 4 Click **Start**.

Recovering a computer

You can restore your computer within the recovery environment. If you have a recovery point for the hard drives that you want to recover, you can fully recover

your computer or other hard drive back to the state it was in when the recovery point was created.

To recover your computer

- 1 Start the computer by using the Symantec Recovery Disk.
See “[Starting a computer by using the recovery environment](#)” on page 132.
- 2 On the Home panel, click **Recover My Computer**.

Note: If your recovery points are stored on a CD or DVD and you only have one CD/DVD drive, you can eject the Symantec Recovery Disk CD now. Insert the CD or DVD that contains your recovery points.

- 3 On the Welcome page of the wizard, click **Next**.

If the Symantec Recovery Disk cannot locate any recovery points, you are prompted to locate one.

Click **View by**, and then select one of the following options:

Date	Displays all of the discovered recovery points in the order in which they were created. If no recovery points were discovered, the table will appear empty. You should then choose one of the remaining View by options.
Filename	Lets you browse to another location, for example, an external (USB) drive or removable media to select a recovery point (.v2i) file. Select this option, and then do the following: <ul style="list-style-type: none">■ Click Browse, locate and select a recovery point (.v2i file), and then click Open.■ If you select a network location, type your network credentials.■ Click Finish.

System Displays a list of all of the drives on your computer and shows any associated recovery points. You can also select a system index file (.sv2i).

Select this option, and then do the following:

- Click **Browse**, locate and select a recovery point (.sv2i), and then click **Open**.
- If you select a network location, type your network credentials.
- Check each recovery point that you want to recover. If necessary, add, change, or remove recovery points from the list.
- Click **Finish**.

4 Select the drive that you want to recover.

If you are recovering your computer, select the drive on which Windows is installed. On most computer systems, this drive is the C drive. In the recovery environment, the drive letters and labels might not match what appears in Windows. You might need to identify the correct drive based on its label, the name assigned to it, or by browsing the files and folders in the recovery point.

See “[Recovering files and folders from the recovery environment](#)” on page 141.

5 If you need to delete a drive to make space available to restore your recovery point, click **Delete Drive**.

When you click Delete Drive, the drive is only marked for deletion. The actual deletion of the drive takes place after you click Finish in the wizard.

If you change your mind before you click Finish, go back to the Target Drive page of the wizard, and then click **Undo Delete**.

6 Click **Next**, and then select the options that you want to perform during the recovery process, as follows:

Verify recovery point before restore	Verifies whether a recovery point is valid or corrupt it is restored.
--------------------------------------	---

This option can significantly increase the time required for the recovery to complete.

Check for file system errors after recovery	Checks the restored drive for errors after the recovery point is restored.
---	--

Resize restored drive	Automatically expands the drive to occupy the target drive's remaining unallocated space.
-----------------------	---

Partition type	<p>Sets the partition type as follows:</p> <ul style="list-style-type: none"> ■ Primary partition: Because hard disks are limited to four primary partitions, select this type if the drive will have four or less partitions. ■ Logical partition: Select this type if you need more than four partitions. You can have up to three primary partitions, plus any number of logical partitions, up to the maximum size of your hard disk.
Set drive active (for booting OS)	<p>Makes the restored drive the active partition (for example, the drive from which the computer starts).</p> <p>You should select this option if you are restoring the drive on which your operating system is installed.</p>
Restore original disk signature	<p>Restores the original, physical disk signature of the hard drive.</p> <p>Disk signatures are included in Windows Server 2003, Windows 2000 Advanced Server, and Windows NT Server 4.0 Enterprise Edition (SP3 and later). Disk signatures are required to use the hard drive.</p> <p>Select this option if either of the following situations are true:</p> <ul style="list-style-type: none"> ■ Your computer's drive letters are atypical (for example, assigned letters other than C, D, E, and so forth). ■ You are restoring a recovery point to a blank hard drive.

Restore Master Boot Record (MBR) Restores the master boot record. The master boot record is contained in the first sector of a physical hard disk. The MBR consists of a master boot program and a partition table that describes the disk partitions. The master boot program looks at the partition table of the first physical hard disk to see which primary partition is active. It then starts the boot program from the boot sector of the active partition.

This option is recommended only for advanced users and is available only if you restore a whole drive in the recovery environment.

Select this option if any of the following situations are true:

- You are restoring a recovery point to a new, blank hard disk.
- You are restoring a recovery point to the original drive, but the drive's partitions were modified since the recovery point was created.
- You suspect that a virus or some other problem has corrupted your drive's master boot record.

Preserve domain trust token on destination Preserves the token that is used to authenticate a user or a computer on a domain. This option helps ensure that a recovered computer is recognized by a network domain after it is recovered.

The options that are available depend on the restore destination that you selected.

- 7 Click **Next** to review the restore options that you selected.
- 8 Check **Reboot when finished** if you want the computer to restart automatically after the recovery process finishes.
- 9 Click **Finish**.
- 10 Click **Yes** to restore the drive.

Restoring multiple drives by using a system index file

You can run the Recover My Computer wizard from the *Symantec Recovery Disk* to restore a computer that has multiple drives. This type of restore operation uses a system index file (.sv2i) to reduce the amount of time that is needed to restore the drives. When a recovery point is created, a system index file is saved with it.

The system index file contains a list of the most recent recovery points, which includes the original drive location of each recovery point.

If you have suffered a catastrophic hard drive failure, you can also use Symantec Recovery Disk to perform a *bare metal recovery* of a computer.

To restore multiple drives using a system index file

- 1 Start the computer by using the Symantec Recovery Disk.
See [“Starting a computer by using the recovery environment”](#) on page 132.
Drive letters in the recovery environment might not match those in the Windows environment.
- 2 On the Home panel, click **Recover My Computer**.
- 3 Click **Next**.
- 4 Click **View by**, and then select **System**.
- 5 Click **Browse**, locate and select a system file (.sv2i), and then click **Open**.
The system index file is in the same location as the recovery point location.
- 6 If you select a network location, type your network credentials.
- 7 Check each recovery point that you want to recover.
If necessary, add, change, or remove recovery points from the list.
- 8 Click **Finish**.

Recovering files and folders from the recovery environment

You can use the Symantec Recovery Disk to start your computer and to restore files and folders from within a recovery point.

The recovery environment includes several support utilities that you can run to troubleshoot networking or hardware issues. For example, you can ping a computer, renew IP addresses, or get information about a hard-disk partition table.

To recover files and folders from the recovery environment

- 1 Start the computer by using the Symantec Recovery Disk.
See [“Starting a computer by using the recovery environment”](#) on page 132.
- 2 Click **Recover**, and then click **Recover My Files**.
- 3 Do one of the following:

- If the Symantec Recovery Disk cannot locate any recovery points, you are prompted to locate one. In the Open dialog box, navigate to a recovery point, select one, and then click **Open**.
- If the Symantec Recovery Disk finds recovery points, select a recovery point from the list, and then click **OK**.

Note: If you have trouble finding the recovery points in a network location, in the File name box, type the name of the computer and share that holds your recovery points. For example, \\computer_name\share_name.

If you are still having problems, try entering the computer's IP address.

[Using the networking tools in the recovery environment](#) .

- 4 In the tree view pane of the Recovery Point Browser, double-click the drive that contains the files or folders that you want to restore to expand it.
- 5 In the content pane of the Recovery Point Browser, do one of the following to select the files or folders that you want to restore.

To select all items

Press **Ctrl+A**.

To select a group of files that are next to each other

Select the top file, press **Shift**, and then select the last file in the list.

To select a group of files that are not next to each other

Press **Ctrl** as you select the files.

- 6 Click **Recover Files**.

Where possible, the Recover Items dialog box automatically completes the Restore to this folder box with the original path from which the files originated.

If the original location does not include a drive letter you must type the drive letter at the beginning of the path.

Note: While in the recovery environment, drive letters and labels might not match what appears in Windows. You might have to identify the correct drive based on its label, which is the name assigned to it.

- 7 If the original path is unknown or you want to restore the selected files to a different location, click **Browse** to locate the destination.

- 8 Click **Recover** to restore the files.
- 9 Click **OK** to finish.

Exploring your computer

You can explore the files and folders on your computer from the recovery environment by using the Explore My Computer feature.

This feature uses the Recovery Point Browser and functions similarly to Windows Explorer. You can browse the file structure of any drive that is attached to your computer from the recovery environment.

To explore your computer

- ◆ In the Analyze pane, click **Explore My Computer**.

Using the networking tools in the recovery environment

If you store your recovery points on a network, you need access to the network to restore your computer or your files and folders from the recovery environment.

Note: Additional computer memory might be required to recover your computer across a network.

Starting networking services

If you need to start networking services, you can do so manually.

To start networking services

- ◆ On the Network panel, click **Start My Networking Services**.

To verify the connection to the network, you can map a network drive.

See “[Mapping a network drive in the recovery environment](#)” on page 146.

Using the pcAnywhere thin host for a remote recovery

The Symantec Recovery Disk includes a pcAnywhere thin host, which lets you remotely access a computer in the recovery environment. The pcAnywhere thin host contains the minimum settings that are needed to support a single-use remote control session. The thin host requires an IP address for hosting a remote control session.

Note: You cannot deploy a thin host to the recovery environment. The thin host can only be started from Symantec Recovery Disk to host a remote control session in the recovery environment. The thin host in Symantec Recovery Disk does not support file transfers and cannot be used to add drivers for network or storage devices.

To start the pcAnywhere thin host

After you start the thin host from the Symantec Recovery Disk, it waits for a connection from a remote computer. You can connect to the thin host to remotely manage a recovery or to perform other tasks in the recovery environment. You must use Symantec pcAnywhere to connect to the thin host.

To start the pcAnywhere thin host

- ◆ On either the Home or Network panels in the recovery environment, click **Start the pcAnywhere Thin Host**.

The networking services are started if necessary. The thin host waits for a connection.

Remotely connecting to the thin host

Symantec pcAnywhere lets you remotely connect to a computer that is running in the recovery environment. The computer must be running the pcAnywhere thin host that is included in the Symantec Recovery Disk, and it must be waiting for a connection. Once connected, the client computer can remotely manage a recovery or perform other tasks that are supported in the recovery environment.

Note: The client computer cannot transfer files or add additional drivers for network or storage devices on the computer that is running the thin host.

To remotely connect to the thin host

- 1 Ensure that the computer to be remotely managed (the host) has started in the recovery environment and that the pcAnywhere thin host is waiting for a connection.
- 2 Obtain the IP address of the thin host computer.

- 3 On the client computer, in Symantec pcAnywhere, configure a remote connection item.

For more information, see the *Symantec pcAnywhere User's Guide*.

Note: You do not need to choose to automatically login to the host on connection.

- 4 When you configure the connection in pcAnywhere, do the following:
 - Select TCP/IP as the connection type.
 - Specify the IP address of the host computer.
 - Choose to automatically login to the host on connection.
If you do not include the login information, you are prompted for it when you connect to the thin host.
 - Type the following login name:
symantec
 - Type the following password:
recover

The thin host shuts down when there is an attempt to connect by using any incorrect configuration settings.

To prevent unauthorized users from tampering with your settings or launching a session without your permission, set a password for your remote connection item.

This option is available in the Remote Properties window on the Protect Item tab. The thin host does not support encryption.

- 5 In pcAnywhere, start the remote control session.

If the connection attempt is unsuccessful, the thin host must be restarted on the host computer before you make another attempt to connect.

- 6 Remotely perform the necessary tasks on the host computer.

The remote control session ends when the thin host is closed, when the thin host computer is restarted, or when the remote control session is ended.

After the host computer starts Windows, the client computer can deploy and connect a thin host on the computer to verify the success of tasks that were performed in the recovery environment.

Mapping a network drive in the recovery environment

If you started the networking services after you started the recovery environment, you must map a network drive. This lets you browse to that drive and select the recovery point that you want to restore.

If there is no DHCP server or the DHCP server is unavailable, you must provide a static IP address and a subnet mask address for the computer on which you are running Symantec Recovery Disk.

See “[Configuring network connection settings](#)” on page 146.

After you provide the static IP address and subnet mask address, you can enter the recovery environment. However, because there is no way to resolve computer names, when you run the Recover My Computer Wizard or the Recovery Point Browser, you can only browse the network by using the IP addresses to locate a recovery point. You can map a network drive so that you can locate the recovery points more effectively.

To map a network drive in the recovery environment

- 1 In the recovery environment main window, click **Network**, and then click **Map a network drive**.
- 2 Map a network drive by using the UNC path of the computer on which the recovery point is located.

For example: `\\computer_name\share_name` or `\\IP_address\share_name`

Configuring network connection settings

You can access the Network Configuration window to configure basic network settings while running in the recovery environment.

To configure network connection settings

- 1 In the recovery environment main window, click **Network**, and then click **Configure Network Connection Settings**.
- 2 If you are prompted to start networking services, click **Yes**.

Getting a static IP address

If you want to restore a recovery point that is located on a network drive or share, but you are unable to map a drive or browse to the drive/share on the network (usually caused by the lack of an available DHCP service), you can assign a unique static IP address to the computer that is running the recovery environment. You can then map to the network drive or share.

To get a static IP address

- 1 In the Network Adapter Configuration box, click **Use the following IP address**.
- 2 Specify a unique IP address and subnet mask for the computer that you want to restore.

Be sure that the subnet mask matches the subnet mask of the network segment.

- 3 Click **OK**.
- 4 Click **Close** to return to the recovery environment's main menu.
- 5 In the Network pane, click **Ping a Remote Computer**.
- 6 Type the address of the computer that you want to ping on the network segment.
- 7 Click **OK**.

If you specified a computer name or a computer name and domain as the address method, make note of the IP address that is returned from the computer that you pinged.

If communication to the storage computer is operating as expected, you can use the Map Network Drive utility to map a drive to the recovery point location.

Getting a static IP address if the ping is unsuccessful

If you ping an address and the address does not respond, you can use the `ipconfig /all` command to determine the correct IP address.

To get an IP address if the ping is unsuccessful

- 1 On the computer that contains the recovery point that you want to restore, at a DOS prompt, type the following command, and then press **Enter**.
ipconfig /all
- 2 Write down the IP address that is displayed.
- 3 Return to the computer that is running the recovery environment and run the utility Ping Remote Computer with this IP address.

Viewing properties of recovery points and drives

You can view the properties of recovery points and the drives that are contained in them.

- [Viewing properties of a recovery point](#)

- [Viewing the properties of a drive within a recovery point](#)

Viewing properties of a recovery point

You can view various properties of a recovery point by using the Recovery Point Browser. The following properties are available for viewing:

Description	A user-assigned comment associated with the recovery point
Size	The total size (in megabytes) of the recovery point
Created	The date and time that the recovery point file was created
Compression	The compression level that is used in the recovery point
Spanned	Whether the entire recovery point file is spanned over several files
Password protected	The password protection status of the selected drive
Encryption	The encryption strength that is used with the recovery point
Format	The format of the recovery point
Computer name	The name of the computer on which the recovery point was created
Catalogued	If you enabled search engine support for the recovery point, this property is displayed.
Created by	Identifies the application (Norton Ghost) that was used to create the recovery point.

To view the properties of a recovery point

- 1 In the Recovery Point Browser, in the tree panel, select the recovery point that you want to view.
- 2 Do one of the following:
 - On the File menu, click **Properties**.
 - Right-click the recovery point, and then click **Properties**.

Viewing the properties of a drive within a recovery point

You can view the following properties of a drive within a recovery point:

Description	A user-assigned comment associated with the recovery point.
Original drive letter	The original drive letter that was assigned to the drive.
Cluster size	The cluster size (in bytes) that is used in a FAT, FAT32, or NTFS drive.
File system	The file system type that is used within the drive.
Primary/Logical	The selected drive's drive status as either the primary partition or the logical partition.
Size	The total size (in megabytes) of the drive. This total includes used and unused space.
Used space	The amount of used space (in megabytes) within the drive.
Unused space	The amount of unused space (in megabytes) within the drive.
Contains bad sectors	Indicates if there are any bad sectors on the drive.

To view the properties of a drive within a recovery point

- 1 In the Recovery Point Browser, in the tree panel, double-click the recovery point that contains the drive that you want to view.
- 2 Select a drive.
- 3 Do one of the following:
 - On the menu bar, click **File > Properties**.
 - Right-click the recovery point, and then click **Properties**.

About the Support Utilities

The recovery environment has several support utilities that Symantec Technical Support might ask you to use to troubleshoot any hardware issues that you encounter.

You might be required to supply the information that is generated by these utilities if you call Symantec Technical Support for help resolving problems.

Note: You should only use these tools as directed by Symantec Technical Support.

Copying a drive

This chapter includes the following topics:

- [About copying a drive](#)
- [Preparing to copy drives](#)
- [Copying one hard drive to another hard drive](#)

About copying a drive

You can use the Copy Drive feature to copy your operating system, applications, and data from one hard drive to another hard drive.

You can even copy a larger hard drive to a smaller hard drive if the data on the drive being copied is at least 1/16th smaller in size than the total size of the new drive.

If the hard drive that you want to copy contains more than one partition, you must copy the partitions one at a time to the new hard drive.

You can use the Copy Drive feature when you upgrade to a larger hard drive or when you add a second hard drive. You should not use the Copy Drive feature to set up a hard drive that will be used in another computer. The drivers that are used to run the hardware on one computer will likely not match the drivers on a second computer.

Note: You must install a fully licensed version of Norton Ghost 12.0 before you can use the Copy Drive feature. This feature is not available in the evaluation version.

Preparing to copy drives

Before you can copy drives, you must have the hardware configured correctly.

To prepare to copy drives

- 1 Do all of the following:
 - Prepare the computer.
 - Get the manufacturer's directions for installing the drive.
 - Shut down the computer, and then disconnect the power cord.
 - Discharge electricity by touching a grounded metal object.
 - Remove the computer cover.
- 2 Change the jumper settings on the hard drive to make the new hard drive the slave drive, or connect it as the slave drive if you are using cable select instead of jumper settings to determine the master and slave drives.
- 3 Do the following to attach the new hard drive:
 - Connect the cable so that the colored stripe on the edge lines up with the I/O pins on the motherboard.
The motherboard is marked Pin1 or 1 where the colored stripe should go.
 - Connect the other end of the cable to the back of the hard drive, and match the striped edge with the I/O pin position on the drive itself.
The I/O pin is usually on the side closest to the power supply.
- 4 Attach the power connector to the new hard drive.
Make sure that the angled edge of the plastic connector lines up with the angled edge of the pin socket.
- 5 Anchor the drive in the bay area according to the manufacturer's instructions.
- 6 Do the following to change the BIOS settings to recognize the new hard drive:
 - Open the BIOS setup. As the computer starts, watch the computer screen for instructions on how to open the BIOS setup.
 - Select Auto Detect for both the master and slave drives.
 - Save the BIOS changes, and then exit.
Your computer will restart automatically.

Copying one hard drive to another hard drive

After you install a new hard drive, you can copy your old hard drive to the new one. The new hard drive does not need to be formatted.

If the hard drive that you want to copy contains more than one partition, you must copy each partition, one at a time, to the new hard drive.

If the power or the hardware fails while you copy the data, no data is lost from the source drive. However, you must restart the copying process.

Note: This feature is not available in the evaluation version of the product.

To copy one hard drive to another hard drive

- 1 On the Tools page, click **Copy My Hard Drive**.
- 2 Complete the steps in the wizard to copy the drive.

The wizard steps you through the process of selecting the right drive to copy, selecting the destination drive, and selecting the options for copying the data from one drive to another.

Drive-to-drive copying options

When you copy a drive from one hard drive to another, you can use the drive-to-drive copying options.

[Table 11-1](#) describes the options for copying from one hard drive to another.

Table 11-1 Drive-to-drive copying options

Option	Description
Check source for file system errors	Check the source drive for errors before you copy it. The source drive is the original drive.
Check destination for file system errors	Check the destination drive for errors after you copy the drive. The destination drive is the new drive.
Resize drive to fill unallocated space.	This option automatically expands the drive to occupy the destination drive's remaining unallocated space.

Table 11-1 Drive-to-drive copying options (*continued*)

Option	Description
Set drive active (for booting OS)	<p>Make the destination drive the active partition (the drive from which the computer starts). Only one drive can be active at a time. To boot the computer, it must be on the first physical hard disk, and it must contain an operating system. When the computer boots, it reads the partition table of the first physical hard disk to find out which drive is active. It then boots from that location. If the drive is not bootable or you are not certain if it is, have a boot disk ready. You can use the Symantec Recovery Disk.</p> <p>The Set drive active option is valid for basic disks only (not dynamic disks).</p>
Disable SmartSector copying	<p>The SmartSector technology from Symantec speeds up the copying process by only copying the clusters and sectors that contain data. However, in a high-security environments, you might want to copy all clusters and sectors in their original layout, regardless of whether they contain data.</p>
Ignore bad sectors during copy	<p>This option copies the drive even if there are errors on the disk.</p>
Copy MBR	<p>This option copies the master boot record from the source drive to the destination drive. Select this option if you are copying the C:\ drive to a new, empty hard drive. You should not select this option if you want to copy a drive to another space on the same hard drive as a backup. You should also not select this option if you want to copy the drive to a hard drive that has existing partitions that you do not want to replace.</p>
Destination partition type	<p>Click Primary partition to make the destination (new) drive a primary partition.</p> <p>Click Logical partition to make the destination (new) drive a logical partition inside an extended partition.</p>
Drive letter	<p>Select the drive letter you want assigned to the partition from the Drive letter drop-down list</p>

Using a search engine to search recovery points

This appendix includes the following topics:

- [About using a search engine to search recovery points](#)
- [Enabling search engine support](#)
- [Recovering files using Google Desktop's Search Desktop feature](#)

About using a search engine to search recovery points

Norton Ghost supports the use of Google Desktop for searching for file names that are contained in recovery points.

When a backup runs, Norton Ghost generates a catalog of all of the files that are included in the recovery point. Google Desktop can then use the catalog to generate an index of the files that are contained in each recovery point.

When you enable search engine support, Norton Ghost creates a catalog of all of the files that are contained in a recovery point. Search engines like Google Desktop use the catalog file generate an index. You can then search for files by name. Google Desktop does not index the content of files. It only indexes the file names.

Enabling search engine support

To use this feature with a search engine, such as Google Desktop, you must do all of the following:

Install a search engine	You can download and install Google Desktop for free from the Internet. Visit desktop.google.com . See “To install Google Desktop” on page 156.
Enable Google Desktop support	A Google plug-in for Norton Ghost is required before you can use Google Search to locate and recover files. The plug-in is installed for you automatically when you enable this feature. See “To enable Google Desktop support” on page 157.
Enable search engine support when defining or editing a backup job	When you define a backup job, or edit an existing backup job, enable search engine support. The next time the backup is run, it creates a list of all files contained in the resulting recovery point. A search engine, such as Google Desktop, can then use the list to generate its own index, enabling you to perform searches by file name. See “To enable search engine support for a backup job” on page 157.

Note: Recovery points that already exist when you enable this feature cannot be indexed. This restriction is because the generated list of files that are required by search engines for generating searchable indexes are appended to recovery points as they are created. After you enable this feature, run each of your backups in order to create a new recovery point that contains the required information for indexing.

Note: If your backup destination is on a network drive, be sure to add the location to the Google Desktop preferences.

To install Google Desktop

- 1 Start Norton Ghost.
- 2 Click **Tasks > Options > Google Desktop**.
- 3 Click **Download Google Desktop from the Web** and follow instructions for installation.
- 4 Once installed, click **OK** in the Norton Ghost Options window.
For more information, visit desktop.google.com.

To enable Google Desktop support

- 1 Start Norton Ghost.
- 2 Click **Tasks > Options > Google Desktop**.
- 3 Check **Enable Google Desktop File and Folder Recovery**.
- 4 Click **OK**.

This option is not available if you do not have Google Desktop installed. Install Google Desktop, and then repeat this procedure.

- 5 Click **OK** to install the Google Plugin.

To enable search engine support for a backup job

- 1 Start Norton Ghost.
- 2 Do one of the following:
 - Edit an existing backup job and check **Enable search engine support for Google Desktop and Backup Exec Retrieve** on the Options page of the wizard.
 - Define a new backup job and check **Enable search engine support for Google Desktop and Backup Exec Retrieve** on the Options page of the wizard.

Recovering files using Google Desktop's Search Desktop feature

If you have correctly set up and enabled support for Google Desktop, you can search recovery points to located and recover files using Google Desktop.

See [“Enabling search engine support”](#) on page 155.

To recover files using Google Desktop

- 1 Start Google Desktop.
- 2 Enter the name (or part of the name) of a file you want to recover, and then click **Search Desktop**.
- 3 Click the search result containing the file you want to recover.
- 4 When the file opens in the associated application, click **File > Save As** to save the recovered file.

You can also right-click the search result and click Open to open the recovery point in the Recovery Point Browser.

See [“Opening files within a recovery point”](#) on page 101.

If a file cannot be found using Google Desktop

If you are certain that your file is included in a recovery point that has search engine support enabled, but the file is not found, do the following:

- Right-click the Google Desktop icon in the system tray and click **Indexing > Re-Index**.

Re-indexing can take a significant amount of time. Be sure to wait until it completes before attempting to search again.

- Right-click the Google Desktop icon in the system tray and click **Preferences**. Under Search Types, verify that Web history is checked. This option must be checked or Google Desktop cannot index the content of your recovery points.

- Verify that the drive containing your recovery points (backup destination) is available.

For example, if your backup destination is on a USB drive, be sure that the drive is plugged in and that the power is turned on. Or, if your backup destination is on a network, be sure you are connected and logged in with the correct credentials.

- Adding **v2i** to the search string to narrow down the number of search results. For example, if you are searching for My Tune mp3, add v2i so that the search string is **My Tune mp3 v2i**.

Recovery point files use .v2i as their file extension name. Adding it to the search string eliminates search results that are not found in a recovery point.

- If your backup destination is on a network drive, be sure to add the location to the Search These Locations setting in Google Desktop Preferences.

Troubleshooting Norton Ghost

This appendix includes the following topics:

- [About troubleshooting Norton Ghost](#)
- [Using event log information to troubleshoot problems](#)
- [Troubleshooting installation](#)
- [Troubleshooting recovery points](#)
- [Troubleshooting scheduled backups](#)
- [Troubleshooting recovery from within Windows](#)
- [Troubleshooting the recovery environment](#)
- [Troubleshooting drives on Windows](#)
- [Troubleshooting error messages](#)
- [General troubleshooting](#)
- [Norton Ghost agent and Windows Services](#)
- [Troubleshooting LightsOut Restore](#)

About troubleshooting Norton Ghost

If you need more information about resolving a problem, check the Symantec Web site or contact Technical Support.

You should also read the Readme.txt file on the product CD, which includes additional troubleshooting information discovered after the product was completed.

Using event log information to troubleshoot problems

When Norton Ghost performs an action, it records the event (for example, when a backup job runs). It also records program error messages.

You can use the event log to track down the source of problems or to verify the successful completion of a backup job.

See [“Logging Norton Ghost messages”](#) on page 27.

Log entries provide information about the success or failure of numerous actions that were taken by Norton Ghost or by a user. It offers a single view of all of the information and program error messages.

The following information is included in the event log:

Type	Indicates if the event is an error message or other information, such as the successful completion of a backup job.
Source	Identifies if the message was generated by Norton Ghost or another program.
Date	Displays the exact date and time that a selected event occurred.
Description	Offers additional details about an event that can help you troubleshoot problems that might have occurred.

Troubleshooting installation

Following are some of the most common installation problems:

- Locating required system information
See [“Locating required system information”](#) on page 161.
- Drive letter changes
See [“Drive letter changes”](#) on page 161.
- Installing Microsoft .NET Framework
See [“About Microsoft .NET Framework”](#) on page 161.

Locating required system information

You can get system information directly from Windows. This information can be used to specify an IP address, drivers, and so forth when you install the Symantec product or set up the recovery environment.

To locate required system information

- 1 In the Windows Start menu, click **Start > Programs > Accessories > System Tools > System Information**.
- 2 Use the tree panel area to select the information group you want to view or print.

Drive letter changes

If the drive letter of the CD drive has changed since you installed the product, you receive an error message (the MSI file cannot be found) when you run the Repair or Modify installation option from the Norton Ghost CD. This error typically occurs if you add or remove external devices to a desktop computer or if you add or remove internal devices to a laptop.

To avoid this issue, ensure that the drive letter of the CD drive is the same as when you installed Norton Ghost.

About Microsoft .NET Framework

Microsoft .NET Framework 2.0 is required to run Norton Ghost. If you have an earlier version of .NET Framework, the Norton Ghost installation upgrades your version to the required 2.0 version.

Troubleshooting recovery points

The following are some of the most common issues when trying to create recovery points:

- Burning recovery points to a CD or DVD
See [“Burning recovery points to a CD or DVD”](#) on page 162.
- Support for CD/DVD burners
See [“Support for CD/DVD burners”](#) on page 162.
- Support for DVD-ROM drives
See [“Support for DVD-ROM drives”](#) on page 162.
- About hiberfil.sys and pagefile.sys files
See [“About hiberfile.sys and pagefile.sys files”](#) on page 162.

Burning recovery points to a CD or DVD

Difficulties while recovery points are being burned to CD might be resolved by downloading the latest CD or DVD drivers and firmware updates from the manufacturer of your CD or DVD writer. When you have completed the update, be sure you turn off the power to the computer (if your CD/DVD burner is internal), then turn the power back on. This will ensure that the computer recognizes the drive. If your CD/DVD burner is external, unplug the power source to the burner, and then plug it back in.

If you create a recovery point of two drives and the first recovery point fills one and a half CDs, you will be prompted to insert new media before the second drive is backed up. You should think of the two drives as two separate backup sets. This process makes it easier to restore recovery points from removable media later.

Support for CD/DVD burners

Norton Ghost uses Gear Software technology. To verify that your CD or DVD writer is compatible, visit <http://www.gearsoftware.com/support/recorders/index.cfm>. You must know the name of the manufacturer and model number of your writer to verify compatibility.

The supported burners allow variable packet writing, which is required if you want to write a recovery point to CD or DVD. Most burners that were manufactured since 1998 support variable packet writing. If your burner is not listed, you should check your burner's documentation to see if variable packet writing is supported before you attempt to write recovery points to it.

Support for DVD-ROM drives

Some DVD-ROM drives cannot play DVD+R media. If you plan to store recovery points on DVD+R media and later restore from a DVD-ROM drive, you should ensure that the drive is compatible.

The drive compatibility list is available at the following URL:
<http://www.dvdplusrw.org/>

About hiberfile.sys and pagefile.sys files

The `hiberfile.sys` and `pagefile.sys` files are intentionally excluded from backups. These files contain temporary files that can take up a large amount of disk space. They are not needed and there is no negative impact on your computer system after a complete system recovery. Although these files appear in recovery points, they are only placeholders.

Troubleshooting scheduled backups

The following are some of the most common issues that occur while scheduling backups:

- Recovery points are no longer being created
 See [“Recovery points are no longer being created”](#) on page 163.
- Define Backup wizard does not show the correct time settings
 See [“Define Backup wizard does not show the correct time settings”](#) on page 164.
- Checking the status of the agent
 See [“Checking the status of the agent ”](#) on page 164.
- I want to test the scheduling of my backups
 See [“Testing the scheduling of your backups”](#) on page 164.
- I deleted a drive and now I get backup errors
 See [“Backup errors occur after you deleted a drive”](#) on page 164.

Recovery points are no longer being created

When you define a backup, you can specify the number of recovery points that you want to save on the hard disk before they are rotated out and deleted. When you use this option, you must also make sure that you have enough hard disk space to accommodate the number of recovery points that you specify, plus one additional recovery point.

If you run out of hard disk space before the number of specified recovery points is reached, the recurring recovery point process no longer functions, and a current recovery point is not created.

Note: You can configure Norton Ghost to notify you when a specified amount of disk space has been used. You can remove the old recovery points by using the Clean Up feature.

See [“Managing recovery points”](#) on page 107.

The solution is to either reduce the number of recurring recovery points that you create. Or, increase the amount of space necessary to maintain the number of recovery points that you want to create.

If this does not solve the issue, you should review the events log for more information.

See [“Troubleshooting scheduled backups”](#) on page 163.

Define Backup wizard does not show the correct time settings

The Define Backup wizard might not show customized time settings (such as a 24-hour clock) or a customized time separator (such as - instead of :). Instead, the wizard might show the 12-hour clock with the default separator (:).

Note: The time that appears on the Drives tab reflects the time settings for the computer.

Checking the status of the agent

If you have problems with the agent, you should check its status.

To check the status of the agent

- 1 On the Windows taskbar, click **Start** > **Run**.
- 2 In the Open text box, type the following command:
services.msc
- 3 Click **OK**.
- 4 In the Name column, click **Norton Ghost**.
The Status column for Norton Ghost should have Started listed.
- 5 Do one of the following:
 - To stop the service, in the Name column, right-click **Norton Ghost**, and then click **Stop**.
 - To start the service, in the Name column, right-click **Norton Ghost**, and then click **Start**.

Testing the scheduling of your backups

To test the scheduling of your backups, you can stop the Norton Ghost agent service in the Microsoft Services console (SERVICES.MSC). Change the date forward on the computer to a time when a scheduled backup job should occur, and then restart the Norton Ghost service. If the date is changed while the service is running, the change is not noticed by the Norton Ghost service.

Backup errors occur after you deleted a drive

When a drive is deleted, Norton Ghost should detect that the drive is no longer available. It should remove the deleted drive from any defined backups that include the deleted drive.

However, if you delete a drive, you should remove the drive from all backups that are associated with it to avoid any errors.

Troubleshooting recovery from within Windows

The following are suggestions to help you resolve problems during the recovery of data within Windows:

- Recovering data from a recovery point that spans multiple media.
 See [“About using a recovery point that is spanned across multiple CDs or DVDs”](#) on page 165.
- Recovering the system drive where the operating system is installed from within Windows.
 See [“About recovering a system drive in Windows”](#) on page 165.
- The drive is no longer found after a failed or cancelled recovery.
 See [“When a drive cannot be found after a failed or cancelled recovery job”](#) on page 166.

About using a recovery point that is spanned across multiple CDs or DVDs

When you restore from a CD/DVD, you are prompted to insert the first CD, followed by the last CD, the first CD, the last CD, then the first CD again. Then, the restore process begins and prompts you for the media in sequence. After you restore a recovery point, you are prompted again to insert the first CD again. For example, if you have a recovery point that spans across five CDs, you would insert the CDs in the following order: 1-5-1-5-1-2-3-4-5-1.

About recovering a system drive in Windows

Even though you can start the process of recovering your system drive in windows, you will be prompted to restart your computer in the recovery environment to complete the recovery. This is because the system drive cannot be recovered while it is running. When you run the Recover My Computer wizard from within Windows, it lets you specify what drive is to be recovered to where, and also select other related settings. Norton Ghost recalls your choices when the computer is restarted. This is called a `delayed apply`.

Note: If there is no DHCP service available and you have stored your recovery points to a network drive, a *delayed apply* will not work because the computer name cannot be resolved to the IP address.

To resolve this issue, boot directly into the recovery environment and restore the recovery point from there using a static IP address.

See [“About recovering a computer”](#) on page 131..

When a drive cannot be found after a failed or cancelled recovery job

When you cancel a recovery job in the middle of the recovery process, in most cases, the destination partition (or drive) is already created (or deleted if it was pre-existing), but a drive letter has not been assigned to it. Because a drive letter has not yet been assigned, the drive will not be displayed in either Norton Ghost or Windows Explorer.

Norton Ghost is designed to keep drive letter assignments intact when you restore the drive. It does not assign a drive letter if the destination drive did not have a drive letter to begin with, when you restore a recovery point.

At the time you canceled the recovery, the drive did not yet have the drive letter assigned to it. As a result, when you successfully restored the entire drive to the same destination a second time, Norton Ghost detected that the drive did not have a drive letter assignment, and therefore kept that assignment intact. A drive with no drive letter will not display in Norton Ghost or Windows Explorer. However, the data that is contained in the recovery point that you use to recover is completely restored.

You can fix this display issue by manually assigning a drive letter to the drive by using a tool such as Microsoft’s Disk Management console.

Troubleshooting the recovery environment

To help you resolve problems while you use the Symantec Recovery Disk (the recovery environment) or to solve issues while you recover data with Symantec Recovery Disk, review the following information.

- See [“How Symantec Recovery Disk works”](#) on page 167.
- See [“Starting a computer from the CD drive”](#) on page 171.
- See [“You cannot access the local drive where your recovery points are saved”](#) on page 172.
- See [“A warning message indicates that Windows might not run correctly because of insufficient memory”](#) on page 173.

- See [“Your recovery point is on CD, but you cannot use the drive because the Symantec Recovery Disk CD is running the recovery environment”](#) on page 173.
- See [“Finding your network from the recovery environment”](#) on page 174.
- See [“USB devices in the recovery environment”](#) on page 174.
- See [“Using the pcAnywhere thin host for a remote recovery”](#) on page 174.
- See [“Mapping a network drive in the recovery environment”](#) on page 176.
- See [“Getting a static IP address ”](#) on page 177.
- See [“Workgroups and restoring ”](#) on page 178.
- See [“Restoration of a recovery point in a workgroup environment ”](#) on page 179.
- See [“Restoration of a DHCP server ”](#) on page 179.
- See [“Setting the time zone and then exiting the recovery environment”](#) on page 179.
- See [“Using a SAN”](#) on page 180.
- See [“Using dual-ported fibre channel cards”](#) on page 180.
- See [“Wireless devices”](#) on page 180.
- See [“Viewing your IP address or other configuration information”](#) on page 180.
- See [“Restoring after setting encryption on an NTFS volume”](#) on page 180.
- See [“Using the recovery environment to perform multiple restorations to the same location”](#) on page 181.

How Symantec Recovery Disk works

Symantec Recovery Disk makes restoring data possible under most computer disasters, provided you have access to a working recovery point. Occasionally, a computer failure can leave the operating system intact but still prevent you from restoring your computer to working order. Or, a computer failure can leave the operating system inoperative, making a restoration impossible. For these types of situations, you can restore a recovery point using Symantec Recovery Disk.

Note: Depending on which version of the product you have purchased, the Symantec Recovery Disk is either included on your product CD, or as a separate CD. You should place the CD containing the Symantec Recover Disk in a safe place. Should you lose the CD, you can create a new one, provided you have a CD burner.

In the recovery environment, you can run, among other tools, the Recover My Computer Wizard (to restore a drive, including your system drive) or the Recovery Point Browser (to perform a file-level restore).

When the Recover My Computer Wizard finishes, you can restart the computer into a previous, usable state.

See [“Starting a computer by using the recovery environment”](#) on page 132.

Using the support utilities

When you are running under the recovery environment, there are several support utilities available (under the Utilities and Network panels) that you can run to troubleshoot networking or hardware issues you may encounter. For example, you can ping a computer, renew IP addresses, or get information about a hard drive partition table.

Symantec Technical Support may require information generated by these utilities, if you call Symantec for help resolving problems.

[Table B-1](#) describes the support utilities that are available in the recovery environment.

Table B-1 Support utilities

Panel	Support utility	Description
Network	Start Networking Services	Use to load the necessary network drivers on your computer so you can access network-stored recovery points.
Network	Start pcAnywhere thin host	Use to start pcAnywhere thin host to establish a remote control session for use by a remote computer that connects through Symantec pcAnywhere. When selected, starts Networking services, if necessary. See “Using the pcAnywhere thin host for a remote recovery” on page 174.
Network	Map Network Drive	Use to map a network drive. See “Mapping a network drive in the recovery environment” on page 146.

Table B-1 Support utilities (continued)

Panel	Support utility	Description
Network	Configure IP Address	Use to configure network addresses for a network card. See “Getting a static IP address” on page 177.
Network	Run IPConfig Utility	Use the IPConfig utility to view network adapter information. You can also release or renew IP addresses with this utility. You can save the information to a text file (ipconfig.txt), which can then be sent to technical support, if necessary.
Network	Ping Remote Computer	Use to see if the remote computer (where the recovery point is located) is available and network connections to that computer are intact and functioning.
Network	Set Network Card Speed	Use to automatically set the network interface card (NIC) on the computer to the highest speed possible. If you want to use a recovery point that is stored on a network, you can run this utility (while network services are running) before you restore data. This setting helps ensure maximum throughput of the recovery point data across the network.
Utilities	Edit boot.ini	Use to edit the boot.ini directly from the recovery environment. See “Editing the boot.ini file” on page 176.

Table B-1 Support utilities (continued)

Panel	Support utility	Description
Utilities	Support Tool	Use this tool under the direction of Symantec Technical Support to gather information about various system operations for troubleshooting purposes.
Utilities	Display SME Disk Information	Use to view information about the hard drive on the computer. You can save the information to a text file (smedump.txt), which can then be sent to technical support, if necessary.
Utilities	View Partition Information	Use to create a report of the contents of your hard drive's partition table. This report can help you diagnose and fix various disk partition problems. You can save the information to a text file, which can then be sent to technical support, if necessary.
Utilities	Edit Partition Table	Use to read and allow manipulation of the partition table information in the Master Boot Record and EPBR Boot Record. This utility is useful for fixing partition table errors or boot sector problems. Note: This utility should only be used under the guidance of Symantec Technical Support.
Utilities	Change Active Partition	Use to switch between bootable primary partitions. This utility is for users who only occasionally need to change the active partition. This utility makes the partition active and restarts the computer.

Table B-1 Support utilities (continued)

Panel	Support utility	Description
Utilities	Restore Master Boot Record	Use to save or restore critical Master Boot Record (MBR) information in the first sector of a hard drive. The contents of the first sector or entire first head of the hard drive are saved or restored to a file.

To use the support utilities

- 1 In the recovery environment main window, click **Utilities** or **Network**.
- 2 Select the support utility that you want to run.
 See “[Starting a computer by using the recovery environment](#)” on page 132.

Starting a computer from the CD drive

To run the recovery environment, you must be able to start your computer from the Symantec Recovery Disk CD.

Note: Depending on which version of the product you have purchased, the SRD is either included on your product CD, or as a separate CD. You should place the CD containing the SRD in a safe place. Should you lose the CD, you can create a new one if you have a CD burner.

See “[If driver validation fails](#)” on page 19.

To start your computer from the Symantec Recovery Disk CD

- 1 Turn on your computer.
- 2 While the computer is starting, watch for a prompt that tells you how to access the BIOS. Generally, you need to press the Delete key or a function key.

- 3 From the BIOS screen, choose the Boot menu.

Note: The term boot refers to the location where software required to start a computer is stored. The Symantec Recovery Disk contains a simple version of the Windows operating system. By changing the boot sequence of your computer to your CD drive, the computer can then load this version of Windows. Boot is also used synonymously with start.

- 4 Change the CD or DVD drive to be the first bootable device in the list.
- 5 Save the changes and exit the BIOS setup.

When you start your computer with the Symantec Recovery Disk CD in the drive, you will see a prompt telling you to “press any key to boot from CD”. If you do not press a key, your computer will attempt to start from the next bootable device listed in the BIOS. There is only a short delay when the prompt to press a key is displayed, so you need to watch carefully as the computer starts.

- 6 Press a key to start the recovery environment.

You cannot access the local drive where your recovery points are saved

You might need to load the drivers for the storage device in which your recovery points are saved. Drivers can be loaded once the recovery environment is started.

Note: If you do not have the drivers available from the device manufacturer and they are not included as part of the recovery environment, you will not be able to use that drive. Consider running the Create Recovery Disk option to create a recovery disk that contains all of the required drivers for your computer hardware. See “[If driver validation fails](#)” on page 19.

To load a driver for a local drive from within the recovery environment

- 1 Start your computer by using the Symantec Recovery Disk CD.
- 2 Once the recovery environment starts, click **Load a Driver** on the Home panel.
- 3 Browse to the folder containing the required driver, select the driver, and then click **Open**.

You cannot access or see the USB device where your recovery points are saved

You must plug in the USB device before you reboot into the recovery environment. If you did have the device plugged in, you might need to manually assign a drive letter to the device.

If you still cannot see the USB device, you can manually assign a drive letter to it.

To assign a drive letter to a USB device in the recovery environment

- 1 From within the recovery environment, click Analyze.
- 2 Click Open Command Shell Window.
- 3 At the command prompt, do the following:
 - Type **diskpart**, and then press Enter.
 - Type **listvol**, and then press Enter.
Identify the USB drive in the resulting list.
 - Type **select vol *drivenumber***, where *drivenumber* is the number assigned to the USB drive, and then press Enter.
 - Type **assign**, and then press Enter.

A warning message indicates that Windows might not run correctly because of insufficient memory

The recovery environment requires a minimum of 512 MB of RAM to run (768 MB if you have installed the multilingual version of the product). If your computer's video card is configured to share your computer's RAM, you might need more than 512 MB of RAM to use the recovery environment.

If you are not sure, you can continue. If you have difficulties using the recovery environment, you might need to upgrade your computer's memory.

Your recovery point is on CD, but you cannot use the drive because the Symantec Recovery Disk CD is running the recovery environment

When you restore data from a recovery point that is stored on a CD or DVD from the recovery environment and you only have one CD or DVD drive, you must leave the Symantec Recovery Disk CD in that drive until after you have clicked Browse to locate a recovery point. After the Open dialog box has displayed, remove the Symantec Recovery Disk CD and insert the media that contains the recovery point.

If you remove the Symantec Recovery Disk CD before you click Browse, the recovery environment will exit back to the recovery environment main window.

Finding your network from the recovery environment

If you click Browse and cannot see or browse the network from the Open dialog, try the following procedure.

To find your network from the recovery environment

- 1 In the File name box, type the name of the computer and drive or share that holds your recovery points.

For example: \\computer_name\drive_name

- 2 Press **Enter**.
- 3 Select a recovery point, and then click **Open**.

If you are still unable to see your network after you type the computer name and drive name, you might need to map a drive and log on as a different user to see and browse the network.

See “[Mapping a network drive in the recovery environment](#)” on page 146.

USB devices in the recovery environment

To enable a USB device while you are in the recovery environment, you must first attach the device, and then restart the computer in the recovery environment.

If you can't find your USB device, but you attached it before rebooting into the recovery environment, see “[You cannot access or see the USB device where your recovery points are saved](#)” on page 173..

Using the pcAnywhere thin host for a remote recovery

Using the Symantec Recovery Disk, you can host a remote control session by starting pcAnywhere Thin Host. Once started, the thin host waits for a connection that can be used to remotely manage a recovery or perform other tasks in the recovery environment.

To connect to the thin host, you must use Symantec pcAnywhere on a remote computer.

The pcAnywhere Thin Host contains the minimum settings needed to support a single-use remote control session. The thin host requires an IP address for hosting a remote control session.

Note: A thin host cannot be deployed to the recovery environment. The thin host can only be started from Symantec Recovery Disk to host a remote control session. The thin host in Symantec Recovery Disk does not support file transfers and cannot be used to add drivers for network or storage devices.

To start pcAnywhere Thin Host

- ◆ In the recovery environment main window, click the Home pane, and then click **Start the pcAnywhere Thin Host**.
 If they haven't been previously started, the Networking services are started.
 The thin host establishes a connection.

Connecting remotely to the pcAnywhere Thin Host

Symantec pcAnywhere can be used on a computer to remotely connect to a computer that has already started the recovery environment and the pcAnywhere Thin Host. After you are connected, the client computer can remotely manage a recovery or perform other tasks supported in the recovery environment.

Note: The client computer cannot transfer files or add additional drivers for network or storage devices on the computer running the thin host.

To connect remotely to the pcAnywhere Thin Host

- 1 Ensure that the computer to be remotely managed (the host) has been booted into Symantec Recovery Disk and that pcAnywhere Thin Host has been started and is waiting.
- 2 Obtain the IP address of the thin host computer.
- 3 On the client computer, in Symantec pcAnywhere, use the Remote Setup Wizard to configure the remote control session.
 - Specify a TCP/IP connection type.
 - Specify the IP address of the host computer.
 - Choose to automatically login to the host on connection.
 - Type the following login name:
symantec
 - Type the following password:
recover

The thin host shuts down when there is an attempt to connect using any incorrect configuration settings.

The thin host does not support encryption.

To prevent unauthorized users from tampering with your settings or launching a session without your permission, set a password for your remote connection item using the Protect Item properties page in Symantec pcAnywhere.

4 Start the remote control session.

If the connection attempt is unsuccessful, you have three tries before the thin host must be restarted on the host computer before making another attempt to connect.

5 Remotely perform necessary tasks on the host computer.

The remote control session ends when the thin host is closed, the thin host computer is restarted, or when the remote control session is ended.

After the host computer has started the Windows operating system, the client computer can deploy and connect a thin host on the computer to verify the success of tasks that were performed while using the recovery environment.

Mapping a network drive in the recovery environment

The following information applies only if you started networking services when you started the recovery environment.

If you attempt to boot directly into the recovery environment when there is no DHCP server (or the DHCP server is down), you are prompted to enter a static IP address and a subnet mask address for the computer on which you are running Symantec Recovery Disk.

After you provide the static IP address and subnet mask address, you can access the recovery environment. However, because there is no way to resolve computer names, when you run the Recover My Computer Wizard or the Recovery Point Browser, you can browse the network by using IP addresses to locate a recovery point. To resolve this issue, you can map a network drive.

See [“Mapping a network drive in the recovery environment ”](#) on page 146.

Editing the boot.ini file

If necessary, you can edit the boot.ini file directly from the recovery environment.

Note: You cannot edit the boot.ini file on Windows Vista. This section only refers to Windows 2000, Windows XP, and Windows Server 2003.

The boot.ini is a Microsoft initialization file that is found in the root directory of your primary boot drive (usually the C partition). The file is used by Microsoft Windows to display a menu of operating systems that are currently installed on a computer. You can then select which operating system to boot. The boot.ini is also used to point to the locations of each operating system on the computer.

For more information about editing the boot.ini file on a particular Windows operating system, see the following Microsoft Knowledge Base article IDs on the Microsoft Web site:

- 289022 (for Windows XP)
- 311578 (for Windows 2000)

To edit the boot.ini file

- 1 In the recovery environment main window, click **Utilities**.
- 2 Click **Edit Boot.ini File** to open the file in a plain text editor.
- 3 Make the changes you want and save the file.

Getting a static IP address

If you want to restore a recovery point that is located on a network drive or share, but you are unable to map a drive or browse to the drive or share on the network (usually caused by the lack of an available DHCP service), you can assign a unique static IP address to the computer that is running the recovery environment. You can then map to the network drive or share.

The Network Configuration dialog is automatically displayed if there is no DHCP service available when you start the recovery environment. However, if it does not display, you can open it from the recovery environment.

To display the Network Configuration window

- ◆ In the recovery environment main window, on the Network pane, click **Configure Network Connection Settings**.

If you are prompted to start networking services, click **Yes**.

To get a static IP address

- 1 In the Network Configuration window, click **Use the following IP address**.
- 2 In the Network Adapter Configuration dialog box, specify a unique IP address and subnet mask for the computer that you want to restore.

Be sure that the subnet mask matches the subnet mask of the network segment.

- 3 Click **OK**.

- 4 Click **Close** to return to the recovery environment main menu.
- 5 In the Network panel, click **Ping a Remote Computer**.
- 6 Specify the address of a computer that you want to ping.
For example: 168.212.226.204
- 7 Click **OK**.

If communication to the storage computer is operating as expected, you can use the Map a Network Drive utility to map a drive to the recovery point location.

To get an IP address if the ping is unsuccessful

- 1 On the computer that holds the recovery point that you want to restore, at a DOS prompt, type the following command, and then press **Enter**:

```
ipconfig /all
```
- 2 Write down the IP address that is displayed.
- 3 Return to the computer that is running the recovery environment and run the utility Ping Remote Computer by using this IP address.

To map a network drive

- 1 In the recovery environment main window, on the Network pane, click **Map a network drive**.
- 2 In the Drive drop-down list, select a drive letter.
- 3 In the Folder text box, type the IP address of the storage computer and the drive in which the recovery point is located.
For example: \\IP_address\drive_name\
4 Click **Connect using a different user name**.
- 5 In the User name box, type the IP address and user name.
For example: IP_address\user_name
- 6 In the Password text box, type the password for the user name.
- 7 Click **OK**.

You should now have a drive mapped to the recovery point location on the storage computer.

Workgroups and restoring

To mount computers that are located in other workgroups or domains while running Symantec Recovery Disk, you must already have WORKGROUP present

on the network. It must already be authenticated to the domain by mapping the drive so that the WORKGROUP server is able to share across the network.

Restoration of a recovery point in a workgroup environment

When you use Norton Ghost 12.0 in a workgroup environment (such as a small office/home office) that is not part of a network domain, you typically do not have a DHCP, DNS, or WINS service to manage the assignment of dynamic IP addresses. Instead, you most likely have a static IP address that is assigned to each computer. Not having a dynamic IP address is not a problem when you want to restore a recovery point while running the recovery environment.

For example, suppose you have a small office workgroup environment with two computers. You would make sure that both computers have the same login user name and password.

When you want to restore computer 1 by using a recovery point that is stored on computer 2, you do the following:

- boot into Symantec Recovery Disk on computer 1
- map a network drive to computer 2
- browse to the recovery point (or a file within the recovery point if you are using the Recovery Point Browser)
- restore as usual

If you use a *delayed apply*, you are prompted for the user name, password, and domain name. This behavior occurs because computer 1 is trying to authenticate to computer 2 where the recovery point is stored. You must provide the workgroup name for the domain name or the IP address for computer 2.

Restoration of a DHCP server

You cannot restore a DHCP server from a recovery point that is stored on the network. The recovery environment must get an IP address from the DHCP server. If the computer you are restoring is the DHCP server from which the recovery environment is trying to get a dynamic IP address, the task will be unsuccessful.

Specify a static IP address manually.

Setting the time zone and then exiting the recovery environment

When you set the time zone in the main window of the recovery environment, be sure that you exit the recovery environment properly by clicking Exit in the main window as well. This ensures that the computer's CMOS clock remains unchanged

(or is reset to its original time). Do not exit the recovery environment by pressing the computer's restart button.

Using a SAN

If you use a SAN without a local disk drive and the operating system and the data partitions run from the SAN over Emulex fibre channel cards, you might not be able to restore an entire recovery point. You can, however, use the Recovery Point Browser to restore individual files from the recovery point.

Using dual-ported fibre channel cards

If you use dual-ported fibre channel cards that are connected for redundancy, you should disconnect one channel before you attempt to restore a recovery point by using Symantec Recovery Disk.

Wireless devices

The Symantec recovery environment does not support wireless devices. If you need to recover files, folders, or your computer from recovery points that you normally access from Windows over a wireless network, you must connect the storage device that contains your recovery points directly to your computer using either a network or USB cable.

Viewing your IP address or other configuration information

You can view your IP address or any other configuration information from the recovery environment.

To view your IP address and other configuration information

- 1 On the Network page of the Symantec Recover Disk, click **Run IP Config Utility**.
- 2 Click **View**.

Restoring after setting encryption on an NTFS volume

If you set encryption on an NTFS volume, you cannot restore it until you unencrypt it. Attempts to restore an encrypted file will result in an Access is Denied error message.

Using the recovery environment to perform multiple restorations to the same location

If you use the Symantec recovery environment to perform multiple restorations to the same location, you must reboot in between each restore.

Troubleshooting drives on Windows

For more information about basic and dynamic volumes, see the Microsoft Disk Management Help file (DISKMGMT.CHM).

The default location for the Microsoft help file is as follows:

- \WINDOWS\HELP
For Windows 2000 Professional or Windows XP Professional.
- On Windows Vista, access Help and Support for information about disk management.

Troubleshooting error messages

The troubleshooting error messages that you may see are described in the following sections:

- See “[Recovery Point Browser error messages](#)” on page 181.
- See “[General error messages](#)” on page 182.

For more information, go to the following URL and perform a search:

<http://www.symantec.com/enterprise/index.jsp>

You can review additional information about troubleshooting errors in the pushlog.txt file or in the product interface when you deploy the agent.

See “[Norton Ghost agent and Windows Services](#)” on page 188.

Recovery Point Browser error messages

[Table B-2](#) provides information about errors that you might encounter while using the Recovery Point Browser and how to resolve those errors.

Table B-2 Recovery Point Browser error messages

Error	Description
Cannot initialize COM library	Norton Ghost 12.0 was unable to initialize the COM subsystem. This error can be caused by insufficient resources or corrupt DLLs. Restart the system, and try to free system resources.
Cannot allocate Norton Ghost 12.0 mount manager instance	<p>Norton Ghost 12.0 was unable to allocate resources for the Symantec mount manager. This error is usually reported when Norton Ghost is partially installed or some of its COM objects are missing or incorrectly registered.</p> <p>To correct this condition, reinstall Norton Ghost 12.0.</p>
Cannot retrieve drive information	<p>The Symantec mount manager did not recognize the drive as a mounted recovery point. This error is most commonly reported when another process is attempting to unmount the drive. The error may also occur if the drive is corrupt.</p> <p>Close all disk management programs, and try again to unmount the drive. If the problem persists, restart the computer to allow Windows to re-enumerate all mounted drives.</p>
Cannot dismount drive. Please verify the drive is not locked by another process	<p>The Symantec mount manager was unable to unmount the drive.</p> <p>To resolve the error, make sure there are no open files on the drive and that the drive is not locked by another application.</p>

General error messages

[Table B-3](#) provides information about the general error messages that you might encounter while using Norton Ghost 12.0 and possible solutions.

Table B-3 General error messages

Error	Description
EC8F17B7	<p>Cannot create recovery points for job: Recovery point of <i>drive</i>.</p> <p>For a solution, visit Knowledge Base document ID 2005111019380362.</p>

Table B-3 General error messages (*continued*)

Error	Description
E0710007	<p>Cannot create a virtual volume image.</p> <p>If the error continues, contact technical support. You might also need additional log files, for example, .txt files from the Agent folder.</p> <p>See “Using the support utilities” on page 168.</p>
E0B000C	<p>This error might also display one of the following:</p> <ul style="list-style-type: none"> ■ Object BasicDisk SME-Computer-BgM896453 was in the saved state but is not in the current state. ■ Object MediaCommon:Sme-computer ~Pd1-M896453 was in the saved state but is not in the state. <p>These error messages could be caused by changes to the serial number. It could also be caused by the drive information reporting differently.</p> <p>If the restore was initially set up in Windows, but the computer was restarted in the recovery environment, try going through the Recover My Computer Wizard in the recovery environment. There could be a change in the drive information in Windows 2000 compared to the recovery environment.</p> <p>If the error continues to occur during the use of the Recover My Computer Wizard from the recovery environment, you should contact Symantec Technical Support.</p>
E0BB001B	<p>Cannot lock volume “\\volume_name” because it contains the operating system or it has an active paging file.</p> <p>Norton Ghost 12.0 can back up operating system partitions and other partitions that contain page files. This error is usually caused by a driver conflict with another application that might have control of the partition.</p> <p>Check for other applications that might have a lock on the drive and temporarily turn off any suspected conflicting drivers, and then run Norton Ghost 12.0 again to create the recovery point.</p>
E0BB0097	<p>If the error occurs when attempting to restore a drive (partition), delete the existing drive first.</p> <p>For a solution, visit Knowledge Base article ID 2004087365529862.</p> <p>If the error occurs when attempting to back up the drive, contact Symantec Technical Support.</p>

Table B-3 General error messages (*continued*)

Error	Description
E0BC000A	<p>The saved initial state for applying changes does not match the current system state.</p> <p>You should try restoring by using Symantec Recovery Disk.</p> <ul style="list-style-type: none"> ■ This error can also be caused by fibre channel devices. Disconnect the devices to confirm whether they are causing the problem. ■ This error can also be caused by Emulex controllers. Occasionally, there are phantom volumes or partition table errors that can cause this error. <p>For a solution, visit Knowledge Base article ID 2004077013504262.</p>
E7D1001F	<p>This error can occur if you do not have the correct rights. However, it could also be caused by slow bandwidth, dropped packets, or other network-related issues.</p> <p>For a solution, visit Knowledge Base article ID 2004040324101662.</p>
E926001F	<p>Run the Windows chkdsk utility on the source drive before you copy or create a recovery point. If you cannot run the utility, and you have confirmed that the recovery point is valid, you can bypass the error by deselecting the option to Check file system after restore. After the recovery completes, run chkdsk on the drive to eliminate any file system errors.</p>
EA390019	<p>Insufficient permissions.</p> <p>For example: System A is running Norton Ghost 12.0. System B is running the Norton Ghost 12.0 Agent service, and system C contains the drive in which the recovery points are stored.</p> <p>The user who logs onto system A must have at least local administrator rights on system B to create a recovery point. The user also needs rights to the location in which the recovery point is being stored and needs domain user rights to save to the network.</p> <p>In a domain, you should create one user with Domain Admins and Administrator rights. Use this account to log in to system A. On system B, the Norton Ghost 12.0 Agent service should be logging in with the same account. Determining when this error occurs can help identify where permissions are not set correctly.</p> <p>In a workgroup, you should create duplicate accounts (using the same user name and password) on each computer. Make sure that each account has local administrator rights. Log on with this account when managing other agents in the workgroup.</p>

Table B-3 General error messages (*continued*)

Error	Description
EA39070A	<p>If you are using Veritas DLA, you might encounter this error which indicates that the internal structure of the v2i file is invalid or unsupported.</p> <p>Despite this error, the recovery point on the disk is still valid. To correct this issue, you can use a regular CD or DVD drive to read the recovery point, or you can remove Veritas DLA from the computer so that the CD can be properly read.</p> <p>This error can also occur for one of the following reasons:</p> <ul style="list-style-type: none"> ■ The recovery point is damaged or corrupted. Damage can occur when you create a recovery point over a network and there is significant packet loss during the creation of the recovery point. Symantec recommends that you verify recovery points after they are created to ensure their integrity. Create a new recovery point to a different location, or create a new recovery point with a different file name to the same location. ■ The recovery point is fine, but there may be a conflict with spyware detection software (such as Pest Control or Spybot) that causes the recovery point to become corrupt or appear to be corrupted. While using Norton Ghost or the Recovery Point Browser, you should turn off all spyware detection software. ■ You copied a recovery point from one FireWire drive to another FireWire drive while connected to a FireWire expansion card that uses a Via chipset (such as the Kouwell card). To work around this issue, replace your Via-based FireWire expansion card with a card that uses a non-Via chipset (such as the Adaptec 4300 Fireconnect, which uses a TI chipset).
EA390712	<p>This error is usually caused by insufficient rights to the Norton Ghost 12.0 Agent service. A user must have administrator and domain administrator rights on the sub-share folder. Check that the Norton Ghost 12.0 Agent services Log On information is correct.</p>

Table B-3 General error messages (*continued*)

Error	Description
EBAB001A	<p>Cannot read data from drive. An unknown exception has occurred.</p> <p>This error is reported when you attempt to save a recovery point to a SAN drive or to removable media, or when you attempt to restore a recovery point from the recovery environment.</p> <p>If you are saving a recovery point to a SAN drive, check Disk Management for missing or old volumes. If you are saving a recovery point to removable media, insert disks into the drive. If that does not work, disconnect the removable media drive and remove any attached USB devices.</p> <p>If you are using Samba shares, be sure you have the basic rights on the Samba. If you are saving the recovery point to NAS, check the operating system that is installed. There could be an issue with Linux or with proprietary operating system NAS devices.</p>
EC8A0001	<p>This error is caused by updated firmware on QLogic drives conflicting with the QLogic driver on the Norton Ghost 12.0 CD. In other cases, it could also be caused by any SCSI conflict with particular drivers on the Norton Ghost 12.0 CD.</p> <p>Try loading the driver manually.</p> <p>See “You cannot access the local drive where your recovery points are saved” on page 172.</p> <p>If the error continues, do the following:</p> <ul style="list-style-type: none"> ■ Run the recovery environment support utilities Display SME Disk Information. ■ View Partition Information. ■ Obtain your system information. ■ Contact technical support. <p>You might also need additional log files.</p> <p>See “Using the support utilities” on page 168.</p>
EC8F0007	<p>The error is usually caused by a driver conflict with another application that has control of the drive. Check for other applications that might have a lock on the drive. Temporarily turn off any suspected conflicting drivers, and run Norton Ghost 12.0 again.</p>
EC8F000C	<p>Check that the driver is present and that the Norton Ghost 12.0 Agent service is started.</p>
EC950001	<p>This error occurs when the driver for the storage controller does not load in Symantec Recovery Disk. Restart the computer by using Symantec Recovery Disk and press F6 to load the necessary drivers.</p>

Table B-3 General error messages (*continued*)

Error	Description
Catastrophic error	This error might be caused by a conflict with another program. Contact Symantec Technical Support.
WinBOM error when booting from recovery environment	This error is an issue with the network interface card (NIC) driver not loading. If the recovery point you want to restore is located on the network, you should first try a different NIC card. If that is unsuccessful, you should send the drivers and a system information file to Symantec Technical Support.
The month and year are switched on some international computers	This error is an issue with some international servers. Send the .pqh files to Symantec Technical Support.

For more information, go to the following URL and search on the generated error code:

<http://www.symantec.com/enterprise/index.jsp>

General troubleshooting

The following suggestions can help you resolve problems that you encounter while using Norton Ghost 12.0:

- See “[How to break up an existing recovery point file into a spanned file set](#)” on page 187.
- See “[How to test the scheduling feature without actually creating a schedule](#)” on page 188.

How to create recovery points directly to tape

Norton Ghost 12.0 does not write recovery points directly to tape. However, you can create a recovery point and save it to the network. You can then transfer the recovery point file to a tape drive or burn it to a CD or DVD. To restore the recovery point from tape, you must copy the files back to a local or network drive before restoring.

How to break up an existing recovery point file into a spanned file set

You can use the Copy Recovery Point feature in the Recovery Point Browser.

See “[Making copies of recovery points](#)” on page 109.

When you copy a recovery point, you can select the option to Divide into smaller files for archiving. For example, if you plan to copy a recovery point to a CD at a later time, specify a file size of 700 MB or less.

How to test the scheduling feature without actually creating a schedule

To test the scheduling of a backup job, stop the Norton Ghost service in the Microsoft Services console. Change the date forward on the computer to a time when you would like the scheduled recovery point to occur, and then restart the Norton Ghost service. If the date on the computer is changed while the Norton Ghost service is running, the change will not be noticed by the agent.

Note: If you add a new partition to the hard drive, it may take several seconds before the new partition appears as a drive in Norton Ghost.

Norton Ghost agent and Windows Services

The Norton Ghost agent runs as a service rather than as a desktop application. Running the agent as a service allows scheduled backups to run even if no one or a user with insufficient rights is logged on to the computer.

Because the agent runs as a service, you can use the Services tool in Windows if you need to start or stop the service, configure the password, or troubleshoot the agent. If the agent does not start on a computer, you will encounter problems when you create and restore recovery points.

You can use the Services tool, to manage the agent in the following ways:

Start, stop, or turn off the agent on local and remote computers See [“Starting, stopping, or restarting the agent service”](#) on page 190.

Configure the user name and password that is used by the agent See [“Adding users who can back up your computer”](#) on page 71.

Set up recovery actions to take place if the agent fails to start For example, you can restart the agent automatically or restart the computer.
See [“Setting up recovery actions when the agent fails to start”](#) on page 191.

Viewing the status of an agent

There are several methods you can use to open Services to view the status of the agent. Use the method that is most convenient for you.

To view the status of the agent

- 1 On the Windows taskbar, do one of the following:
 - Click **Start > Settings > Control Panel > Administrative Tools > Services**.
 In Windows XP, click **Start > Control Panel > Performance and Maintenance > Administrative Tools**, and then double-click Services.
 In Windows Vista, click **Start > Control Panel > Classic View**, and then double-click **Administrative Tools**.
 - Click **Start > Run**.
 In the Open text field, type `services.msc`, and then click **OK**.
 In Windows Vista, the Run command is hidden by default. To show the Run command, do the following:
 - Right-click the Start button, and click **Properties**.
 - On the Start Menu tab, click **Customize**.
 - Scroll down and check **Run command**.
 - Click **OK**.

See [“Starting, stopping, or restarting the agent service”](#) on page 190.
- 2 In the Name column, scroll through the list of services until you see Norton Ghost (the name of the agent).
 Its status should be set as Started.

Best practices for using services

The agent service is a critical component for creating recovery points. To minimize problems with the agent, you should take the following steps:

Check the event log first before using Services.

The event log should be the first place you check when tracking down the source of a problem, particularly when it is associated with the agent. Selecting the most recent log entries often gives you information about what is causing the problem.

Verify that the agent is starting without user intervention.

When the agent is installed on a computer, it is configured to start automatically when Norton Ghost starts.

You can test that the agent is starting automatically by looking in Services, checking the status, and then restarting the service if necessary. If the Startup type is set to automatic, you should try starting the agent again.

See [“Starting, stopping, or restarting the agent service”](#) on page 190.

Use caution when changing default settings for the agent.

Changing the default settings for services might prevent key services from running correctly. It is especially important to use caution when changing the Startup Type and Log On As settings of services that are configured to start automatically.

Changing the default agent properties can prevent Norton Ghost from running correctly. You should use caution when changing the default Startup type and Log On settings of the agent. It is configured to start and (typically) log on automatically when you run Norton Ghost.

Starting, stopping, or restarting the agent service

To start, stop, or restart the agent service, you must be logged on as an administrator. If your computer is connected to a network, network policy settings might also prevent you from completing this task.

Some instances of when you might need to start, stop, or restart the agent service are as follows:

Start or Restart

If Norton Ghost is unable to connect to the agent on a computer.

Restart

If you have just changed the user name or password that you use to log on to the agent service, or you used the Security Configuration Tool to give additional users the ability to back up computers.

See [“Adding users who can back up your computer”](#) on page 71.

Stop

If you believe the agent is causing a problem on the computer or if you want to temporarily free memory resources. If you have defined a backup, note that stopping the agent will prevent recovery points from being created at the scheduled times.

See [“Viewing the status of an agent”](#) on page 189.

To start, stop, or restart the agent service

- 1 In the Services window, under Name, click **Norton Ghost**.
- 2 Do one of the following:

Click Action > Start	Starts the agent
Click Action > Stop	Stops the agent
Click Action > Restart	Restarts the agent

Stopping the agent service prevents you from creating or restoring recovery points from Norton Ghost.

If you stop the agent service and then start Norton Ghost, the agent restarts automatically.

If you stop the agent service while Norton Ghost is open, you receive an error message and Norton Ghost is disconnected from the agent.

Setting up recovery actions when the agent fails to start

You can specify the computer's response if the agent fails to start.

See [“Viewing the status of an agent”](#) on page 189.

To set up recovery actions when the agent fails to start

- 1 In the Services window, under Name, click **Norton Ghost**.
- 2 Click **Action > Properties**.
- 3 Click **Recovery**.
- 4 In the First failure, Second failure, and Subsequent failure drop-down lists, select one of the following actions:

Restart the Service	Specify the number of minutes to pass before an attempt to restart the service is made.
Run a Program	Specify a program to run. You should not specify any programs or scripts that require user input.
Restart the Computer	Specify how long to wait before restarting the computer. You can also create a message that you want to display to remote users before the computer restarts.

- 5 In the Reset fail count after text box, specify the number of days that the agent must run successfully before the fail count is reset to zero.

When the fail count is reset to zero, the next failure triggers the action set for the first recovery attempt.

If you want the agent to run correctly for several weeks between failures, you should specify a large number.

- 6 Click **OK**.

Viewing agent dependencies

The agent depends on other required services to run properly. If a system component is stopped or is not running properly, dependent services can be affected.

If the agent fails to start, you should check the agent dependencies. Check the dependencies to ensure they are installed and that their Startup type is not set to Disabled.

The top list box on the Dependencies tab displays the services that are required by the agent to run properly. The bottom list box does not have any services that need the agent to run properly.

The following services are required by the Norton Ghost agent to run properly:

Event Log	Automatic
Logical Disk Manager	Automatic
Remote Procedure Call (RPC)	Automatic

See [“Viewing the status of an agent”](#) on page 189.

To view agent dependencies

- 1 In the Services window, under Name, click **Norton Ghost**.
- 2 Click **Action > Properties**.
- 3 Click **Dependencies**.

Troubleshooting issues with deploying the agent

The following errors might appear in the pushlog.txt file or in the product interface.

- [Attempt to connect to remote computer failed](#)
- [Attempt to copy RemoteCmdSvc.exe to remote computer failed](#)

- Attempt to access the remote Service Control Manager failed
- Attempt to create the RemoteCommand Service on the remote computer failed
- Attempt to start service on the remote computer failed
- Attempted connection to RemoteCmdSvc on remote computer failed
- Attempt to push package to remote computer failed due to an invalid environment
- Attempt to copy package failed
- Attempt to communicate with RemoteCommand Service on remote computer failed
- Remote command failed to start
- Attempt to restart remote computer failed
- Attempt to delete package failed
- RPC server unavailable

Attempt to connect to remote computer failed

The product was unable to establish a network connection to the requested computer. This error is usually reported when the current user does not have administrative privileges on the remote computer. This error might also occur if network communication problems exist or if the Windows Firewall is not configured to allow remote deployment of the agent.

Attempt to copy RemoteCmdSvc.exe to remote computer failed

The product was unable to copy the remote service executable (RemoteCmdSvc.exe) to its destination on the remote computer. This error is usually reported when the product cannot find the RemoteCmdSvc.exe source, or it is unable to write to the destination computer's Admin\$\temp directory.

Attempt to access the remote Service Control Manager failed

The product was unable to connect to the Service Control Manager on the remote computer. This error is usually reported when the current user does not have administrative privileges on the remote computer. This error might also occur if network communication problems exist.

Verify that the current user has appropriate administrator privileges on the remote computer.

Attempt to create the RemoteCommand Service on the remote computer failed

The product was unable to connect to the RemoteCmdSvc service on the remote computer. This error is usually reported when the RemoteCmdSvc is already running on the remote computer.

To correct the problem, either restart the remote computer or manually stop and remove the RemoteCmdSvc service from the remote computer.

Attempt to start service on the remote computer failed

The product was unable to start the RemoteCmdSvc service on the remote computer. This error is usually reported when the RemoteCmdSvc is already running on the remote computer.

To correct the problem, either restart the remote computer or manually stop and remove the RemoteCmdSvc service from the remote computer.

Attempted connection to RemoteCmdSvc on remote computer failed

The product was unable to start the RemoteCmdSvc service on the remote computer. This error is usually reported when the RemoteCmdSvc is already running on the remote computer.

To correct the problem, either restart the remote computer or manually stop and remove the RemoteCmdSvc service from the remote computer.

Attempt to push package to remote computer failed due to an invalid environment

The product was unable to copy the package files to the remote computer. This error occurs under the following circumstances:

Corrupted package files

Correct this problem by reinstalling the product.

Poor connection to the RemoteCmdSvc service on the remote computer

To correct this problem, restart the remote computer. Then, try again to do the operation.

Attempt to copy package failed

The product was unable to copy the package files to the remote computer. This error is usually reported when the package files are left open on the remote computer from a previously failed copy.

To correct this problem, restart the computer. Then, try again to deploy the agent.

Attempt to communicate with RemoteCommand Service on remote computer failed

The product was unable to communicate with the RemoteCmdSvc service.

To correct this problem, restart the remote computer or manually stop and remove the RemoteCmdSvc service from the remote computer.

Remote command failed to start

The product was unable to run the specified remote command. This error occurs when the remote installation package encounters an error.

To correct this problem, restart the remote computer, or manually stop and remove the RemoteCmdSvc service from the remote computer.

Attempt to restart remote computer failed

The product was unable to force the remote computer to restart. This error occurs when the current user does not have the SE_SHUTDOWN_NAME privilege enabled. It can also occur when the current user on the remote computer does not have the SE_REMOTE_SHUTDOWN_NAME privilege enabled.

Attempt to delete package failed

The product was unable to delete all of the package files that it copied to the remote computer. This error occurs when a file that is running stops responding.

To correct this problem, restart the remote computer.

RPC server unavailable

If a computer name is longer than 14 characters, you must shorten the computer name when you add it to the Computer List.

If the computer name is no longer unique on the network, you must rename the computer in Windows Properties.

Troubleshooting LightsOut Restore

The following are troubleshooting tips for LightsOut Restore:

- If you cannot see the storage drivers, but you have not encountered a blue screen error, you can try to resolve the issue by using the Load Driver link from the Home or Utilities page in the recovery environment.
- If you receive an error that indicates that Windows could not boot from a RAMDISK backup, you might not have enough memory available for LightsOut Restore. The LightsOut Restore feature requires 1 GB of memory to run.
- If you receive a WinBOM error, verify that you are using the Windows Vista driver version of the hardware that you are trying to detect. The Windows 2000 drivers are not compatible with the Symantec recovery environment.
- If you want to create a customized thin host, see the pcAnywhere 11.5 documentation for details. You must have the full version of pcAnywhere 11.5 to create the thin host. After you create the thin host, contact Symantec Technical Support for assistance in placing the thin host in the LightsOut Restore Recovery Disk.

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